



03.09.2026

The Manager
BSE Limited
Department of Corporate Services
Floor 25, P.J.Towers, Dalal Street
Mumbai - 400 001
Email: corp.relations@bseindia.com
Scrip Code: 523840

To,
The Calcutta Stock Exchange Limited 7,
Lyons Range,Dalhousie, Kolkata, West
Bengal - 700001,
Scrip Code: 019087

Sub: Notice of 37th Annual General Meeting and intimation of remote e-voting facility as well as closure of Register of Members.

Dear Sir/Madam,

It is hereby notified that the 37th Annual General Meeting (AGM) of Innovative Tech Pack Limited is scheduled on Wednesday, 30 September, 2026 at 09:00 A.M. at Plot No. 51, Roz-Ka-Meo, Industrial Area Sohna, Mewat, Haryana – 122103. Copy of notice convening the AGM is attached herewith.

Pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules 2014 as amended and Regulation 44 of the SEBI (Listing Obligations and Disclosures Requirements) Regulation, 2015, the Company is providing its members to cast their vote by electronic means on all the resolutions set forth in the Notice. The instructions for e-voting are mentioned in the said notice.

Further, as per Section 91 of the Companies Act, 2013 & Rules notified thereunder and Regulation 42 of the SEBI (Listing Obligations and Disclosures Requirements) Regulation, 2015, it is hereby notified that, Register of Members and Share Transfer Books of Innovative Tech Pack Limited will remain closed from Thursday, the 24th September, 2026 to Wednesday, the 30th September, 2026 (both days inclusive) for the purpose of Annual General Meeting of the Company.

Further, we hereby inform to you that Company have not issued any Dividend.

Thanking you
Your Sincerely,
For Innovative Tech Pack Limited

Mohit Chauhan
Company Secretary

Innovative Tech Pack Ltd.

Corp. Office : 801-805, 8th Floor, Tower - 2, Assotech Business Cresterra, Plot No -22, Sector – 135, Noida – 201301
Ph.: +91 120-5100564
Email: inpack@del2.vsnl.net.in, Website: www.itpgroup.com CIN: L74999HR1989PLC032412
Regd Office: Plot No-51, Roz Ka Meo Industrial Area, Sohna, Distt, Gurugram 122103 (Haryana) India
Plant 1 - Plot No 32, Sector – 4, IIE Sidcul, Pantnagar, Distt – U.S.Nagar, Rudrapur – 263145 Uttarakhand
Plant 2 - Plot No – 14,15,17 to 21, HPSIDC, Industrial Area Davni, Baddi Distt – Solan – 174101 Himachal Pradesh
Plant 3 - Kamrup Paper Mill Complex, Ground Floor, NH-31, Amingson, Guwahati, Kamrup Assam - 781031 India
Plant 4 - Plot No – 245, Sector -6, IMT Manesar, Gurugram – 122051 Haryana
Branch Office: Innovative Tech Pack Limited 396/397, 1st Floor, Jain Estate, Park Lane, Secundrabad 500003 India



NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 37th Annual General Meeting of **Innovative Tech Pack Limited** (the Company) will be held on Wednesday, September 30, 2026 at 09:00 A.M., at Plot No. 51, Roz-Ka-Meo, Industrial Area Sohna, Mewat, Haryana – 122103 for transacting the following business:

ORDINARY BUSINESS

To receive, consider and adopt:

1. To consider and adopt the audited Financial Statements of the Company for the financial year ended March 31, 2026, the reports of the Board of Directors and Auditors thereon;
2. To appoint a director in place of Mrs. Pratibha Rao Ketineni (DIN: 06955087), who retires by rotation and being eligible, offers himself for reappointment. Brief details of Directors proposed to be appointed or re-appointed as required under Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 is duly provided in the Notice of the Annual General Meeting

SPECIAL BUSINESS

3. **To Consider and Approve the Appointment of M/s Neeraj Bajaj & Associates, Company Secretary (ACS NO. 28501, CP NO. 27770) as Secretarial Auditor of the Company.**

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Section 204 of the Companies Act, 2013, and Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, read with Regulation 24A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, including any statutory modification(s) or re-enactment(s) thereof for the time being in force, M/s Neeraj Bajaj & Associates, Practicing Company Secretaries (ACS NO. 28501, CP NO. 27770) be and is hereby appointed as the Secretarial Auditors of the Company, for a term of five consecutive financial years commencing from the conclusion of 37th AGM till the conclusion of 42st AGM, at such remuneration as may be determined by the Board of Directors of the Company (including its Committee thereof) in consultation with the Secretarial Auditors.

