SURAJ INDUSTRIES LTD

Registered Office & Corporate Office: F-32/3, Second Floor, Okhla Industrial Area, Phase-II, New Delhi-110020
CIN: L26943DL1992PLC457936
Email id- secretarial@surajindustries.org; **Website**- www.surajindustries.org
Telephone No: 011-42524455

November 20, 2026

To,
The Executive Director
BSE Limited
Floor 25, P J Towers
Dalal Street, Mumbai – 400 001

Scrip Code: 526211

Sub: Intimation of the Notice of the Extra-Ordinary General Meeting ("EGM") of the Company scheduled to be held on Tuesday, December 15, 2026 at 12:00 P.M. (NOON) (IST)

Dear Sir/Madam,

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby inform you that the Extra-Ordinary General Meeting of **Suraj Industries Ltd.** ("the Company") is scheduled to be held on **Tuesday, December 15, 2026 at 12:00 P.M. (NOON) (IST)** through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM"), without the physical presence of the Members at a common venue, in accordance with the circulars issued by the Ministry of Corporate Affairs ("MCA") and the Securities and Exchange Board of India ("SEBI"), to transact the Special Business of shifting of the Registered Office of the Company from the State of National Capital Territory of Delhi to the State of Haryana, as set out in the Notice of the EGM.

The electronic copy of the Notice of the EGM has been sent through e-mail on **today, December 20, 2026** to those Members whose e-mail addresses are registered with the Company / Registrar and Share Transfer Agent / Depositories, as per the aforesaid circulars.

Further, please note the following details:

Sr. No.	Particulars	Details
1.	Date and Time of the EGM	Tuesday, December 15, 2026 at 12:00 P.M. (NOON) (IST)
2.	Mode of the EGM	Video Conferencing ("VC") / Other Audio Visual Means ("OAVM")
4.	Cut-off Date / Record Date for determining voting eligibility of shareholders at the EGM	Tuesday, December 08, 2026
5.	Commencement of Remote E-Voting	Saturday, December 12, 2026 at 10:00 A.M. (IST)
6.	End of Remote E-Voting	Monday, December 14, 2026 at 05:00 P.M. (IST)

The Notice of the EGM has been uploaded on the Company's website at www.surajindustries.org and is enclosed herewith for your kind perusal. The same can also be accessed through the following QR Code and website link:

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QR Code – Notice of EGM	Website Link – Notice of EGM
	https://www.surajindustries.org/documents/EGM/EGM%20Notice_SIL_15.12.2026.pdf

We request you to kindly take the above on record.

Thanking you,
Yours faithfully,

For Suraj Industries Ltd.

Snehlata Sharma

Digitally signed by Snehlata Sharma
DN: c=IN, o=Personal, pseudonym=e8ad6d55m39ct7pn284hfzx1ryqqlkvb, 2.5.4.20=ebfa8260dc98a2c5d85d2fe6f407a79c7ffa3166442f8a80f0982f20ff5f1a283, postalCode=110019, st=Delhi, serialNumber=2c55472ee2c8e7f9f8acbe6aef32a33cd710f801b15a444e80c550de64879e8b1, cn=Snehlata Sharma
Date: 2026.11.20 16:49:19 +05'30'

Snehlata Sharma
Company Secretary & Compliance Officer

Encl.: *Notice of the EGM*

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NOTICE TO SHAREHOLDERS

NOTICE is hereby given that the Extra-Ordinary General Meeting **("EGM")** of the Members of Suraj Industries Ltd. **("the Company")** will be held on **Tuesday, December 15, 2026 at 12:00 P.M. (NOON) (IST)** through Video Conference **("VC")**/ Other Audio-Visual Means **("OAVM")** facility, to transact the businesses as mentioned below.

ITEM NO. 1

TO CONSIDER AND APPROVE THE SHIFTING OF THE REGISTERED OFFICE OF THE COMPANY FROM THE STATE OF NATIONAL CAPITAL TERRITORY OF DELHI TO THE STATE OF HARYANA.

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

"**RESOLVED THAT** pursuant to the provisions of Sections 12, 13 and other applicable provisions, if any, of the Companies Act, 2013 **("the Act")** read with Rule 30 of the Companies (Incorporation) Rules, 2014, Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 **("Listing Regulations")**, including any statutory modification(s) or re-enactment(s) thereof for the time being in force, subject to the approval of the Central Government (powers delegated to the Regional Directors) and/ or any authority(ies) as may be prescribed from time to time, and subject to such approvals, permissions, consents and sanctions as may be required from any regulatory authority and further subject to such conditions and modifications as may be prescribed by such regulatory authority while granting such approvals, permissions, consents and sanctions, which may be agreed by the Board of Directors of the Company (hereinafter referred to as the Board), the consent of the Members of the Company be and is hereby accorded for shifting of the Registered Office of the Company from **"State of NCT of Delhi"** to **"State of Haryana"**, and that Clause II of the Memorandum of Association of the Company be substituted with the following Clause.

