

May 11, 2026

The General Manager  
**BSE Limited**  
Corporate Relationship Department  
Pheroze Jeejeebhoy Towers  
Dalal Street  
Mumbai - 400 001

The Manager  
**National Stock Exchange of India Limited**  
Listing Department  
Exchange Plaza  
5<sup>th</sup> Floor, Plot No. C-1, Block-G  
Bandra-Kurla Complex, Bandra(E)  
Mumbai - 400 051

**BSE Scrip Code: 532281**

**NSE Scrip Code: HCLTECH**

**Sub: Postal Ballot Notice - Disclosure under Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015**

Dear Sir / Madam,

Enclosed please find a copy of the Postal Ballot Notice dated May 8, 2026, sent to the shareholders on May 11, 2026, for seeking approval on the following matter via Special Resolution:

- Appointment of Ms. Kimsuka Narsimhan (DIN: 02102783) as an Independent Director of the Company.

The Postal Ballot Notice has been sent by electronic mode to those members whose names appear in the Register of Members / list of Beneficial Owners maintained by the Company and the Depositories respectively, as on May 6, 2026 ("Cut-off date") and whose e-mail addresses are registered with the Company and the Depositories.

The Company has engaged the services of National Securities Depository Limited ("NSDL") for the purpose of providing e-voting facility to its members. The remote e-voting will commence from 9:00 a.m. (IST) on Tuesday, May 12, 2026, and shall end at 5:00 p.m. (IST) on Wednesday, June 10, 2026.

The Postal Ballot Notice is available on the website of the Company at [www.hcltech.com](http://www.hcltech.com) as well as on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

This is for your information and records.

Thanking You,  
Yours truly,

For **HCL Technologies Limited**

**Manish Anand**  
**Company Secretary**

Encl:a/a

**HCL TECHNOLOGIES LIMITED**

**Corporate Identity Number:** L74140DL1991PLC046369

**Registered Office:** 806, Siddharth, 96, Nehru Place, New Delhi – 110 019

**Corporate Office:** Plot No.: 3A, Sector 126, Noida – 201 304, U.P., India

**Website:** [www.hcltech.com](http://www.hcltech.com); **E-mail ID:** [investors@hcltech.com](mailto:investors@hcltech.com)

**Telephone:** + 91 11 26436336

**POSTAL BALLOT NOTICE**

**[Pursuant to Section 110 of the Companies Act, 2013 read with the Companies  
(Management and Administration) Rules, 2014]**

To,  
The Members,

**NOTICE** is hereby given pursuant to and in compliance with the provisions of Section 110 read with Section 108 and other applicable provisions, if any, of the Companies Act, 2013 ('**Act**'), Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 ('**Rules**') and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('**SEBI LODR Regulations**'), read with the General Circular No. 3/2025 dated September 22, 2025 and other circulars issued in this regard, by the Ministry of Corporate Affairs ('**MCA**') (collectively referred to as '**MCA Circulars**'), the Secretarial Standard-2 on General Meetings issued by the Institute of Company Secretaries of India ('**Secretarial Standard-2**'), and other applicable laws, rules and regulations, (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), to the members of HCL Technologies Limited ('**Company**') through Postal Ballot for voting via remote e-voting process only ('**remote e-voting**'), to seek their approval for the following Special Business :

- **Appointment of Ms. Kimsuka Narsimhan (DIN: 02102783) as an Independent Director of the Company.**

Pursuant to the MCA Circulars and Section 110 of the Act read with the Rules made thereunder, the Company is sending this Postal Ballot Notice ('**Notice**') along with the Explanatory Statement pursuant to Section 102 of the Act setting out all material facts relating to the resolution mentioned in the Notice and instructions for remote e-voting to all those members whose names appear in the Register of Members of the Company or in the list of Beneficial Owners maintained by National Securities Depository Limited ('**NSDL**') and Central Depository Services (India) Limited ('**CDSL**') (collectively referred to as '**Depositories**') as at the close of business hours on Wednesday, May 6, 2026 ('**Cut-off date**') and whose e-mail addresses are registered with the Company or the Depositories.