RESOLVED FURTHER THAT approval of the Members be and is hereby accorded to the Board to avail or obtain from the Secretarial Auditor, such other services or certificates or reports which the Secretarial Auditor may be eligible to provide or issue under the applicable laws at a remuneration to be determined by the Board.

RESOLVED FURTHER THAT any Director or Company Secretary be and is hereby authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution and for matters connected therewith or incidental thereto.”

Registered Office:

**51, Roz-K-Meo Indl. Area,
Sohna, Mewat ,
Haryana – 122103**

Place : Noida

Date : September 02, 2026

**By the order of the Board
For Innovative Tech Pack Limited**

**sd/-
Ketineni Satish Rao
(DIN: 02435513)
Managing Director**



Notes:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON HIS / HER BEHALF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.** Pursuant to the provisions of Section 105 of the Companies Act, 2013 and rules made there under, a person can act as a proxy on behalf of not more than fifty members and holding in aggregate not more than ten percent of the total Share Capital of the Company. Members holding more than ten percent of the total Share Capital of the Company may appoint a single person as proxy, who shall not act as a proxy for any other Member. The instrument of Proxy, in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not later than 48 hours before the commencement of the meeting. A Proxy Form is annexed to this Report. Proxies submitted on behalf of limited companies, societies etc. must be supported by an appropriate resolution / authority, as applicable.
2. The Register of Members and Share Transfer Books of the Company shall remain closed from Thursday, September 24, 2026 to Wednesday, September 30, 2026 (both days inclusive).
 - I. those members whose name appear on the Register of Members of the Company on September 23, 2026; and
 - II. those members whose name appear as beneficial owners as at the close of business on September 23, 2026, as per details to be furnished by the National Securities Depository Limited and Central Depository Services (India) Limited.
3. Members are requested to bring their copy of Annual Report.
4. Members who are holding Company's shares in dematerialized form are requested to bring details of their Depository Account Number for identification.
5. The members intending to seek any information on Annual Accounts at the meeting are requested to kindly inform the Company at least 7 days before the date of the meeting.
6. For convenience of the members and proper conduct of the meeting, entry to the meeting venue will be regulated by Attendance Slip. Members are requested to sign at the place provided on the Attendance Slip and hand it over at the registration counter.
7. In terms of SEBI notification, the shares of the Company are subject to compulsory trading only in dematerialized form on the stock exchanges; hence members are requested to convert their physical share certificates into electronic form.
8. The Securities and Exchange Board of India has mandated submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in demat form are, therefore, requested to submit PAN details to the Depository Participants with whom they have demat accounts. Members holding shares in physical form can submit their PAN details to the Company / Registrar and Share Transfer Agents, **M/s Beetal Financial and Computer Services (P) Ltd.**
9. Pursuant to Section 101 and Section 136 of the Companies Act, 2013 read with relevant Rules made there under, Companies can serve Annual Reports and other communications through electronic mode to those members who have registered their e-mail address either with the Company or with the Depository. Members who have not registered their e-mail address with the Company can now register the same by submitting a request letter in this respect to the Company / Registrar and Share Transfer Agents, M/s Beetal Financial and Computer Services (P) Ltd. Members holding shares in demat form are requested to register their e-mail address with their Depository Participant(s) only.
10. The Annual Report including Notice of AGM and Attendance Slip is being sent in electronic mode to members whose e-mail IDs are registered with the Company or the Depository Participant(s) unless the members have registered their request for a hard copy of the same. However, physical copy of the Annual Report including Notice of AGM and Attendance Slip is being sent to all members.
11. Relevant documents referred to in the accompanying Notice and the Statement are open for inspection by the members at the Registered Office of the Company on all working days, except Saturdays and Sunday, during business hours up to the date of the Meeting.
12. In compliance with the provisions of Section 108 of the Companies Act, 2013 and the Rules made there under and Regulation 44 of the SEBI (LODR) Regulation 2015, the Members are provided with the facility to cast their vote electronically, through the e-voting services provided by CDSL, on all the resolutions set forth in this Notice. The members may cast their votes on electronic voting system from place other than the venue of the meeting (remote e-voting).

