

**Date:** May 14, 2026

<p><b>Listing Manager</b>  <b>National Stock Exchange of India Limited</b>  Exchange Plaza, 5<sup>th</sup> Floor, Plot No. C-1,  Block G, Bandra Kurla Complex,  Bandra (E) Mumbai – 400051, India  Symbol: PARKHOTELS  ISIN No.: INE988S01028</p>	<p><b>BSE Limited</b>  <b>Corporate Relationship Department</b>  1<sup>st</sup> Floor, New Trading Ring Rotunda Building,  Phiroze Jeejeebhoy Towers, Dalal Street,  Fort Mumbai – 400001, India  Scrip Code: 544111  ISIN No.: INE988S01028</p>
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**Subject: Disclosure under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations') - Notice of Postal Ballot by way of remote e-voting**

Dear Sir/ Ma'am,

Pursuant to Regulation 30 of SEBI Listing Regulations, please find enclosed a copy of the Postal Ballot Notice ('Notice') dated March 26, 2026 as Annexure-A, being sent to the members of the Company for seeking the approval of its members through Postal Ballot by way of remote e-voting only ('Postal Ballot' or 'remote e-voting') for **"the Special Business"** as stated in the Notice. A detailed explanatory statement setting out the material facts concerning the resolution and instructions for remote e-voting form part of the Notice.

In accordance with the applicable guidelines/ circulars issued by the Ministry of Corporate Affairs ('MCA Circulars'), the Notice is being sent by email only, to the members whose e-mail addresses are registered with the Depository Participants ('DP')/ Depositories/ Registrar & Share Transfer Agent of the Company and whose names appear in the Register of Members/ List of Beneficial Owners as received from National Securities Depository Limited and Central Depository Services (India) Limited (collectively referred to as 'Depositories') as on **Friday, May 08, 2026 (the 'Cut-off date')**.

The voting rights of the members shall be in proportion to their share in the paid-up equity share capital of the Company as on the Cut-off date. A person who is not a member of the Company as on the Cut-off date, should treat the Notice for information purpose only.

**As per the MCA Circulars, physical copies of the Notice, Postal Ballot form and pre-paid business reply envelope are not being sent to members for this Postal Ballot. The members are requested to provide their assent or dissent on the resolutions proposed in the Notice, through remote e-voting only.**

The Company has engaged MUFG Intime India Private Limited (formerly known as Link Intime India Private Limited) to provide remote e-voting facility to the members. **The remote e-voting facility shall commence on Friday, May 15, 2026 at 09:00 A.M. (IST) and end on Saturday, June 13, 2026 at 05:00 P.M. (IST).** The remote e-voting will not be allowed beyond the aforesaid date & time and the e-voting module shall be forthwith disabled by MUFG Intime upon expiry of aforesaid period. Once the votes on the resolution are cast by the member, the member shall not be allowed to change it subsequently.

The members, whose email addresses are not registered, are requested to register the same by following the detailed procedure specified in the Notice. The Notice shall also be made available on the Company's website at ([www.theparkhotels.com](http://www.theparkhotels.com)).

The results of the Postal Ballot will be announced within two working days from the close of remote e-voting.

Please take the above information on record.

Thanking you,

Sincerely Yours,  
For **Apeejay Surrendra Park Hotels Limited**

**Shalini Keshan**  
**(Company Secretary and Compliance Officer)**  
**Membership No.: ACS-014897**

*Encl.: As above*



## Apeejay Surrendra Park Hotels Limited

CIN - L85110WB1987PLC222139

**Registered Office:** 17 Park Street, Kolkata – 700 016, India

**Corporate Office:** The Park Hotels, N80, Connaught Place, New Delhi – 110 001, India

**Telephone:** 033 2249 9000 **Fax:** 033 2249 4000

**Email:** [investorrelations@asph.in](mailto:investorrelations@asph.in) **Website:** [www.theparkhotels.com](http://www.theparkhotels.com)

### POSTAL BALLOT NOTICE

Dear Member(s),

Pursuant to the provisions of Section 110 read with Section 108 and all other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014 (including any amendment(s), statutory modification(s) or re-enactment(s) thereof), Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Secretarial Standard - 2 on General Meetings issued by the Institute of Company Secretaries of India and any other applicable laws, rules and regulations, Apeejay Surrendra Park Hotels Limited ('the Company') hereby seeks your approval in respect of the special business as stated in this Notice via Postal Ballot **by way of remote e-voting only** ('Postal Ballot' or 'e-voting').