**Special Business:**

**Appointment of Ms. Kimsuka Narsimhan (DIN: 02102783) as an Independent Director of the Company.**

To consider and, if thought fit, to pass the following resolution as a **Special Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Sections 149, 150, 152, Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 (**‘Act’**), the Companies (Appointment and Qualification of Directors) Rules, 2014, Regulations 17, 25 and other applicable regulations of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (**‘SEBI LODR Regulations’**), including any statutory modification(s) or re-enactment(s) thereof for the time being in force, the Articles of Association of the Company, and based on the recommendation of the Nomination and Remuneration Committee, Ms. Kimsuka Narsimhan (DIN: 02102783), who in terms of Section 161 of the Act was appointed as an Additional Director (Non-Executive Independent) of the Company with effect from April 20, 2026 by the Board of Directors of the Company (**‘Board’**), and who meets the criteria of independence as required under Section 149(6) of the Act and Regulation 16(1)(b) & 25(8) of the SEBI LODR Regulations, and in respect of whom the Company has received a notice in writing in terms of Section 160(1) of the Act proposing her candidature for the office of a Director, and she being eligible for appointment as a Non-Executive Independent Director, be and is hereby appointed as a Non-Executive Independent Director of the Company for a term of five consecutive years commencing from April 20, 2026 to April 19, 2031 (both days inclusive), and she will not be liable to retire by rotation.”

**“RESOLVED FURTHER THAT** the Board (which term shall be deemed to include any committee of the Board), be and is hereby authorized to do all such acts, deeds, matters and things as may be necessary, proper and / or expedient to give effect to this resolution.”

By Order of the Board of Directors  
**For HCL Technologies Limited**

Date: May 8, 2026

Place: Noida, U.P

**Corporate Office Address:**

Plot No.: 3A, Sector 126,  
Noida - 201 304, U.P., India

Sd / -

**Manish Anand**

**Company Secretary**

**Membership No: F-5022**

## EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

The charter of the Nomination and Remuneration Committee (**'NRC'**), inter-alia, provides for succession planning of Directors and recommending the Board of Directors of the Company (**'Board'**) to consider appointing such candidates who possess the requisite qualifications, skills and attributes required to serve on the Board. Considering the requirement of optimum Board composition commensurate with the size of the Company, the NRC recommended the appointment of Ms. Kimsuka Narsimhan as a Non-Executive Independent Director of the Company.

Based on the recommendation of the NRC and pursuant to the provisions of Sections 149, 152 and 161 of the Companies Act, 2013 (**'Act'**), the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (**'SEBI LODR Regulations'**) and the Articles of the Association of the Company, the Board, in its meeting held on April 20-21, 2026 appointed Ms. Kimsuka Narsimhan (DIN: 02102783) as an Additional Director to hold office as a Non-Executive Independent Director of the Company, not liable to retire by rotation, for a term of five consecutive years commencing from April 20, 2026 to April 19, 2031 (both days inclusive), subject to approval of members of the Company. She has also been co-opted as a member of the Audit Committee and the Risk Management Committee of the Company with effect from April 20, 2026.

The NRC, while recommending the appointment of Ms. Kimsuka Narsimhan, has taken into consideration core competencies, skills and relevant experience that are required for an Independent Director in the context of the Company's business. In the opinion of the Board, Ms. Kimsuka Narsimhan is a person of integrity, and considering her deep expertise and proven capabilities in financial and risk management, strategic leadership, corporate governance, global & international business, as well as ESG & sustainability, her appointment as a Non-Executive Independent Director of the Company would be in the interest of the Company. Her presence will add significant value and strength to the Board.

