HFCL Limited
8, Commercial Complex, Masjid Moth, Greater Kailash - II,
New Delhi - 110048, India
Tel : (+91 11) 3520 9400, 3520 9500 Fax : (+91 11) 3520 9525
Web : www.hfcl.com
Email : secretarial@hfcl.com

HFCL/SEC/26-27
September 15, 2026

BSE Ltd.	**National Stock Exchange of India Ltd.**
1st Floor, New Trading Wing, Rotunda Building Phiroze Jeejeebhoy Towers, Dalal Street, Fort Mumbai – 400001 corp.relations@bseindia.com **Security Code No.: 500183**	Exchange Plaza, 5th Floor, C – 1, Block G Bandra – Kurla Complex, Bandra (E) Mumbai – 400051 cmlist@nse.co.in **Security Code No.: HFCL**

RE: **Intimation under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations").**

Subject: **Intimation to Shareholders holding Shares in Physical Mode for furnishing PAN and KYC Details.**

Dear Sir(s)/ Madam,

Pursuant to Regulation 30 read with Part A of Schedule III of SEBI Listing Regulations, please find enclosed herewith a copy of the letter sent to all the shareholders holding shares in physical mode in compliance with the SEBI Master Circular No. HO/38/13/(4)2026-MIRSD-POD/I/4298/2026 dated February 06, 2026.

The Company today intimated all shareholders holding equity shares in physical mode who have not yet furnished their PAN, KYC details, nomination details and other prescribed information, to submit the same to the Company's Registrars and Share Transfer Agent i.e. MCS Share Transfer Agents Limited, in accordance with the applicable regulatory requirements.

We request to take the above information on your records and disseminate the same on your respective websites.

Thanking you,

Yours faithfully,
For HFCL Limited

MANOJ BAID
Digitally signed by MANOJ BAID
Date: 2026.09.15 18:51:24 +05'30'

(Manoj Baid)
President & Company Secretary

Encl.: As above

HFCL LIMITED
(**Corporate Identity Number**: L64200HR1987PLC148689)
Regd. Office: Plot No. 38, Institutional Area, Sector 32, Gurugram-122 001, Haryana
Tel: +91-124-4310000; Fax**:** +91-124-4310050; **Website**: www.hfcl.com; **E-mail**: secretarial@hfcl.com

Date: 14.09.2026

Dear Shareholder(s),

Sub: Mandatory furnishing of PAN and KYC details by holders of physical securities

This is to bring to your notice that SEBI, vide its master circular no. HO/38/13/(4)2026-MIRSD-POD/I/4298/2026 dated February 06,2026 ***("Circular")*** mandated that the security holders (**holding securities in physical form**) are required to update all the below details:

a) PAN
b) Contact Details: Postal Address with PIN and Mobile Number
c) Bank Account Details (Bank and Branch name, bank account number, IFS code)
d) Specimen signature

The security holder(s), whose folio(s) do not have all the above details updated, shall be eligible:

- to lodge grievance or avail any service request like issue of duplicate shares, claim from unclaimed suspense account, renewal/exchange of securities certificates, endorsement, sub-division/splitting of securities certificates, consolidation of securities certificates/folios, transmission and transposition from the Registrar and Share Transfer Agent ("RTA") only after furnishing PAN, Contact Details including Mobile Number, Bank Account Details and Specimen Signature.

- for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from April 01, 2024 upon furnishing PAN and KYC details.

Since the aforesaid details with respect to the shares held by you in the Company are not present in the database in entirety, we request you to kindly furnish the same to us through the Form ISR-1, along with the necessary attachments / documents as stated in the form itself. The said Form can also be downloaded from our RTA's website **http://www.mcsregistrars.com.** While filling up the form, please strike out the portion(s) which are not applicable to you.

Please note that the PAN to be furnished by you **should be linked with Aadhaar**. In case the same is not so linked, you are requested to do the same **immediately.** In the event such linkage is not done then your PAN will be deemed to be invalid and consequently your folio will be treated in the same manner as applicable in case of folios for which **no PAN** has been furnished.

For appointing a nominee you are requested to furnish Form SH-13. A copy of the said form is available at our RTA's website **http://www.mcsregistrars.com.** While filling up the form, please strike out the portion(s) which are not applicable to you.

In case you do not wish to nominate any person as nominee with respect to the physical shares held by you, then please furnish Form ISR -3 (declaration for opting out of nomination) which can be downloaded from our RTA's website at **http://www.mcsregistrars.com.**

In case you wish to cancel / change nomination at a later date with respect to the physical shares held by you, please furnish Form SH-14. A copy of the said Form can also be downloaded from our RTA's website at **http://www.mcsregistrars.com.**

Copies of the said forms can also be downloaded from the website of the Company at https://www.hfcl.com/ under the head of "**Investor Information**".

The aforesaid documents as stated above can be provided to RTA by any of the following mode:

1. Through "In person Verification" at the office of the RTA. In that case kindly bring the original documents along with the copy/copies thereof. The copy/copies will be retained by the RTA after proper verification with the original;
2. Through hard copies which are self-attested to be sent to the office of the RTA as mentioned in this letter;
3. Through electronic mode with e-signature at the following e-mail addresses:

    - helpdeskdelhi@mcsregistrars.com

You are requested to take note of the above and furnish the aforesaid documents without any delay to the following address:

MCS Share Transfer Agent Limited
Unit: HFCL Limited
179-180, 3rd Floor DSIDC Shed
Okhla Industrial Area, Phase – 1
New Delhi–110020
Phone number (s): 011-41406149/ 41406150/ 41406151

Please also note that in accordance with Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialized form. In view of the same members holding shares in physical form are advised to dematerialize their shares through any of the Depository Participants (DPs). Dematerialisation help mitigate risks associated with physical share certificates, such as loss, theft, mutilation etc. and ensures safe, efficient, and faster transactions in securities. Holding shares in dematerialized form would enable members to transfer their shareholding on an immediate basis.

In case you have already furnished the aforesaid documents, kindly ignore this communication.

Thanking you,

Yours faithfully,
For **HFCL Limited**

Sd/-
(Manoj Baid)
President & Company Secretary