In compliance with the circular issued by the Ministry of Corporate Affairs ('MCA') No. 03/2025 dated September 22, 2025, read with General Circular Nos. 20/2020 dated May 5, 2020, 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 3/2022 dated May 5, 2022, 11/2022 dated December 28, 2022 and 09/2023 dated September 25, 2023 (collectively referred to as 'MCA Circulars'), this Postal Ballot Notice is being sent by email only, to the members whose e-mail addresses are registered with the Depository Participants ('DP')/Depository/Registrar & Share Transfer Agent of the Company. Further, the assent/dissent of the members on the resolution proposed in this Notice will be considered only through the remote e-voting system.

Detailed explanatory statement setting out the material facts concerning the resolutions and instructions for e-voting, are annexed to this Notice.

#### SPECIAL BUSINESS

##### **1. To appoint Mr. Raveesh Kumar Bhatia (DIN: 11618896) as an Independent Director of the Company**

To consider and, if thought fit, to pass the following resolution as **Special Resolution:**

"Resolved that pursuant to the provisions of Sections 149, 150 and 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013 ("the Act") read with the Companies (Appointment and Qualifications of Directors) Rules, 2014 and any other rules made thereunder as may be applicable and Regulation 17 and other applicable provisions of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 [including any amendment(s),

statutory modification(s) or re-enactment(s) thereof for the time being in force], in accordance with the relevant provisions of the Articles of Association of the Company and upon recommendation of Nomination and Remuneration Committee and approval of the Board of Directors (hereinafter referred to as the "Board"), and subject to such other approval(s), permission(s) and sanction(s) as may be required in this regard, Mr. Raveesh Kumar Bhatia (DIN: 11618896), who was appointed as an Additional Director in the capacity of an Independent Director by the Board w.e.f. March 27, 2026 and has submitted a declaration that he meets the criteria of independence as provided in Section 149(6) of the Act and the rules made thereunder and Regulation 16(1)(b) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and has given his consent to act as Director of the Company, and in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing his candidature for the office of Director, being eligible, he and is hereby appointed as an Independent Director of the Company for a term of five (5) consecutive years i.e. from March 27, 2026 to March 26, 2031.

Resolved further that the Board or any duly constituted committee of the Board, he and is hereby authorized to settle any question, difficulty or doubt, that may arise in giving effect to this resolution and do all acts, deeds, matters and things as may be deemed necessary and/or expedient in connection therewith or incidental thereto, to give effect to the foregoing resolution."

**Registered Office:**

17, Park Street, Kolkata,  
West Bengal, India, 700016  
CIN: L85110WB1987PLC222139  
E-mail id: [investorrelations@asphl.in](mailto:investorrelations@asphl.in)

**Place:** Kolkata

**Date:** March 26, 2026

By order of the Board  
For **Apeejay Surrendra Park Hotels Limited**  
Sd/-  
**Shalini Keshan**  
**Company Secretary & Compliance Officer**  
**Membership No:** 14897  
**Address:** 17, Park Street, Kolkata,  
West Bengal – 700016 (IN)