Ms. Kimsuka Narsimhan is independent of the management. She fulfils the conditions specified in the Act, Companies (Appointment and Qualification of Directors) Rules, 2014 (**'Appointment Rules'**), and the SEBI LODR Regulations for her appointment as a Non-Executive Independent Director of the Company. Further, in terms of Section 160(1) of the Act, the Company has received a notice in writing proposing her candidature for appointment as a Non-Executive Independent Director of the Company.

The Company has received from Ms. Kimsuka Narsimhan (i) consent in writing to act as an Independent Director, (ii) confirmation that she is not disqualified under Sections 164(1) and 164(2) of the Act, and (iii) a declaration that she meets the criteria of independence as provided under Section 149(6) of the Act and Regulations 16(1)(b) & 25(8) of the SEBI LODR Regulations. She has confirmed that she has not been debarred or disqualified from holding office as Director by virtue of any order passed by the Securities and Exchange Board of India, the Ministry of Corporate Affairs or any such statutory authority. She has also confirmed that she is in compliance with Rules 6(1) and 6(2) of Appointment Rules

with respect to the registration with the data bank of Independent Directors maintained by the Indian Institute of Corporate Affairs.

It is proposed to appoint Ms. Kimsuka Narsimhan as a Non-Executive Independent Director on the Board of the Company for a term of five consecutive years, not liable to retire by rotation, commencing from April 20, 2026 to April 19, 2031.

A draft letter of appointment containing terms and conditions of her appointment is available for inspection by any member electronically and is placed on website of the Company at [www.hcltech.com](http://www.hcltech.com).

None of the Directors or the Key Managerial Personnel of the Company and their relatives, except Ms. Kimsuka Narsimhan and her relatives, are in any way concerned or interested, financially or otherwise in this Resolution.

The Board recommends the Resolution as set out in the Notice for approval of the members as a Special Resolution.

A brief profile of Ms. Kimsuka Narsimhan and the information as required under SEBI LODR Regulations and Secretarial Standard-2 issued by the Institute of Company Secretaries of India are given hereunder.

#### **Brief Profile of Ms. Kimsuka Narsimhan**

Kimsuka Narsimhan, aged 62 years, has over 35 years of extensive experience in the consumer goods industry. A Chartered and Cost Accountant by qualification, she has held senior leadership roles across Finance, Risk Management, Strategy, and Business Transformation with leading global organizations. Her career highlights include serving as CFO – Asia Pacific at Kimberly-Clark, CFO – India Region at PepsiCo and holding global and India leadership roles at Unilever. She has worked across multiple geographies, including Europe, the Middle East & Africa, India, and Southeast Asia.

On the non-executive front, she has over a decade of experience as Director on the Boards of prominent organisations such as Bharti Airtel, Meesho, Akzo Nobel and Astra Zeneca. She has also served as a member / Chair of Board Committees viz. Audit, Nomination & Remuneration, ESG and Risk Committees. In addition to her corporate board roles, she is a Board Member of the SIM People Development Fund (SIMPFD).

She also holds a Bachelor of Commerce degree from the University of Madras. She has been a Gold medalist at the Institute of Chartered Accountants of India and a University ranker.

[Additional Details of Ms. Kimsuka Narsimhan as required under the SEBI LODR Regulations and Secretarial Standard-2 Issued by the Institute of Company Secretaries of India](#)

