

UNIVERSAL OFFICE AUTOMATION LIMITED

CIN: L34300DL1991PLC044365

Registered Office: 806, Sidharth, 96, Nehru Place,

New Delhi – 110019, India; 011- 26444812

www.uniofficeautomation.com | UOALInvestors@hclgroup.in

Date: 20th May, 2026

To,

BSE Limited
Phirojze Jeejeebhoy Towers
27th Floor, Dalal Street
Mumbai – 400001

BSE Scrip Code: 523519
BSE Symbol: UNIOFFICE

Sub: Prior Intimation of the Board Meeting for the quarter and year ended 31st March, 2026

Dear Sir/Ma'am,

Pursuant to Regulation 29 read with Regulation 33 and Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is hereby informed that meeting of the Board of Directors of the Company will be held on Friday, 29th May, 2026 to transact, inter-alia, consider:

1. Approval of Financial Results of the Company for the Quarter & Year ended on 31st March, 2026.
2. Any other items with the permission of the Chairman.

Pursuant to the Code of Conduct to Regulate, Monitor and Report Trading by Insiders framed in accordance with the Securities & Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015, Trading Window was closed with effect from 1st April, 2026 until 48 hours after the declaration of Audited Financial results of the Company.

You are requested to kindly take the above information on your record.

Thanking You,
For **Universal Office Automation Limited**

Jasbir Singh Marjara
Company Secretary & Compliance Officer