## NOTES

1. An explanatory statement pursuant to the provisions of Section 102(1) of the Companies Act, 2013 (the 'Act'), read with the relevant rules made thereunder and Secretarial Standard - 2 on General Meetings issued by the Institute of Company Secretaries of India, setting out the material facts and reasons, in respect of the proposed resolution, is annexed herewith and forms part of this Notice.
2. As per the provisions of Sections 108 and 110 of the Act read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and in terms of SEBI Circular No. SEBI/HO/CFD/CMD/ CIR/P/2020/242 dated December 09, 2020, members are provided the facility to cast their vote on resolutions set forth in this Postal Ballot Notice ('Notice'), through remote e-voting facility ('remote e-voting').
3. **As per the applicable MCA Circulars, physical copies of the Postal Ballot Notice, Postal Ballot form and pre-paid business reply envelope are not being sent to members for this Postal Ballot. Members are requested to provide their assent or dissent through remote e-voting only.** The Company has engaged the services of MUFG Intime India Private Limited ('MUFG Intime') to provide remote e-voting facility to the members.
4. The Cut-off-date for the purpose of reckoning the voting rights and sending the Notice is Friday, May 08, 2026 ("Cut-off date"). Only those members whose names are recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the Cut-off date (including those members who may not have received this Notice due to non-registration of their email ID with the Company or DPs) shall be entitled to vote by way of remote e-voting in accordance with the process laid down in this Notice. A person who is not a member/ beneficial owner as on the Cut-off date, should treat this Notice for information purpose only.
5. Those members who have not yet registered their email addresses and consequently, have not received the Notice, are requested to register/ update their email addresses and mobile numbers with their respective DPs. In case of queries with respect to this process, members are requested to write to [investor.helpdesk@in.mpms.mufg.com](mailto:investor.helpdesk@in.mpms.mufg.com) or call at the toll free number 1800 1020 878.
6. The Notice is also available on the Company's website (<https://www.theparkhotels.com>), MUFG Intime (<https://instavote.linkintime.co.in>), National Stock Exchange of India Limited ([www.nseindia.com](http://www.nseindia.com)) and BSE Limited ([www.bseindia.com](http://www.bseindia.com)), in compliance with the MCA Circulars.
7. The remote e-voting facility will be available during the following period:

Commencement of remote e-voting	From 9.00 A.M. (IST) on Friday, May 15, 2026
End of remote e-voting	Upto 5.00 P.M. (IST) on Saturday, June 13, 2026

**The remote e-voting will not be allowed beyond the aforesaid date & time and the e-voting module shall be forthwith disabled by MUFG Intime upon expiry of aforesaid period. Once the vote on the resolution is casted by the member, he/ she shall not be allowed to change it subsequently.**

8. The voting rights of members for remote e-voting shall be in proportion to the paid-up value of their shares in the equity share capital of the Company as at close of business hours on the Cut-off date.

9. All the shareholders including large shareholders (shareholders holding 2% or more shareholding), Promoters, Institutional Investors, are encouraged to cast their vote on resolutions set forth in this Notice.

**10. Members are requested to carefully read the below instructions in connection with remote e-voting:**

- a. Pursuant to SEBI Circular No. SEBI/HO/CFD/ CMD/CIR/P/2020/242 dated December 09, 2020, e-voting facility has been enabled for all the individual demat account holders, by way of single login credential, through their demat accounts/ websites of Depositories/ Depository Participants ('DPs') in order to increase the efficiency of the voting process.
- b. Individual demat account holders would be able to cast their vote without having to register again with the E-voting Service Provider (ESP) thereby not only facilitating seamless authentication but also ease and convenience of participating in e-voting process, Members are advised to update their mobile number and e-mail ID with their DPs to access e-voting facility.

**Remote e-Voting Instructions for shareholders**

In terms of SEBI circular no. SEBI/HO/CFD/PoD2/CIR/P/0155 dated November 11, 2024, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants.

Shareholders are advised to update their mobile number and email Id correctly in their demat accounts to access remote e-Voting facility.

**Login method for Individual shareholders holding securities in demat mode:**

Individual Shareholders holding securities in demat mode with NSDL

**METHOD 1 - NSDL OTP based login**

- a) Visit URL: <https://eservices.nsd.com/SecureWeb/evoting/evotinglogin.jsp>
- b) Enter your 8 - character DP ID, 8 - digit Client Id, PAN, Verification code and generate OTP.
- c) Enter the OTP received on your registered email ID/ mobile number and click on login.
- d) Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.
- e) Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

**METHOD 2 - NSDL IDeAS facility**

Shareholders registered for IDeAS facility:

- a) Visit URL: <https://eservices.nsd.com> and click on "Beneficial Owner" icon under "IDeAS Login Section".
- b) Enter IDeAS User ID, Password, Verification code & click on "Log-in".