<b>Name of Director</b>	Ms. Kimsuka Narsimhan
<b>Date of Birth</b>	May 3, 1964
<b>Age</b>	62 years
<b>Date of first Appointment on the Board</b>	April 20, 2026
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Chartered Accountant</li> <li>• Cost Accountant</li> <li>• B.Com (Madras University)</li> </ul>
<b>Nature of expertise in specific functional area</b>	Extensive skills and competencies in financial and risk management, strategic leadership, corporate governance, global & international business, and ESG & sustainability.
<b>Past Remuneration</b>	Not Applicable as she has been appointed as Director of the Company with effect from April 20, 2026.
<b>Number of Board Meetings attended during the financial year</b>	Post-Appointment, she attended one Board Meeting that was held on April 20-21, 2026.
<b>Terms and conditions of appointment / re-appointment including Remuneration to be paid</b>	<p>Appointment as a Non-Executive Independent Director for a term of five consecutive years, not liable to retire by rotation.</p> <p>She will be entitled to sitting fee for attending the Board / Committee meetings, as approved by the Board. She would also be entitled for profit related commission as may be approved, in terms of the provisions of the Act and the SEBI LODR Regulations. The said commission shall be within the overall limits of remuneration payable to all Non-Executive Directors under the Act, not exceeding 1% of the net profits of the Company during any financial year.</p>
<b>Number of shares held in the Company including shares held as a Beneficial Owner</b>	1012 shares

<b>Relationship with other Directors / KMPs</b>	None																
<b>Directorships held in other Companies</b>	<p><b>Listed Indian Companies</b></p> <ul style="list-style-type: none"> <li>• Bharti Airtel Limited</li> <li>• Meesho Limited</li> </ul> <p><b>Other Indian Companies</b></p> <ul style="list-style-type: none"> <li>• Meesho Technologies Private Limited</li> </ul> <p><b>Body Corporates</b></p> <ul style="list-style-type: none"> <li>• SIM People Development Fund (SIMPDF)</li> <li>• Punar Pte Ltd. (Singapore)</li> </ul>																
<b>Committee Membership / Chairpersonship held in other Companies</b>	<table border="1"> <thead> <tr> <th colspan="2"><b>Bharti Airtel Limited</b></th> </tr> </thead> <tbody> <tr> <td>• Audit Committee</td> <td>Member</td> </tr> <tr> <td>• Risk Management Committee</td> <td>Member</td> </tr> <tr> <td>• Environmental, Social and Governance Committee</td> <td>Member</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="2"><b>Meesho Limited</b></th> </tr> </thead> <tbody> <tr> <td>• Audit Committee</td> <td>Chairperson</td> </tr> <tr> <td>• Risk Management Committee</td> <td>Chairperson</td> </tr> <tr> <td>• IPO Committee</td> <td>Member</td> </tr> </tbody> </table>	<b>Bharti Airtel Limited</b>		• Audit Committee	Member	• Risk Management Committee	Member	• Environmental, Social and Governance Committee	Member	<b>Meesho Limited</b>		• Audit Committee	Chairperson	• Risk Management Committee	Chairperson	• IPO Committee	Member
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• Risk Management Committee	Chairperson																
• IPO Committee	Member																
<b>Resignation from Listed Companies in the past three years</b>	None																
<b>The skills and capabilities required for the role and the manner in which the proposed Director meets such requirements</b>	Refer Explanatory Statement																

By Order of the Board of Directors  
For HCL Technologies Limited

Date: May 8, 2026  
Place: Noida, U.P

**Corporate Office Address:**  
Plot No.: 3A, Sector 126,  
Noida - 201 304, U.P., India

Sd / -  
**Manish Anand**  
Company Secretary  
Membership No: F-5022

## **NOTES:**

1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 ('Act') setting out material facts and reasons in respect of the Special Business, the relevant details pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI LODR Regulations') and the Secretarial Standard-2 on General Meetings issued by the Institute of Company Secretaries of India ('Secretarial Standard-2'), in respect of Director seeking appointment have been provided above and forms part of this Notice.
2. Pursuant to the provisions of Section 110 of the Act read with the rules made thereunder and with the MCA Circulars, your Company has an option to seek the approval of the members through Postal Ballot for the above-mentioned resolution, instead of getting the same passed at a General Meeting of the members. Accordingly, if the resolution is approved by the requisite majority by the members through Postal Ballot, it shall be deemed to have been passed at the General Meeting of the members.
3. Pursuant to Rule 22(5) of the Rules, the Board of Directors of the Company at its meeting held on April 20-21, 2026, has appointed M/s. Nityanand Singh & Co., Company Secretaries (Membership No. FCS 2668; CP No. 2388), as the Scrutinizer to conduct the Postal Ballot through remote e-voting process in a fair and transparent manner.
4. In compliance with the MCA Circulars, the Notice of the Postal Ballot is being sent by electronic mode only to those members whose names appear in the Register of Members / List of Beneficial Owners maintained by the Company / Depositories, as at the close of business hours on the Cut-off date and whose e-mail addresses are registered with the Company / Depositories.