13. Mr. Vipin Chauhan (Advocate) has been appointed as the Scrutinizer to scrutinize the remote e-voting process and the voting at AGM in a fair and transparent manner.
14. The facility for voting through polling paper shall also be made available at the Annual General Meeting and Members attending the Annual General Meeting who have not already cast their vote by remote e-voting shall be able to vote at the Annual General Meeting.
15. The Members who have casted their vote by remote e-voting prior to the Annual General Meeting may also attend the Annual General Meeting but shall not be entitled to cast their vote again.
16. The instructions for shareholders remote e-voting are as under:

THE INTRUCTIONS FOR SHAREHOLDRES FOR REMOTE E-VOTING ARE AS UNDER:

- (i) The voting period begins on 27.09.2026 at 9:00 A.M and ends on 29.9.2026 at 5:00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 23.09.2026 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) The shareholders should log on to the e-voting website www.evotingindia.com.
- (iv) Click on "Shareholders" module.
- (v) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.

OR

Alternatively, if you are registered for CDSL's **EASI/EASIEST** e-services, you can log-in at <https://www.cdslindia.com> from **Login - Myeasi** using your login credentials. Once you successfully log-in to CDSL's **EASI/EASIEST** e-services, click on **e-Voting** option and proceed directly to cast your vote electronically.

- (vi) Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
- (viii) If you are a first time user follow the steps given below:

	For Shareholders holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).

- (ix) After entering these details appropriately, click on "SUBMIT" tab.
- (x) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with



any other person and take utmost care to keep your password confidential.

- (xi) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xii) Click on the EVSN for the relevant Innovative Teck Pack Limited on which you choose to vote.
- (xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xviii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) Shareholders can also cast their vote using CDSL's mobile app "**m-Voting**". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

(xx) Note for Non – Individual Shareholders and Custodians –Remote Voting

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; cs@itplgroup.com, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

If you have any queries or issues regarding e-Voting from the e-Voting System, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or contact Mr. Nitin Kunder (022-23058738) or Mr. Mehboob Lakhani (022-23058543) or Mr. Rakesh Dalvi (022-23058542).

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

**PROFILE OF DIRECTORS BEING APPOINTED**

As required by Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the particulars of Directors who are proposed to be appointed are given below.

Name	Pratibha Rao Ketineni
Age	65-year-old
Qualification	Graduate
Expertise	Mrs. Pratibha Rao Ketineni is a serial and Business Administration successful entrepreneur with over 26 years of experience in the Jewellery business
Other Directorship	1. JAUSS POLYMERS LIMITED 2. INNOVATIVE DATAMATICS LIMITED
Shareholding	98,250 shares
Inter-se relationship with other Directors, Manager and Key Managerial Personnel	Wife of Mr. Ketineni Sayaji rao and mother of Mr. Ketineni Satish Rao

EXPLANATORY STATEMENT PURSUANT TO PROVISIONS OF SECTION 102 OF THE COMPANIES ACT, 2013**Item No. 3**

SEBI vide its notification dated December 12, 2024, amended the SEBI Listing Regulations, 2015. The amended regulations require companies to obtain shareholders' approval for the appointment of Secretarial Auditors, in addition to approval by the Board of Directors. Further, a Secretarial Auditor must be a peer reviewed company secretary and should not have incurred any of the disqualifications as specified by SEBI.

Pursuant to the amended provisions of Regulation 24A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI LODR Regulations') and provisions of Section 204 of the Companies Act, 2013 ('Act') and Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, the Audit Committee and the Board of Directors at their respective meetings held on September 02, 2026 have approved and recommended the Shareholder for the appointment of M/s Neeraj bajaj & Associates, Company Secretaries, a Peer Reviewed Firm of Company Secretaries in Practice as Secretarial Auditors of the Company for a term of up to 5(Five) consecutive years from the Financial Year 2026-27 to Financial Year 2030-2031.

M/s Neeraj Bajaj & Associates is a reputed proprietorship firm of Company Secretary offering a broad spectrum of services in Audit, Management Consultancy, and Regulatory Compliances.

With a strong commitment to integrity and excellence, M/s Neeraj Bajaj & Associates is known for its practical approach, regulatory insight, and client-centric service delivery.

Furthermore, in terms of the amended regulations, M/s Neeraj bajaj & Associates has provided a confirmation that they have subjected themselves to the peer review process of the Institute of Company Secretaries of India and hold a valid peer review certificate. Also confirmed that they are not disqualified from being appointed as Secretarial Auditor and that they have no conflict of interest. M/s Neeraj Bajaj & Associates has further furnished a declaration that they have not taken up any prohibited non-secretarial audit assignments for the Company.