- c) Post successful authentication, you will be able to see e-Voting services under Value added services section. Click on “Access to e-Voting” under e-Voting services.
- d) Click on “MUFG InTime” or “evoting link displayed alongside Company’s Name” and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

**Shareholders not registered for IDeAS facility:**

- a) To register, visit URL: <https://eservices.nSDL.com> and select “Register Online for IDeAS Portal” or click on <https://eservices.nSDL.com/SecureWeb/IdeasDirectReg.jsp>
- b) Enter 8-character DP ID, 8-digit Client ID, Mobile no, Verification code & click on “Submit”.
- c) Enter the last 4 digits of your bank account / generate ‘OTP’
- d) Post successful registration, user will be provided with Login ID and password.
- e) Follow steps given above in points (a-d).

Shareholders/ Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience.



**METHOD 3 - NSDL e-voting website**

- a) Visit URL: <https://www.evoting.nSDL.com>
- b) Click on the “Login” tab available under ‘Shareholder/Member’ section.
- c) Enter User ID (i.e., your 16-digit demat account no. held with NSDL), Password/OTP and a Verification Code as shown on the screen & click on “Login”.
- d) Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on “Access to e-Voting” under e-Voting services.
- e) Click on “MUFG InTime” or “evoting link displayed alongside Company’s Name” and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Individual Shareholders holding securities in demat mode with CDSL

**METHOD 1 - CDSL e-voting page**

- a) Visit URL: <https://www.cdslindia.com>.
- b) Go to e-voting tab.
- c) Enter 16-digit Demat Account Number (BO ID) and PAN No. and click on “Submit”.
- d) System will authenticate the user by sending OTP on registered Mobile and Email as recorded in Demat Account
- e) Post successful authentication, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG InTime. Click on “MUFG InTime” or “evoting link displayed alongside Company’s Name” and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

**METHOD 2 - CDSL Easi/ Easiest facility:**

**Shareholders registered for Easi/ Easiest facility:**

- a) Visit URL: <https://web.cdslindia.com/myeasitoken/Home/Login> or Visit URL: [www.cdslindia.com](http://www.cdslindia.com), click on “Login” and select “My Easi New (Token)”.
- b) Enter existing username, Password & click on “Login”.

- c) Post successful authentication, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG InTime. Click on “MUFG InTime” or “evoting link displayed alongside Company’s Name” and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

**Shareholders not registered for Easi/ Easiest facility:**

- a) To register, visit URL: <https://web.cdslindia.com/myeasitoken/Home/EasiRegistration> / <https://web.cdslindia.com/myeasitoken/Home/EasiestRegistration>.  
 b) Proceed with updating the required fields for registration.  
 c) Post successful registration, user will be provided username and password on the registered email id. Follow steps given above in points (a-c).

**Individual Shareholders holding securities in demat mode with Depository Participant.**

Individual shareholders can also login using the login credentials of your demat account through your depository participant registered with NSDL / CDSL for e-voting facility.

- a) Login to DP website  
 b) After Successful login, user shall navigate through “e-voting” option.  
 c) Click on e-voting option, user will be redirected to NSDL / CDSL Depository website after successful authentication, wherein user can see e-voting feature.  
 d) Post successful authentication, click on “MUFG InTime” or “evoting link displayed alongside Company’s Name” and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

**Login method for shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode**

Shareholders holding shares in physical mode / Non-Individual Shareholders holding securities in demat mode as on the cut-off date for e-voting may register and vote on InstaVote as under:

**STEP 1: LOGIN / SIGNUP on InstaVote**

**Shareholders registered for INSTAVOTE facility:**

- a) Visit URL: <https://instavote.linkintime.co.in> & click on “Login” under ‘SHARE HOLDER’ tab.  
 b) Enter details as under:
1. User ID: Enter User ID
  2. Password: Enter existing Password
  3. Enter Image Verification (CAPTCHA) Code
  4. Click “Submit”.

InstaVote USER ID	NSDL	User ID is 8 Character DP ID followed by 8 Digit Client ID (e.g.IN123456) and 8 digit Client ID (eg.12345678).
	CDSL	User ID is 16 Digit Beneficiary ID.
	Shares held in physical form	User ID is <u>Event No + Follo no.</u> , registered with the Company

(Home page of e-voting will open. Follow the process given under "Steps to cast vote for Resolutions")

**Shareholders not registered for INSTAVOTE facility:**

- a) Visit URL: <https://instavote.linkintime.co.in> & click on “Sign Up” under ‘SHARE HOLDER’ tab & register with details as under:

