

September 07, 2026

BSE Limited

Listing Department
Phiroze Jeejeebhoy Towers
Dalal Street,
Mumbai - 400 001
Scrip Code: 500306

National Stock Exchange of India Ltd.

Exchange Plaza, 5th Floor,
Plot No. C-1, G Block,
Bandra-Kurla Complex, Bandra (E),
Mumbai - 400051
NSE Symbol: JAYKAY

Sub: Letter to Shareholders pursuant to Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir/Madam,

Pursuant to the provisions of Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we would like to inform you that the Company has sent letters to those shareholders whose email addresses are not registered with the Company or the Registrar and Share Transfer Agent or the Depository Participant(s), providing them the web link, including the exact path for accessing the Annual Report and Notice of 80th Annual General Meeting of the Company for the Financial Year 2025-26.

A copy of the letter is enclosed for your information and records.

Thanking you,

Yours Faithfully,

For Jaykay Enterprises Limited

Shikha Rastogi

Company Secretary & Compliance Officer

Encl: As Above





Jaykay Enterprises Limited

CIN: L55101UP1961PLC001187

Registered Office: Kamla Tower, Kanpur, Uttar Pradesh - 208001

Email: cs@jaykayenterprises.com; **Website:** www.jaykayenterprises.com

Telephone: +91 512 2371478-81

Dear Member(s),

September 07, 2026

Sub: Notice of 80th Annual General Meeting of the shareholders of Jaykay Enterprises Limited and Annual Report for the Financial Year 2025-26

We wish to inform you that the 80th Annual General Meeting (“AGM”) of Jaykay Enterprises Limited (the “Company”) is scheduled to be held on **Tuesday, September 29, 2026 at 12:30 P.M. (IST) through Video Conferencing (“VC”) / Other Audio Visual Means (“OAVM”)** to transact the business as set out in the notice dated August 14, 2026, convening the AGM (the “Notice”).

Further, in terms of Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform that the Notice and the Annual Report for the FY 2025-26 (“Annual Report”) can be downloaded from the link: <https://www.jaykayenterprises.com/wp-content/uploads/2026/09/JAYKAY-Enterprises-2025-26-Annual-Report.pdf>

Exact Path to access the Notice and Annual Report is: **www.jaykayenterprises.com >> Investors >> Financial Performance >> Annual Reports >> Select Financial Year ‘2025-2026’**.

This letter is being sent to those members who have not registered their email address(es) either with the Company or with any Depository or Registrar and Share Transfer Agent (“RTA”) of the Company. For any further information in this regard, please reach out to the Company’s RTA i.e. Alankit Assignments Limited, Alankit House, 4E/2, Jhandewalan Extension, New Delhi-110055 at rta@alankit.com or to the Company at cs@jaykayenterprises.com.

Updation of KYC Details

This is also a reminder to update your KYC details pursuant to SEBI Master Circular No. HO/38/13/(4)2026-MIRSD-POD/I/4298/2026 dated February 06, 2026, and to dematerialise physical securities. The said Master Circular provides for furnishing/updation of prescribed KYC details by security holders holding securities in physical form, including PAN, address with PIN code, mobile number, bank account details, specimen signature and choice of nomination, as applicable. While registration of an email address is optional, security holders are requested to register their email address with the Company / RTA to facilitate receipt of important communications and avail various online services. This is applicable for all security holders holding securities in physical mode.

Special Window for Transfer and Dematerialisation of Physical Securities

Shareholders are further informed that SEBI, vide its circular dated January 30, 2026 has opened a special window for transfer and dematerialisation (“demat”) of physical securities which were sold/purchased prior to April 01, 2019. This special window shall be open for a period of one year from February 05, 2026 to February 04, 2027. The Special window shall also be available for such transfer requests which were submitted earlier and were rejected/returned/not attended to due to deficiency in the documents/process or otherwise. The eligible shareholders may submit their transfer requests along with the requisite documents to RTA.

Moreover, you are also requested to update your email address at the earliest, either through your depository participants for shares held in electronic form or send a communication to the Company / RTA, to facilitate the updation and to continue receiving all important information & documents thereafter via electronic mode. The detailed process for registering the email addresses is provided in the Notice convening the AGM.

Looking forward to your participation at the AGM and continued support.

Thanking you,
Yours Faithfully,

For Jaykay Enterprises Limited

Sd/-

Shikha Rastogi

Company Secretary & Compliance Officer