



June 15, 2026

BSE Limited,
14th Floor, P.J. Towers,
Dalal Street,
MUMBAI - 400 001
(Scrip Code No. 502330)

National Stock Exchange of India Ltd.
"Exchange Plaza",
Bandra-Kurla Complex,
Bandra (E), MUMBAI - 400 051
(Symbol – ANDHRAPAP; Series – EQ)

Subject: Communication sent to the members of the Company - for KYC Updation (Physical Shareholder)

Dear Sir/Madam,

Pursuant to Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, read with applicable SEBI Circulars, please find enclosed herewith a copy of the communication letter sent to the identified shareholders holding shares in physical form for furnishing and updating their KYC details with KFin Technologies Limited, Registrar to an Issue and Share Transfer Agent ('RTA') of the Company.

The aforesaid Notice has also been uploaded on the website of the Company at www.andhrapaper.com.

This is for your information and records.

Thanking you,

Yours faithfully,
For **ANDHRA PAPER LIMITED**

BIJAY KUMAR SANKU
COMPANY SECRETARY



Encl: As above

ANDHRA PAPER LIMITED

(Corporate Identity Number: L21010AP1964PLC001008)

Regd. Office: Rajamahendravaram – 533 105, East Godavari District, India. Tel: +91-883-2471831
Corp. Office: 31, Chowringhee Road, Park Street, Kolkata – 700 016, India. Tel: +91-33-71500500

Website: www.andhrapaper.com; Email: info@andhrapaper.com

An ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 Certified Company

अंतर्देशीय पत्र कार्ड
INLAND LETTER CARD

To Open Please Tear Here

Sr.No. : 10

To Open Please Tear Here



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To

To Open Please Tear Here

To Open Please Tear Here

If undelivered please return to :-

KFin Technologies Limited
UNIT: ANDHRA PAPER LIMITED
Selenium Tower B, Plot No. 31 & 32,
Gachibowli, Financial District, Nanakramguda,
Hyderabad: 500 032
Toll Free No: 1800 309 4001
Email: einward.ris@kfintech.com



ANDHRA PAPER LIMITED
CIN : L21010AP1964PLC001008
[An ISO 9001, ISO 14001, ISO 45001 and FSC® Certified Company (FSC® - C119477)]
Registered Office: Rajahmundry 533 105, East Godavari District, Andhra Pradesh, India
Website: www.andhrapaper.com; E-mail: bijaykumar.sanku@andhrapaper.com

Date: June 12, 2026

Dear Shareholder,

Sub: Non-submission of KYC against your physical holdings- Urgent attention

Ref: SEBI Circular - Mandatory furnishing of PAN, KYC details etc. by holders of physical securities

Folio No: L000053

We draw your kind attention to the SEBI circular no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 read with SEBI master circular No. HO/38/13/(4)2026-MIRSD-POD/1/4298/2026 dated February 6, 2026, mandated that the security holders (holding securities in physical form) are required to update with the RTA following details for their corresponding folio numbers.

- PAN;
- Contact Details (Postal Address with PIN, Mobile Number, email);
- Bank Account Details (Bank and Branch name, bank account number, IFS code)
- Specimen signature.

Please note that the PAN to be furnished by you should be linked with Aadhaar. In case the same is not so linked, you are requested to do the same immediately. In the event such linkage is not done then your PAN will be deemed to be invalid and consequently your folio will be treated in the same manner as applicable in case of folios for which no PAN has been furnished.

The security holder(s), whose folio(s) do not have all the above details updated, shall be eligible:

- to lodge grievance or avail any service request from the RTA, only after furnishing the complete KYC documents / details
- for any payment including dividend, interest or redemption payment in respect of such folios, only after furnishing the complete KYC documents / details and will be payable through electronic mode only with effect from April 01, 2024.

You are also requested to provide/update 'choice of nomination' for ensuring smooth transmission of securities, if required.

Accordingly, as mandated vide captioned circulars, any dividend, that will be payable against your holdings, will be processed and paid in electronic mode only with effect from April 1, 2024. Hence requested to update your folio(s) with all mandated KYC documents for smooth processing of all future dividends and any other payments.

For the purpose of updation of KYC details against your folio, you are requested to send the details as per the formats specified below along with the supporting documents:

- a. Form ISR-1 duly filled in along with self-attested supporting documents for updation of KYC details
- b. Form ISR-2 duly filled in with banker attestation of signature along with Original cancelled cheque with your name(s) printed thereon or self-attested copy of bank passbook/statement
- c. Form SH-13 for updation of Nomination
- d. Form ISR-3: for opting out of nomination

Investors can download the above forms & SEBI Circulars available on the website of KFin Technologies Limited at: <https://ris.kfintech.com/clientservices/isc/isrforms.aspx>

Please forward the duly executed KYC documents in any of the following modes to our RTA, KFin Technologies Limited (Unit: ANDHRA PAPER LIMITED), Selenium Tower-B", Plot No 31 & 32, Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad – 500032, Telangana.

- a. Through **hard copies** which should be self-attested and dated; **OR**
- b. Through electronic mode, provided that they are sent through **E-mail id of the holder registered with RTA** and all documents should be electronically/digitally signed by the Shareholder and in case of joint holders, by first joint holder at einward.ris@kfintech.com. **OR**
- c. Through **web-portal of RTA viz. KFin Technologies Limited** - <https://ris.kfintech.com>

In case you have already furnished the aforesaid documents, kindly ignore this communication.

Thank you,

Yours faithfully,

For **ANDHRA PAPER LIMITED**

Sd/-
Bijay Kumar Sanku
Company Secretary
ACS 15449

This communication is computer generated and hence does not require signature.