CAPLIN POINT Laboratories

Caplin Point Laboratories Limited
Regd. office: Ashvich Tower, 3rd Floor,
No.3, Developed Plots Industrial Estate, Perungudi, Chennai – 600096.
Phone : +91 44 24968000 / +91 80127 72888 / +91 44 71148000
E-mail : info@caplinpoint.net / Website : www.caplinpoint.net
CIN : L24231TN1990PLC019053

September 04, 2026

BSE Limited
Department of Corporate Relationship
1st Floor, New Trade Ring, Rotunda Building
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai- 400001
Scrip Code: 524742

National Stock Exchange of India Ltd.,
Department of Corporate Services
Exchange Plaza, 5th Floor,
C-1, Block G,Bandra Kurla Complex,
Bandra (E),Mumbai – 400 051
Scrip Code: CAPLIPOINT.

Dear Sir/Madam,

Sub: Letter to Shareholders in relation to AGM Notice and Annual Report for the Financial Year 2025-26 - Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations")

Pursuant to Regulation 36(1)(b) of the SEBI Listing Regulations, letters have been sent to those shareholders who have not registered their email addresses with the Company or the Registrar and Share Transfer Agent ("RTA") or the Depository Participant(s), providing the weblink for accessing the Notice of the 35th Annual General Meeting and Annual Report of the Company for the financial year 2025-26.

A copy of the letter is enclosed herewith for your record.

This is for your kind information and records.

Thanking You,

Sincerely yours,
For Caplin Point Laboratories Limited

VENKATRAM GANAPATHISUBRAMANIAN

Digitally signed by VENKATRAM GANAPATHISUBRAMANIAN
Date: 2026.09.04 14:43:43 +05'30'

Venkatram G
General Counsel & Company Secretary
Membership No A23989

Encl: A/a

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Septembar 03, 2026

DP Id & Client Id / Folio No. :

Name :

Sub: Weblink to access Notice convening the Annual General Meeting and Annual Report for Financial Year 2025-26

Dear Member(s),

The **35th Annual General Meeting (AGM)** of Shareholders of Caplin Point Laboratories Limited will be held on **Monday, the September 25, 2026 at 10:00 A.M.** (IST) through Video Conferencing (VC) / Other Audio Visual Means (OAVM).

In terms of Regulation 36(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, this letter containing the weblink to access the Annual Report and Notice is being sent to member(s) whose email address(es) are not registered with the Company or Share Transfer Agent ("STA"). Accordingly, this communication is being sent to you.

You may access the soft copy of the Annual Report of the Company for the financial year 2025-26 and the Notice convening the AGM by visiting the following web link:

ANNUAL REPORT: https://www.caplinpoint.net/index.php/annual-report/

We kindly request you to update your email address with the Company / Depository / STA to ensure receipt of any communication from the Company / STA from time to time.

Members, who have not registered their e-mail addresses, are requested to register their e-mail addresses by submitting requisite KYC documents with (i) the Depository Participant(s), if the shares are held in electronic form and (ii) with the Company / Share Transfer Agent (STA) of the Company, if the shares are held in physical form.

We look forward to your participation at the AGM.

Thanking You,

Yours truly,

For Caplin Point Laboratories Limited
S/d
Venkatram G
General Counsel & Company Secretary