For members who have not registered their e-mail addresses, please follow the instructions given under Note number 6 below.

Members whose names appear in the Register of Members / List of Beneficial Owners as on the Cut-off date are entitled to vote on the Resolution as set forth in the Notice. A person who is not a member as on the Cut-off date should treat the Notice for information purposes only.

Members may please note that the Notice will also be available on the Company's website at [www.hcltech.com](http://www.hcltech.com), websites of the Stock Exchanges i.e. BSE Limited ('BSE') and National Stock Exchange of India Limited ('NSE') at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively, and on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com), the agency appointed for facilitating remote e-voting.

5. As per the MCA Circulars, physical copies of the Notice and Postal Ballot Form, are not being sent to members for this Postal Ballot. In compliance with the MCA Circulars, Sections 108 and 110 of the Act and the Rules made thereunder read with Regulation 44 of the SEBI LODR Regulations and Secretarial Standard-2, the Company is offering remote e-voting facility to seek the approval of members of the Company for the resolution proposed in the Notice. For this purpose, the Company has entered into an agreement with NSDL for facilitating remote e-voting to enable the members to cast their votes electronically. Members are requested to provide their assent or dissent through remote e-voting only.
6. For Members who have not registered their e-mail addresses, may register the same as under:

<p><b>For shares held in Physical form</b></p>	<p>Members holding shares in physical form are requested to submit Form ISR-1, duly signed by the registered holder(s), along with the requisite supporting documents as specified therein, to the Company's Registrar and Share Transfer Agent, either by sending an e-mail to <a href="mailto:investor.helpdesk@in.mpms.mufg.com">investor.helpdesk@in.mpms.mufg.com</a> or by post at the address given below:</p> <p><b>M/s. MUFG Intime India Private Limited</b>          (Unit: HCL Technologies Limited)          C-101, Embassy 247, L.B.S. Marg,          Vikhroli (West), Mumbai – 400 083,          Telephone No: +91 8108116767</p>
<p><b>For shares held in Dematerialized form</b></p>	<p>The members holding shares in electronic mode are requested to register / update their e-mail ID with the Depository Participant with whom their respective demat accounts are maintained.</p>

7. Facility to exercise voting rights through electronic means will be available during the following period:

**Commencement of remote e-voting:** From 9:00 A.M. (IST) on Tuesday, May 12, 2026.

**End of remote e-voting:** At 5:00 P.M. (IST) on Wednesday, June 10, 2026.

Thereafter, the remote e-voting module shall be disabled by NSDL. Once the vote on the resolution has been cast, the member shall not be allowed to change it subsequently or cast the vote again.

8. The voting rights of the members shall be in proportion to their share of the paid-up equity share capital of the Company held as on the Cut-off date.
9. The Scrutinizer upon completion of scrutiny of the votes cast through remote e-voting shall submit his report to the Chairperson (or to such other person duly authorized by the Chairperson). The result of remote e-voting will be announced by the Chairperson, or any other person duly authorized by Chairperson, on or before 5:00 P.M (IST) on Friday, June 12, 2026.

The result of the remote e-voting shall be displayed on the notice board of the Company at its Registered Office and its Corporate Office. The result will also be placed on the Company's website at [www.hcltech.com](http://www.hcltech.com) and on the NSDL's website at [www.evoting.nsdl.com](http://www.evoting.nsdl.com) and will also be intimated to the NSE and the BSE.