1. User ID: Enter User ID
2. PAN: Enter your 10-digit Permanent Account Number (PAN) (Shareholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable).
3. DOB/DOI: Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP/Company - in DD/MM/YYYY format)
4. Bank Account Number: Enter your Bank Account Number (last four digits), as recorded with your DP/Company.
  - Shareholders, holding shares in **NSDL form**, shall provide 'point 4' above.
  - Shareholders, holding shares in **CDSL form**, shall provide 'point 3' or 'point 4' above.
  - Shareholders, holding shares in **physical form** but have not recorded 'point 3' and 'point 4', shall provide their Folio number in 'point 4' above
5. Set the password of your choice.  
(The password should contain minimum 8 characters, at least one special Character (!#\$%\*), at least one numeral, at least one alphabet and at least one capital letter).
6. Enter Image Verification (CAPTCHA) Code.
7. Click "Submit" (You have now registered on InstaVote).  
Post successful registration, click on "**Login**" under 'SHARE HOLDER' tab & follow steps given above in points (a-b).

InstaVote USER ID	NSDL	User ID is 8 Character DP ID followed by 8 Digit Client ID (e.g. IN123456) and 8 digit Client ID (eg. 12345678).
	CDSL	User ID is 16 Digit Beneficiary ID.
	Shares held in physical form	User ID is <u>Event No + Folio no.</u> , registered with the Company

## STEP 2: Steps to cast vote for Resolutions through InstaVote

- A. Post successful authentication and redirection to InstaVote inbox page, you will be able to see the "Notification for e-voting".
- B. Select 'View' icon. E-voting page will appear.
- C. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on 'View Resolution' file link).
- D. After selecting the desired option i.e. Favour / Against, click on 'Submit'.
- E. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

NOTE: Shareholders may click on "Vote as per Proxy Advisor's Recommendation" option and view proxy advisor recommendations for each resolution before casting vote. "Vote as per Proxy Advisor's Recommendation" option provides access to expert insights during the e-Voting process. Shareholders may modify their vote before final submission.

Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently.

**Non-Individual Body corporate shareholders** shall send a scanned copy of the board resolution authorising its representative to vote, to the scrutinizer at registered email address with a copy marked to RTA at [enotices@in.mpms.mufg.com](mailto:enotices@in.mpms.mufg.com) and the company at registered email address.

## **Guidelines for Institutional shareholders ("Custodian / Corporate Body/ Mutual Fund")**

### **STEP 1 – Custodian / Corporate Body/ Mutual Fund Registration**

- A. Visit URL: <https://instavote.linkintime.co.in>

- B. Click on “Sign Up” under “Custodian / Corporate Body/ Mutual Fund”
- C. Fill up your entity details and submit the form.
- D. A declaration form and organization ID is generated and sent to the Primary contact person email ID (which is filled at the time of sign up). The said form is to be signed by the Authorised Signatory, Director, Company Secretary of the entity & stamped and sent to [insta.vote@linkintime.co.in](mailto:insta.vote@linkintime.co.in).
- E. Thereafter, Login credentials (User ID; Organisation ID; Password) is sent to Primary contact person’s email ID. (You have now registered on InstaVote)

## **STEP 2 – Investor Mapping**

- A. Visit URL: <https://instavote.linkintime.co.in> and login with InstaVote Login credentials.
- B. Click on “Investor Mapping” tab under the Menu section
- C. Map the Investor with the following details:
  - 1) ‘Investor ID’ – Investor ID for NSDL demat account is 8 Character DP ID followed by 8 Digit Client ID i.e., IN00000012345678; Investor ID for CDSL demat account is 16 Digit Beneficiary ID.
  - 2) ‘Investor’s Name - Enter Investor’s Name as updated with DP.
  - 3) ‘Investor PAN’ - Enter your 10-digit PAN.
  - 4) ‘Power of Attorney’ - Attach Board resolution or Power of Attorney.

NOTE: File Name for the Board resolution/ Power of Attorney shall be – DP ID and Client ID or 16 Digit Beneficiary ID.

Further, Custodians and Mutual Funds shall also upload specimen signatures.

- D. Click on Submit button. (The investor is now mapped with the Custodian / Corporate Body/ Mutual Fund Entity). The same can be viewed under the “Report section”.

