Ref.: Co. Secy./RKS/253/2026 **July 16, 2026**

Director - Investor Services & Listing,
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400001 **Scrip Code: 500104**

National Stock Exchange of India Limited
Exchange Plaza, 5th Floor,
Plot No. C/1, G-Block,
Bandra-Kurla Complex,
Bandra East,
Mumbai - 400051 **Scrip Name: HINDPETRO**

Sub.: KYC Intimation to Physical Shareholders (FY 2026-2027)

Dear Sirs,

In compliance with Master Circular for Registrar to an Issue and Share Transfer Agents (RTA) dated February 06, 2026 issued by Securities and Exchange Board of India (SEBI), we write to forward KYC Intimation sent to Physical Shareholders for FY 2026-2027.

KYC Intimation is also hosted on the website of the Company at www.hindustanpetroleum.com

This is for your information and records.

Thanking you,

Very truly yours,

RAKESH KUMAR SINGH

Digitally signed by RAKESH KUMAR SINGH
Date: 2026.07.16 19:31:36 +05'30'

Rakesh Kumar Singh
Company Secretary

Encl: a/a

Template of Individual Communication sent to Shareholders

Subject: Updation of KYC details - Appeal to Physical Shareholders

Folio No./DP Client ID No. ______________

No. of shares held as on June 30, 2026_____

HINDUSTAN PETROLEUM CORPORATION LIMITED
(A Maharatna Company)
Regd. Office: Petroleum House, 17, Jamshedji Tata Road,
Churchgate, Mumbai - 400020
Tel:022-22863201; **Fax:** 022-22872992
E-mail: hpclinvestors@mail.hpcl.co.in
Website: www.hindustanpetroleum.com
CIN: L23201MH1952GOI008858

July 16, 2026

Dear (Name of the shareholder),

This communication is sent in connection with the SEBI's requirement for updation of KYC details and also for release of Bonus shares, if any, held in HPCL Escrow Demat Account subject to submission of required documents.

KYC Updation:

SEBI vide its various circulars has made it mandatory for the Shareholders to update their KYC details such as PAN, Address, Mobile Number, Bank account details etc. in their folio(s). SEBI has further mandated that dividend shall be paid only through electronic mode effective from April 01, 2024.

For your ready reference, the status of KYC updation in respect of your aforementioned folio is provided in the table below.

Name of the Security holder(s)	**PAN (A)**	**Specimen Signature (B)**	**Mobile No. (C)**	**Nominee Details (D)**	**Email ID (E)**
Aaa	Registered (masking)	Required	Required	Required	Required
Bbb	Registered (masking)	Required	Not Applicable	Not Applicable	Not Applicable
Ccc	Registered (masking)	Required	Not Applicable	Not Applicable	Not Applicable

Bank Details:

Name of the Bank	
Bank Account Number	*** Mask all digits (except last 4) if Registered, Else Required
IFSC Code	

We request you to update all the fields marked as "Required" or "Not Registered" on top priority to enable us to process your requests. It may be noted that in case of Joint Shareholding, the KYC details of all the holders under the folio are required to be updated.

Shareholder(s) are once again requested, as reiterated in the past, to update their KYC details (including linking of PAN with AADHAR) with the Registrar & Transfer Agent (RTA), at the earliest.

Credit of Bonus Shares allotted during June 2024:

As you are aware, HPCL had allotted fully paid-up Bonus Shares in the ratio of 1:2 pursuant to approval by the Members of the Company in June 2024. However, as per SEBI's mandate for allotment of Bonus Shares only in Dematerialised form with effect from May 23, 2023, HPCL had transferred the Bonus Shares to a separate HPCL Escrow Demat Account in respect of those shareholders whose Demat Account details were not made available to the Company.

Kindly note that xxxx nos. of Bonus Shares are held in HPCL Escrow Demat Account in your favour.
In order to enable HPCL process the credit of such Bonus shares to your Demat account, you are requested to submit Form ISR-4 duly filled and signed along with a copy of latest (not more than two months old) Client Master

List (CML) of your Demat Account duly verified by Depository Participant either with digital signature OR with stamp and signature, to the RTA.

Contact details of our RTA:

Particulars	Details
Name of our Registrar and Share Transfer Agent:	M/s. MUFG Intime India Private Limited (Formerly M/s Link Intime India Private Limited)
Address:	Unit: HPCL, C-101, Embassy 247, LBS Marg, Vikhroli (W), Mumbai - 400083
Contact No.:	+91 8108116767
Email Id.:	investor.helpdesk@in.mpms.mufg.com

Web-link(s), including exact path(s), where KYC/ISR-4 forms are available are given below:

HPCL Website (QR Code)	**HPCL Website Path:** *www.hindustanpetroleum.com ➔ Investors ➔ Shareholders Information ➔ Forms for KYC Updation & Other Service Requests* **HPCL Website Web-Link:** https://www.hindustanpetroleum.com/forms-for-kyc-updation-&-other-service-requests
RTA Website (QR Code)	**RTA Website Path:** https://www.in.mpms.mufg.com ➔ Resources ➔ Downloads ➔ KYC ➔ Formats for KYC **RTA Website Path:** https://web.in.mpms.mufg.com/KYC-downloads.html

For more clarifications, Shareholders may also write to hpclinvestors@mail.hpcl.co.in OR call on 022-22863201

Very truly yours,

FOR HINDUSTAN PETROLEUM CORPORATION LIMITED

Rakesh Kumar Singh
Company Secretary