10. The resolution, if passed by the requisite majority, shall be deemed to have been passed on the last date of remote e-voting i.e. on June 10, 2026.
11. All relevant documents referred to in the Notice and the Explanatory Statement shall be made available on request for electronic inspection from 10:00 A.M. to 5:00 P.M. (IST), on all working days, from the date of dispatch until the last date of remote e-voting. Members seeking to inspect such documents can send an e-mail to [investors@hcltech.com](mailto:investors@hcltech.com) mentioning the Folio number / Demat Account number.
12. Members of the Company including Institutional Investors are encouraged to vote on the resolution proposed in the Notice.
13. As per Regulation 40(1) of the SEBI LODR Regulations, as amended and read with SEBI Master Circular no. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated June 23 2025, all requests for transfer, transmission and transposition of securities, issue of duplicate share certificates, claim from 'Unclaimed Suspense Account', renewal / exchange of securities certificates etc. shall be processed only in dematerialized form. In view of the above we urge the members holding shares in physical form to have their shares dematerialized.

However, for the purpose of ease of doing business and securing the rights of investors, SEBI vide its circular no. HO/38/13/11(2)2026-MIRSD-POD/ I/3750/2026 dated January 30, 2026 has opened a special window from February 05, 2026, till February 04, 2027 solely for the re-lodgement of transfer deeds that were lodged prior to the deadline of April 1, 2019 and were rejected, returned, or not attended to due to deficiencies in documents, process, or otherwise. Members are requested to kindly note the same and take the necessary action at the earliest.

14. In terms of SEBI LODR Regulations, effective November 19, 2025, the dividends can be paid by the Company only through electronic mode. Accordingly, in case of shareholders holding shares in demat mode, the dividend shall be credited to the bank

account registered by the shareholder with the Depository Participant with whom the demat account is maintained; and in case of shareholders holding shares in physical mode, the dividend shall be credited to the bank account registered with the Company's Registrar and Share Transfer Agent (RTA).

Further, the shareholders holding shares in physical form should also ensure that apart from the bank account details, other KYC details such as PAN, registered address, mobile number, and signatures are updated. If these details are not updated, dividend will be paid only after completing the KYC requirements.

If a shareholder updates the bank details & other KYC details after the dividend has been declared, any unpaid dividend will be electronically credited to the bank account once the said details are updated.

The shareholders holding shares in physical form can update their aforesaid details by submitting the prescribed forms (ISR-1, ISR-2, ISR-3, SH-13 and SH-14) to the RTA. These forms are available on the Company's website [www.hcltech.com](http://www.hcltech.com) under the Investor section and also on the RTA website <https://in.mpms.mufg.com/> under Resources → Downloads → KYC → Formats for KYC.

## 15. Voting through electronic means

The way to vote electronically on NSDL remote e-voting system consists of '**Two Steps**' which are mentioned below:

### Step 1: Access to NSDL remote e-voting system

#### A) Login method for remote e-voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in	<p><b>A. E-voting website of NSDL</b></p> <p>1. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com">https://www.evoting.nsdl.com</a> either on a personal computer or on a mobile phone.</p>

demat mode with NSDL.

2. Once the home page of e-voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will need to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), choose method of login – Password / OTP and a Verification Code as shown on the screen.
4. After successful authentication, you will be redirected to NSDL website wherein you can see e-voting page.
5. Click on options available against Company name or e-voting service provider – NSDL and you will be redirected to e-voting website of NSDL to cast your vote during the remote e-voting period.





