



SYNCOM
FORMULATIONS (INDIA) LIMITED

A WHO-GMP & ISO 9001:2015 Certified Company
CIN No.: L24239MH1988PLC047759

Regd. Off. : 7, Niraj Industrial Estate, Off Mahakali Caves Road, Andheri (East), Mumbai - 400 093, INDIA, Tel.: +91-22-42824400, Email: sfil87@sfil.in
Corp. Off. : 207, Saket Nagar, Indore - 452 018, INDIA. Tel. : +91-731-2560458 / 2700458, Email : info@sfil.in, Website : www.sfil.in
Works : 256-257, Sector-I, Pithampur, Dist.-Dhar, M.P. - 454 775, INDIA, Tel.: +91-7292-403122 / 407039, Email : info@sfil.in

SYNCOM/SE/2026-27

07th September, 2026

Online filing at: www.listing.bseindia.com and
<https://neaps.nseindia.com/NEWLISTINGCORP/login.jsp>

To,
BSE Limited
Phiroze Jeejeebhoy Tower,
Dalal Street,
Mumbai (M.H.) 400 001
BSE CODE:524470

To,
National Stock Exchange of India Limited
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex, Bandra (E),
Mumbai- 400051
NSE SYMBOL: SYNCOMF

Subject: Regulation 36(1)(b) of the SEBI (LODR) Regulations, 2015- Dispatch of Letters to Shareholders who have not Registered their Email Addresses.

Dear Sir/Ma'am,

Pursuant to Regulation 36(1)(b) of the SEBI (LODR) Regulations, 2015, we hereby inform you that the Company has dispatched the letters to those shareholders whose email addresses are not registered with the Company/Registrar and Share Transfer Agent, containing the web-link, along with the exact path, through which the complete details of the Annual Report for the Financial Year 2025-26 are available.

A sample copy of the letter dispatched to the shareholders in compliance of Regulation 36(1)(b) of SEBI (LODR) Regulations, 2015 is enclosed herewith for your information and record.

You are requested to kindly take the aforesaid document on record for your information, reference and further needful.

Thanking you,
Yours faithfully,

For, SYNCOM FORMULATIONS (INDIA) LIMITED

CS VAISHALI AGRAWAL
COMPANY SECRETARY &
COMPLIANCE OFFICER

Enclosed: a/a





Regd. Off. : 7, Niraj Industrial Estate, Off Mahakali Caves Road, Andheri (East) MUMBAI - 400093, INDIA Tel: +91-022-42824400, Email: sfil87@sfil.in
Corp. Off. : 207, Saket Nagar, INDORE - 452018, INDIA. Tel.: +91-0731-2560458 / 2700458, Email: info@sfil.in, Website : www.sfil.in
Works : 256-257, Sector-1, PITHAMPUR, Dist.-Dhar, M.P. - 454 775, India, Tel.: +91-7292-403122 / 407039, Email: info@sfil.in,

Dear Shareholders,

Subject: Notice of 38th Annual General Meeting and Annual Report for the Financial Year 2025-26 of Syncom Formulations (India) Limited.

We are pleased to inform you that 38th Annual General Meeting ('AGM') of **Syncom Formulations (India) Limited.** is scheduled to be held on **Wednesday, 30th day of September, 2026 at 2:00 P.M.** through Video Conferencing ('VC')/Other Audio Visual Means ('OAVM') for the Financial Year ended 31st March, 2026 in compliance with the provisions of the Companies Act, 2013 and General Circular No.03/2025 dated September 22, 2025 issued by the Ministry of Corporate Affairs ('MCA') and SEBI Master circular No. HO/49/14/14(7)2025-CFD-POD2/I/3762/2026 dated January 30, 2026 read with relevant provisions of the Companies Act, 2013 and SEBI Listing Regulations. In compliance with Regulation 36(1) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), we wish to inform you that copy of Notice convening the 38th Annual General Meeting ('AGM') and the Annual Report of the Company for the Financial Year (FY) 2025-26 is being sent through electronic mode to those members whose e-mail addresses are registered with the Registrar & Share Transfer Agent/ Depository Participants.

We find that your email address is not registered against your Demat Account/ Folio Number. On account of this we are unable to send the annual report electronically to you. Hence pursuant to the provisions of Regulation 36(1)(b) of SEBI Listing Regulation, this letter is sent by the Company to inform you that the Annual Report of the Company for the financial year ended 31st March, 2026 along with the Notice of the 38th Annual General Meeting (AGM) is available on the website of the Company at www.syncomformulations.com and also you can access from web-link <https://syncomformulations.com/sfil/si-financial-reports/> In case you wish to receive a physical copy of the Annual Report may write to us at finance@sfil.in mentioning your Folio No./ DP Id/ Client Id.



P.T.O.

Please note that the aforesaid documents are also available on the website of Stock Exchanges that is BSE Ltd - www.bseindia.com and NSE <https://www.nseindia.com/> and on the website of CDSL at: <https://www.evotingindia.com>.

If you wish to update or change your email address, communication address, bank details, Nomination details please approach your depository or in case you hold shares in physical form please write us at-

Registrar and Share Transfer Agent – Ankit Consultancy Private Limited at 60, Electronic Complex, Pardeshipura, Indore (MP)-452010	Phone No.: 0731-4065799, 4065797 Email: investor@ankitonline.com . Website:- www.ankitonline.com
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We thank you for your continued support.

Thanking you,
Yours faithfully,

For, SYNCOM FORMULATIONS (INDIA) LIMITED

Sd/-
Vaishalli Agrawal
Company secretary and Compliance Officer