

KILBURN OFFICE AUTOMATION LIMITED

CIN: - L27106WB1980PLC033140

Registered Office: - Vasundhara Building, 2nd Floor Space No.5 And 6, 2/7,
Sarat Bose Road, Kolkata, West Bengal-700017

Email id:- kilburncompliance@gmail.com

May 16, 2025

To,
The Manager
The BSE Limited
Listing department
P. J. Tower, Dalal Street,
Fort, Mumbai 400 001

Scrip Code: **523218**

Dear Sir/Madam,

Subject – Intimation under Regulation 30 – Appointment of Company Secretary (Key Managerial Personnel) of the Company

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is hereby disclosed that based on the recommendation of Nomination and Remuneration Committee, the Board approved the appointment of Ms. Poonam Gaurav Chandak, (ICSI Membership Number: A79827) as the Company Secretary and Compliance Officer of the Company w.e.f. May 16, 2026.

Disclosures required pursuant to Regulation 30 of the SEBI (LODR) Regulations, 2015 read with Para A of Part A of Schedule III to the said Regulations and as per SEBI Master Circular No. HO/49/14/14(7)2025-CFD-POD2/I/3762/2026 dated January 30, 2026:

Reason for Change	Appointed as Company Secretary and Compliance Officer w.e.f. May 16, 2026
Date of Appointment & Term of Appointment	Appointment is effective from May 16, 2026
Brief Profile	The company secretary has relevant experience in the field of Companies Act and SEBI, handling the compliances applicable to Companies.
Disclosure of relationships between directors	Not related to any Director of the Company.
No. of Shares held	None

The meeting of the Board of Directors commenced at 05:00 p.m. and concluded at 05:30 p.m.

You are requested to take the above on record.

For Kilburn Office Automation Limited,

Gaurav Kasat
Director
DIN: 08486191
Date: May 16, 2026
Place: Mumbai