## **STEP 3 – Steps to cast vote for Resolutions through InstaVote**

The corporate shareholder can vote by two methods, during the remote e-voting period.

### **METHOD 1 - VOTES ENTRY**

- a) Visit URL: <https://instavote.linkintime.co.in> and login with InstaVote Login credentials.
- b) Click on “Votes Entry” tab under the Menu section.
- c) Enter the “Event No.” for which you want to cast vote.  
Event No. can be viewed on the home page of InstaVote under “On-going Events”.
- d) Enter “16-digit Demat Account No.”.
- e) Refer the Resolution description and cast your vote by selecting your desired option ‘Favour / Against’ (If you wish to view the entire Resolution details, click on the ‘View Resolution’ file link). After selecting the desired option i.e. Favour / Against, click on ‘Submit’.
- f) A confirmation box will be displayed. If you wish to confirm your vote, click on ‘Yes’, else to change your vote, click on ‘No’ and accordingly modify your vote.  
(Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

## METHOD 2 - VOTES UPLOAD

- a) Visit URL: <https://instavote.linkintime.co.in> and login with InstaVote Login credentials.
- b) After successful login, you will see “Notification for e-voting”.
- c) Select “View” icon for “Company’s Name / Event number”.
- d) E-voting page will appear.
- e) Download sample vote file from “Download Sample Vote File” tab.
- f) Cast your vote by selecting your desired option 'Favour / Against' in the sample vote file and upload the same under “Upload Vote File” option.
- g) Click on ‘Submit’. ‘Data uploaded successfully’ message will be displayed.  
(Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

NOTE: **Non-Individual Body corporate shareholders** shall send a scanned copy of the board resolution authorising its representative to vote, to the scrutinizer at [registered email address](mailto:registered_email_address) with a copy marked to RTA at [enotices@in.mpms.mufg.com](mailto:enotices@in.mpms.mufg.com) & the company at [registered email address](mailto:registered_email_address).

### HELPDESK:

#### Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode facing any technical issue in login may contact INSTAVOTE helpdesk by sending a request at [enotices@in.mpms.mufg.com](mailto:enotices@in.mpms.mufg.com) or contact on: - Tel: 022 – 4918 6000.

#### Individual Shareholders holding securities in demat mode:

Individual Shareholders holding securities in demat mode may contact the respective helpdesk for any technical issues related to login through Depository i.e., NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at: 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800 22 55 33

### Forgot Password:

Individual Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Individual Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both then the shareholder can use the “Forgot Password” option available on: <https://instavote.linkintime.co.in>

- Click on “**Login**” under ‘SHARE HOLDER’ tab.
- Further Click on “**forgot password?**”

InstaVote USER ID	NSDL	User ID is 8 Character DP ID followed by 8 Digit Client ID (e.g.IN123456) and 8 digit Client ID (eg.12345678).
	CDSL	User ID is 16 Digit Beneficiary ID.
	Shares held in physical form	User ID is Event No + Folio no, registered with the Company

- Enter User ID, select Mode and Enter Image Verification code (CAPTCHA).
- Click on “SUBMIT”.

In case Custodian / Corporate Body/ Mutual Fund has forgotten the USER ID [Login ID] or Password or both then the shareholder can use the “Forgot Password” option available on:  
<https://instavote.linkintime.co.in>

- Click on ‘Login’ under “Custodian / Corporate Body/ Mutual Fund” tab
- Further Click on “**forgot password?**”
- Enter User ID, Organization ID and Enter Image Verification code (CAPTCHA).
- Click on “SUBMIT”.

*In case shareholders have a valid email address, Password will be sent to his / her registered e-mail address. Shareholders can set the password of his/her choice by providing information about the particulars of the Security Question and Answer, PAN, DOB/DOI etc. The password should contain a minimum of 8 characters, at least one special character (!#\$%&\*), at least one numeral, at least one alphabet and at least one capital letter.*

**Individual Shareholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:**

Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both, then the Shareholders are advised to use Forget User ID and Forget Password option available at above mentioned depository/ depository participants website.