The Board of Directors in consultation with the Audit Committee may alter or vary the terms and conditions of appointment, including remuneration, in such manner and to such extent as may be mutually agreed with the Secretarial Auditor.

None of the Directors and Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in this resolution.

The Board recommends the Ordinary Resolution set out at item number 4 of the Special Business for approval of the members by Ordinary Resolution.



Innovative Tech Pack Limited

CIN: L74899HR1989PLC032412

REGD. OFF.: Plot No. – 51, Roz KaMeo Industrial Area, Sohna, Distt. Gurugram 122103 (Haryana)

WEBSITE: www.itplgroup.com, Email id: grievence@itplgroup.com

TEL. NO.: 0120-7195236-239

Form MGT – 11**PROXY FORM**

(Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014)

37th Annual General Meeting – September 30, 2026

Name of Member(s)	
Registered Address	
Email Id	
Folio No.	
DP ID.	
Client ID	

I/ We, being the member(s) of **Innovative Tech Pack Limited** holding..... shares hereby appoint:

1.	Name		
	Address		
	E – Mail id		
	Or failing him		
		Signature	
2.	Name		
	Address		
	E – Mail id		
	Or failing him		
		Signature	
3.	Name		
	Address		
	E – Mail id		
	Or failing him		
		Signature	
4.	Name		
	Address		
	E – Mail id		
	Or failing him		
		Signature	

As my/ our proxy to attend and vote (on poll) for me/ us and on my/ our behalf at the 37th Annual General Meeting of the company to be held on Wednesday 30th day of September 2026, at Plot No. 51, Roz-Ka-Meo, Industrial Area Sohna, Mewat, Haryana – 122103 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Resolutions	Option	
		For	Against
1	Adoption of Audited Financial Statements of the Company for the financial year ended March 31, 2026, the reports of the Board of Directors and Auditors thereon.		
2	To appoint a Director in place of Mrs. Pratibha Rao Ketineni (DIN: 06955087) who retires by rotation and, being eligible, offers herself for re-election.		

	Special Business		
3	To Consider and Approve the Appointment of M/s Neeraj Bajaj & Associates, Company Secretary (ACS NO. 28501, CP NO. 27770) as Secretarial Auditor of the Company.		

Signed this..... day of.....2026

Affix Revenue
Stamp

.....
Signature of Member

.....
Signature of Proxy Holder(s)

- Note.: 1. This form of Proxy in order to be effective should be duly completed and deposited at the Corporate Office of the Company, not less than 48 hours before the commencement of the Meeting.
2. For Resolutions, Explanatory Statements and Notes, please refer to the Notice of 37th Annual General Meeting of the Company.
3. It is Optional to put 'X' in the appropriate column against the Resolutions indicated in the Box. If you leave the, 'For' or 'Against' column blank against any or all Resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
4. Please complete all details including details of Member(s) in above box before submission.



Innovative Tech Pack Limited

CIN: L74899HR1989PLC032412

REGD. OFF.: Plot No. – 51, Roz KaMeo Industrial Area, Sohna, Distt. Gurugram 122103 (Haryana)

WEBSITE: www.itpalgroup.com, Email.: grievence@itpalgroup.com

TEL. NO.: 0120-7195236-239

ATTENDENCE SLIP

(To be surrendered at the time of entry to the venue)

37th Annual General Meeting on Wednesday 30th day of September, 2026, at Plot No. 51, Roz-Ka-Meo, Industrial Area Sohna, Mewat, Haryana – 122103.

Name	
Address	
DP ID	
Client ID	
Regd. Folio No.	
No. of Shares held	

I certify that I am a member / proxy for the member(s) of the Company

I hereby record my presence at the 37th Annual General Meeting of the company to be held on Wednesday 30th day of September, 2026, at Plot No. 51, Roz-Ka-Meo, Industrial Area Sohna, Mewat, Haryana – 122103

.....
Member's/Proxy's name in block letters

.....
Signature of Member / Proxy

Note.: 1. Only Member/ Proxy holder can attend the meeting.

2. Members are requested to bring their copies of the Annual Report to the meeting.

LOCATION MAP OF REGISTERED OFFICE
Innovative Tech Pack Limited

51, Rozka Meo Industrial Area, Sohna, Sohna, Gurgaon, Haryana 122103

