UNIVERSAL OFFICE AUTOMATION LIMITED
CIN: L34300DL1991PLC044365
Registered Office: 806, Sidharth, 96, Nehru Place,
New Delhi – 110019, India; 011- 26444812
www.uniofficeautomation.com | UOALInvestors@hclgroup.in

Date: 6 November, 2026

To,

BSE Limited
Phirojze Jeejeebhoy Towers
27th Floor, Dalal Street
Mumbai – 400 001

BSE Scrip Code: 523519
BSE Symbol: UNIOFFICE

Sub: Prior Intimation of the Board Meeting for the Quarter and half-year ended 30 September, 2026

Dear Sir/Ma'am,

Pursuant to Regulation 29 read with Regulation 33 and Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is hereby informed that meeting of the Board of Directors of the Company will be held on Friday, 13 November, 2026 to transact, inter-alia, consider:

1. The Un-audited Financial Results of the Company for the Quarter and half-year ending 30 September, 2026.

2. Any other items with the permission of the Chairman.

Pursuant to the Code of Conduct to Regulate, Monitor and Report Trading by Insiders framed in accordance with the Securities & Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015, Trading Window was closed with effect from 1 October, 2026 until 48 hours after the declaration of Un-audited Financial results of the Company for Quarter and half-year ended 30 September, 2026. Accordingly, the trading window for dealing in securities of the Company shall re-open on 16 November, 2026.

You are requested to kindly take the above information on your record.

Thanking You,
For **Universal Office Automation Limited**

SASHI SEKHAR MISHRA
Digitally signed by SASHI SEKHAR MISHRA
Date: 2026.11.06 14:35:59 +05'30'

Sashi Sekhar Mishra
Director