**General Instructions – Shareholders**

- ❖ It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
  - ❖ For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.
  - ❖ During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular “Event”.
11. The Board of Directors has appointed Mr. Harish Chawla (FCS no - 9002; CP No. - 15492), Partner, CL & Associates, Company Secretaries (‘CLA’), and failing him, Mr. Abhishek Lamba (FCS No. – 10489; CP no - 13754), Partner, CLA, as the Scrutinizer to scrutinize the remote e-voting process in a fair and transparent manner and they have communicated their willingness to be appointed and will be available for the said purpose.
  12. The Scrutinizer, after scrutinizing the remote e-voting, shall make a report of the votes cast in favour or against, if any, and submit the same to the Chairperson or any other person authorised by the Chairperson. The Chairperson or the Authorized Person shall declare the voting results on or before 5:00 P.M. (IST) on Tuesday, June 16, 2026. The voting results and scrutinizer’s report shall be available on the website of the Company (<https://www.theparkhotels.com>) and on the website of MUFG Intime <https://instavote.linkintime.co.in/Result/Resultpage> and shall also be displayed on the notice board at the registered office and the corporate office of the Company. The results shall simultaneously be communicated to the Stock Exchanges.

13. The resolution, if passed by the requisite majority, shall be deemed to have been passed as if the same has been passed at a general meeting of the members convened in that behalf on the date of end of remote e-voting facility, i.e. on Saturday, June 13, 2026.
14. All documents referred to in the Notice, will be available for inspection electronically, without any fee, by the members from the date of circulation of this Notice up till the date of end of remote e-voting facility i.e. Saturday, June 13, 2026. Members seeking to inspect such document(s) can send an email to [investorrelations@asphl.in](mailto:investorrelations@asphl.in).

## **EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

### **Item no. 1**

The Nomination and Remuneration Committee, considering the size and complexity of the operations of the Company and the evolving global and local regulatory landscape, thought it fit that induction of a vastly experienced senior finance professional as a member of the Board of Directors of the Company would be in the interest of the Company. Accordingly, the Board, on the recommendation of the Nomination and Remuneration Committee, approved the appointment of Mr. Raveesh Kumar Bhatia (DIN: 11618896), as an Additional Director in the capacity of Independent Director of the Company for a term of five (5) years with effect from March 27, 2026, to March 26, 2031 (both days inclusive).

The Profile of Mr. Raveesh Kumar Bhatia is as under:

*Mr. Bhatia holds an MBA in Marketing & Finance from Indian Institute of Management Ahmedabad and a bachelor's degree in Commerce from Panjab University, securing All India 5th Rank.*

*Mr. Bhatia is a highly accomplished finance professional with over 36 years of experience, including 29 years in senior client relationship management and revenue generation roles with leading Indian private sector and international banks, along with 3 years each in management consulting and process outsourcing.*

*He has demonstrated strong leadership capabilities in leading large relationship teams and managing substantial client portfolios. His experience includes servicing key clients across multinational corporations, large Indian corporates, public sector undertakings, and mid-market enterprises.*

The detailed profile of Mr. Raveesh Kumar Bhatia is available on <https://www.theparkhotels.com/investor-relations/corporate-governance.html#corporateGovernance>.

Mr. Bhatia is qualified to be appointed as a Director in terms of Section 164 of the Act and has given his consent to act as a Director. The Company has also received a declaration from Mr. Bhatia that (i) he meets the criteria of independence as prescribed, both, under Section 149(6) of the Act and rules made thereunder & Regulation 16(1)(b) of SEBI Listing Regulations; (ii) he is not disqualified from being appointed as a Director in terms of Section 164 of the Act; (iii) he is not debarred from holding office of director pursuant to any order of SEBI, Ministry of Corporate Affairs or any such other Statutory Authority; and (iv) he is not aware of any circumstance or situation which exists or maybe reasonably anticipated that could impair or impact his ability to discharge his duties with an objective independent judgment and without any external influence. Further, Mr. Bhatia has confirmed that he

has successfully registered himself in the Independent Director's Databank maintained by the Indian Institute of Corporate Affairs in terms of the requirement of the Act.

The Company has also received a notice under Section 160 of the Act from a member proposing the candidature of Mr. Bhatia for the office of Independent Director of the Company.

Accordingly, considering his overall credentials, experience, professional expertise, strong banking and financial background, independence from the management, and the skills, experience, knowledge, and capabilities required for the role of an Independent Director, the Board is of the view that it would be in the best interests of the Company to appoint Mr. Raveesh Kumar Bhatia as an Independent Director of the Company and recommends the Special Resolution set out at Item No. 1 of this Notice for approval of the Members.

