

**ALKEM LABORATORIES LTD.**

**Regd. Office :** ALKEM HOUSE, Senapati Bapat Marg,  
Lower Parel (West), Mumbai - 400 013, Maharashtra, India.

- Phone: +91-22-3982 9999 • Fax: 022-2495 2955
- Email: [contact@alkem.com](mailto:contact@alkem.com) • Website: [www.alkemlabs.com](http://www.alkemlabs.com)
- CIN: L00305MH1973PLC174201

30<sup>th</sup> July, 2026

To,

|                                                                                                                                                                   |                                                                                                                                                              |
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| <b>The Corporate Relationship Department</b><br><b>BSE Limited</b><br>Phiroze Jeejeebhoy Towers,<br>Dalal Street,<br>Mumbai 400 001.<br><b>Scrip Code: 539523</b> | <b>National Stock Exchange of India Limited</b><br>Exchange Plaza,<br>Bandra Kurla Complex,<br>Bandra East,<br>Mumbai 400 051.<br><b>Scrip Symbol: ALKEM</b> |
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**Sub: Disclosure under Regulation 30 of the Securities and Exchange Board of India  
(Listing Obligations and Disclosure Requirements) Regulations, 2015**

Dear Sir/Madam,

In compliance with Regulation 36(1)(b) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has dispatched letters providing the web-link including the exact path to access the Annual Report for FY 2025-26 of Company to those shareholders who have not registered their email addresses with the Company or the Depository Participants ("DPs") or the Registrar to an Issue & Share Transfer Agent ("RTA"). A draft copy of the same is enclosed for reference.

The same is also available on the website of the Company at [www.alkemlabs.com](http://www.alkemlabs.com)

Kindly take the same on record.

Thanking you

Sincerely,  
For **Alkem Laboratories Limited**

**Divya Mewani**  
**Vice President – Legal and Deputy Company Secretary**

Encl: a/a



**ALKEM LABORATORIES LIMITED**

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**Phone:** +91 22 3982 9999; **Fax:** +91 22 2495 2955 **Website:** [www.alkemlabs.com](http://www.alkemlabs.com) **Email:** [investors@alkem.com](mailto:investors@alkem.com)

Sr.No. :-

Date :  
Folio No./DP-CLID :

Dear Shareholder,

**Sub.: Notice of 52<sup>nd</sup> Annual General Meeting (AGM) of M/s. Alkem Laboratories Limited and Annual Report for Financial Year 2025-26.**

We are pleased to inform you that the **52<sup>nd</sup> Annual General Meeting ('AGM')** of the members of M/s. Alkem Laboratories Limited ('the Company') is scheduled to be held on **Thursday, 27<sup>th</sup> August, 2026 at 11.00 A.M (IST)** through Video Conferencing ('VC') facility / Other Audio Visual Means ('OAVM').

As per Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, the web-link, including the exact path, where complete details of the Annual Report are available is required to be sent to those member(s) who have not registered their email address(es) either with the Company or with any Depository or MUFG Intime India Private Limited (formerly Link Intime India Private Limited), Registrar to an Issue & Share Transfer Agent (RTA) of the Company.

Accordingly, the web-link, including the exact path where complete details of the Annual Report for Financial Year 2025-26 are available at:

Website: <https://www.alkemlabs.com>

Exact path of Annual Report 2025-26: <https://www.alkemlabs.com/investors/annual-reports>

This letter is being sent to those member(s) who have not registered their email address(es) either with the Company or with any Depository or RTA of the Company as on the cut-off date as on Friday, 10<sup>th</sup> July, 2026.

Should you have any queries, please feel free to contact our investor relations department at [investors@alkem.com](mailto:investors@alkem.com) or 022 3982 9999.

Moreover, you are also requested to update your email address at the earliest either through your depository participants for electronic holding or send a communication to us / our RTA to facilitate the updation to continue receiving all important information & documents thereafter and encourage Green Initiative.

Thanking you,

Yours faithfully,

**For Alkem Laboratories Limited**

**Divya Mewani**

**VP – Legal & Deputy Company Secretary**