#### **B. NSDL IDeAS facility**

If you are already registered, follow the below steps:

1. Visit the e-Services website of NSDL. Open web browser by typing the following URL: <https://eservices.nsdl.com/> either on a Personal Computer or on a mobile phone.
2. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under "IDeAS" section.
3. A new screen will open. You will need to enter your User ID and Password.  
After successful authentication, you will be able to see e-voting services.
4. Click on "Access to e-voting" appearing on the left hand side under e-voting services and you will be able to see e-voting page.
5. Click on options available against Company name or e-Voting service provider – NSDL and you will be re-directed to NSDL e-voting website to cast your vote during the remote e-voting period.

#### **C. E-services website of NSDL**

1. For OTP based login you can click on <https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp>. You will have to enter your 8-digit DP ID, 8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository

	<p>site wherein you can see e-Voting page. Click on company name or <b>e-Voting service provider i.e. NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.</p> <p>2. Members can also download NSDL Mobile App 'NSDL Speede' facility by scanning the QR code mentioned below for seamless voting experience.</p> <p style="text-align: center;"><b>NSDL Mobile App is available on</b></p> <div style="display: flex; justify-content: center; align-items: center; gap: 20px;"> <div style="text-align: center;">  <p>App Store</p> </div> <div style="text-align: center;">  <p>Google Play</p> </div> </div> <div style="display: flex; justify-content: center; align-items: center; gap: 40px; margin-top: 10px;">   </div>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<ol style="list-style-type: none"> <li>1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing User ID and Password. Option will be made available to reach for the remote e-voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login icon &amp; New System Myeasi Tab and then use your existing Myeasi Username &amp; Password.</li> <li>2. After successful login the Easi / Easiest user will be able to see the remote e-voting option for eligible companies where the remote e-voting is in progress as per the information provided by the Company. On clicking the remote e-voting option, the user will be able to see remote e-voting page of the remote e-voting service provider for casting votes during the remote e-voting period. Additionally, there are also links provided to access the system of all remote e-voting service providers, so that the user can visit the remote e-voting service providers' website directly.</li> <li>3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on Login &amp; New System Myeasi Tab and then click on registration option.</li> <li>4. Alternatively, the user can directly access remote e-voting page by providing Demat Account Number and PAN No. from the remote e-</li> </ol>

	<p>voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered mobile number &amp; e-mail as recorded in the Demat Account. After successful authentication, user will be able to see the remote e-voting option where the remote e-voting is in progress and able to directly access the system of all remote e-voting Service Providers.</p>
Individual Shareholders (holding securities in demat mode) login through their depository participants	<ol style="list-style-type: none"> <li>1. You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL / CDSL for remote e-voting facility.</li> <li>2. Upon logging in, you will be able to see remote e-voting option. Click on remote e-voting option, you will be redirected to NSDL / CDSL Depository site after successful authentication, wherein you can see remote e-voting feature.</li> <li>3. Click on Company name or remote e-voting service provider i.e. NSDL and you will be redirected to e-voting website of NSDL for casting your votes during the remote e-voting period.</li> </ol>

**Important note:** Members who are unable to retrieve User ID / Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

**Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues relating to login through Depositories i.e. NSDL and CDSL.**

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call at 022 - 4886 7000.
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800-21-09911.

**B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.**

How to Log-in to NSDL e-voting website?

1. Visit the e-voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a personal computer or on a mobile phone.
2. Once the home page of e-voting system is launched, click on the icon 'Login' which is available under 'Shareholder / Member' section.
3. A new screen will open. You will have to enter your User ID, your Password / OTP and a Verification Code as shown on the screen.
4. Alternatively, if you are registered for NSDL e-services i.e. IDeAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDeAS login. Once you log-in to NSDL e-services after using your log-in credentials, click on e-voting and you can proceed to Step 2 i.e. cast your votes electronically.
5. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID  For example, if your DP ID is IN300*** and Client ID is 12***** then your User ID is IN300***12*****.
b) For members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID  For example, if your Beneficiary ID is 12***** then your User ID is 12*****
c) For members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the Company  For example, if folio number is 001*** and EVEN is 101456 then User ID is 101456001***

6. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-voting, then you can use your existing Password to login and cast your votes.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your Password.
  - c) How to retrieve your 'initial password'?
    - (i) If your e-mail ID is registered in your demat account or with the Company, your 'initial password' is communicated to you on your e-mail ID. Trace the e-mail sent to you from NSDL from your mailbox. Open the e-mail and open the attachment i.e. a .pdf file. Open the .pdf File. The Password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of beneficiary ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your e-mail ID is not registered, please follow steps mentioned below in process for those shareholders whose e-mail IDs are not registered.
7. If you are unable to retrieve or have not received the 'initial password' or have forgotten your Password:
  - a) Click on '**Forgot User Details/Password?**' (If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - b) '**Physical User Reset Password?**' (If you are holding shares in physical mode) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - c) If you are still unable to get the Password by aforesaid two options, you can send a request at [evoting@nsdl.com](mailto:evoting@nsdl.com) mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
8. After entering your Password, tick on Agree to 'Terms and Conditions' by selecting on the check box.
9. Now, you will have to click on 'Login' button.
10. After you click on the 'Login' button, Home page of e-voting will open.

## **Step 2: Cast your votes electronically on NSDL e-voting system.**

### **How to cast your votes electronically on NSDL e-voting system?**

1. After successful login at Step 1, you will be able to see all the companies 'EVEN' in which you are holding shares and whose voting cycle is in active status.
2. Select 'EVEN' of Company for which you wish to cast your votes during the remote e-voting period.
3. Now you are ready for e-voting as the voting page opens.
4. Cast your votes by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your votes and click on 'Submit' and also 'Confirm' when prompted.
5. Upon confirmation, the message 'Vote cast successfully' will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your votes on the resolution, you will not be allowed to modify your votes.

### **General Guidelines for shareholders**

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF / JPG Format) of the relevant Board Resolution / Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to [officenns@gmail.com](mailto:officenns@gmail.com) with a copy marked to [evoting@nsdl.com](mailto:evoting@nsdl.com). Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on 'Upload Board Resolution/Authority Letter' displayed under 'e-voting' tab in their login.
2. It is strongly recommended not to share your Password with any other person and take utmost care to keep your Password confidential. Login to the remote e-voting website will be disabled upon five unsuccessful attempts to key in the correct Password. In such an event, you will need to go through the '[Forgot User Details/Password?](#)' or '[Physical User Reset Password?](#)' option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the Password.

3. For any queries relating to the remote e voting process, members may refer to the FAQs and e voting user manual available in the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com), or contact NSDL at 022 4886 7000, or by e-mail at [evoting@nsdl.com](mailto:evoting@nsdl.com), or write to Ms. Pallavi Mhatre, Assistant Vice President, National Securities Depository Limited, 3<sup>rd</sup> Floor, Naman Chamber, Plot No. C 32, G Block, Bandra Kurla Complex, Bandra (East), Mumbai – 400 051.

**Process for those shareholders whose e-mail ID is not registered with the depositories for procuring User ID and Password and registration of e-mail ID for remote e-voting for the resolution set out in the Notice:**

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by e-mail to [investors@hcltech.com](mailto:investors@hcltech.com).
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to [investors@hcltech.com](mailto:investors@hcltech.com). If you are an Individual shareholder holding securities in demat mode, you are requested to refer to the login method explained at Step 1 (A) i.e. Login method for e-voting for Individual shareholders holding securities in demat mode.
3. Alternatively, the members may send a request to [evoting@nsdl.com](mailto:evoting@nsdl.com) for procuring User ID and Password for e-voting by providing above mentioned documents.

By Order of the Board of Directors  
**For HCL Technologies Limited**

Date: May 8, 2026  
Place: Noida, U.P

**Corporate Office Address:**  
Plot No.: 3A, Sector 126,  
Noida - 201 304, U.P., India

Sd / -  
**Manish Anand**  
**Company Secretary**  
**Membership No: F-5022**