Details of Mr. Bhatia pursuant to the provisions of (i) Listing Regulations; and (ii) Secretarial Standard on General Meetings ("SS-2"), issued by the Institute of Company Secretaries of India, are provided in the "Annexure" to this Notice.

As a Non-executive Independent Director, Mr. Bhatia shall be entitled to the remuneration in the form of sitting fees, reimbursement of expenses for participation in Board & other meetings and such other fees or compensation, which shall be governed by Company's policies including 'Nomination, Remuneration and Board Diversity' Policy of the Company and shareholder's approval dated September 27, 2024.

The draft letter of appointment of Independent Director, setting out terms & conditions of his appointment, is available for inspection at the Registered Office of the Company on all working days (except Saturdays, Sundays and National Holidays) between 11:00 A.M. (IST) and 1:00 P.M. (IST) from the date of dispatch of Notice till the last date of e-voting i.e. Saturday, June 13, 2026. The same is also available on the Company's website viz <https://www.theparkhotels.com>. Members seeking to inspect the same can send an email to [investorrelations@asphl.in](mailto:investorrelations@asphl.in).

Mr. Bhatia is interested in the resolution set out at Item No. 1 of this Notice with regard to his appointment. Relatives of Mr. Bhatia may be deemed to be interested in the resolution to the extent of their shareholding interest, if any, in the Company.

Save and except the above, none of the other Directors / Key Managerial Personnel of the Company / their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution except to the extent of their shareholding, if any, in the Company.

The Board of Directors recommends the Special Resolution set out at Item No. 1 of this Notice for approval by the members.

**Registered Office:**

17, Park Street, Kolkata,  
West Bengal, India, 700016  
CIN: L85110WB1987PLC222139  
E-mail id: [investorrelations@asphl.in](mailto:investorrelations@asphl.in)

**Place:** Kolkata  
**Date:** March 26, 2026

By order of the Board  
For **Apeejay Surrendra Park Hotels Limited**  
Sd/-  
**Shalini Keshan**  
**Company Secretary & Compliance Officer**  
**Membership No:** 14897  
**Address:** 17, Park Street, Kolkata,  
West Bengal – 700016 (IN)

**Information of Director who is being appointed or whose remuneration is being proposed in this notice, pursuant to Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, applicable provisions of the Companies Act, 2013 and Secretarial Standards-2, as on the date of Notice:**

<b>Name</b>	<b>Mr. Raveesh Kumar Bhatia</b>
<b>Director Identification Number (DIN)</b>	11618896
<b>Date of Birth</b>	January 07, 1966
<b>Age (in Years)</b>	60 Years
<b>Original date of appointment</b>	March 27, 2026
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• IIM Ahmedabad (1988) P.G.D.M. (Marketing and Finance)</li> <li>• Punjab University (1986) B. Com. (H) (Ranked AIR 5<sup>th</sup> in Merit List)</li> </ul>
<b>Experience and expertise in specific functional area</b>	<ul style="list-style-type: none"> <li>• Strategy, Leadership and Management</li> <li>• Financial and Risk Management</li> <li>• Governance</li> <li>• Public Policy</li> <li>• Sustainability/ Environmental, Social, and Governance.</li> </ul>
<b>Shareholding in the Company including shareholding as a beneficial owner</b>	Nil
<b>Terms and conditions of appointment &amp; remuneration</b>	As per the Company's Policy on Nomination, Remuneration and Board Diversity available on <a href="https://www.theparkhotels.com/pdf/policy-on-nomination-remuneration---board-diversity.pdf">https://www.theparkhotels.com/pdf/policy-on-nomination-remuneration---board-diversity.pdf</a>
<b>Remuneration drawn during FY 2025-26</b>	Not Applicable
<b>No. of Board Meetings attended during FY 2025-26 (till the date of this Notice)</b>	Not Applicable
<b>Relationship with other Directors/ KMPs</b>	None
<b>Directorships held in other Indian companies</b>	Nil
<b>Membership/ Chairmanship of committees in other Indian companies</b>	Nil
<b>Equity listed entities from which the person has resigned as Director in past three years</b>	None