"II. The Registered Office of the Company will be situated in the State of Haryana."

RESOLVED FURTHER THAT any Director, Chief Financial Officer, Company Secretary of the Company be and is hereby severally authorized to negotiate and finalize all the terms and conditions etc. as it may consider fit in the interest of the company and to execute all agreements, deeds, undertakings, etc. and to do all such acts, deeds, matters and things as it may, in its absolute discretion deem fit, necessary, desirable or expedient for giving effect to this Resolution."

By Order of the Board of Directors
For Suraj Industries Ltd.

Sd/-
Snehlata Sharma
Company Secretary & Compliance Officer
Membership No. A62066
Registered Office & Corporate Office
F-32/3, Second Floor, Okhla
Industrial Area, Delhi – 110020
Phn: 011-42524455
Date: November 14, 2026
Place: New Delhi

NOTES

a. The Ministry of Corporate Affairs ("MCA") has, vide its General Circular no. 03/2025 dated September 22, 2025 read with General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 5, 2020, 02/2021 dated January 13, 2021, 19/2021 dated December 8, 2021, 21/2021 dated December 14, 2021, 02/2022 dated May 5, 2022, 10/2022 and 11/2022 dated December 28, 2022, 09/2023 dated September 25, 2023 ,09/2024 dated September 19, 2024, issued by the Ministry of Corporate Affairs ("MCA Circulars"), read with the applicable circulars issued by the Securities and Exchange Board of India ("SEBI"), including Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, Circular No. SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022, Circular No. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 5, 2023, Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 7, 2023 and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated October 3, 2024, and in compliance with the applicable provisions of the Companies Act, 2013 ("Act"), the rules made thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), the Extra- Ordinary General Meeting ("EGM") of the Company is being convened through Video Conferencing ("VC")/Other Audio-Visual Means ("OAVM"), without the physical presence of Members at a common venue. Accordingly, the EGM is being held on **Tuesday, December 15, 2026 at 12:00 P.M.(Noon) (IST)** through VC/OAVM, and the proceedings of the EGM shall be deemed to be conducted at the Registered Office of the Company situated at **F-32/3, Second Floor, Okhla Industrial Area, Phase-II, New Delhi – 110020**, which shall be deemed to be the venue of the EGM. Members may attend and participate in the EGM through VC/OAVM and are requested to refer to the Notice of EGM for instructions relating to participation and remote e-voting.

b. In compliance with the MCA Circulars and SEBI Circular, the Notice of the EGM is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company / Depository Participants/ RTA. Members, who have not registered their e-mail addresses so far, are requested to register their email address for receiving all communication from the Company electronically. Members may note that the Notice of EGM will also be available on the Company's website at www.surajindustries.org , website of BSE Limited (www.bseindia.com) and website of Central Depository Services Limited (www.evotingindia.com).

   In case any member is desirous of obtaining hard copy of the Notice of EGM, they may send a request from the registered e-mail address to the Company's e-mail address at secretarial@surajindustries.org in mentioning their Folio no./ DP ID and Client ID.

c. The remote e-voting Dates:

   The date for determining the Members who are entitled to vote on the resolutions set forth in this Notice:

Cut-off Date	**December 08, 2026**

Period during which Members, as on the cut-off date, may cast their votes on electronic voting system from any location:

Remote E-voting Period	**Start Date and Time**: **December 12, 2026 from 10.00 A.M. (IST)** **End Date and Time**: **December 14, 2026 upto 05.00 P.M. (IST)**

The e-voting module shall be disabled for voting thereafter. The voting rights of the Members (for voting through remote e-Voting before/ during the EGM) shall be in proportion to their share of the paid-up equity share capital of the Company as on the cut-off date of **December 08, 2026**. Votes once casted can't be change subsequently.

d. The Members are requested to cast their vote for both the events if they are holding fully paid- up shares (**EVSN: 261117005**) as well as partly paid-up shares (**EVSN: 261117006**). However, if any Member holding either of the shares i.e. fully paid-up or partly paid-up, they are requested to cast their vote under the respective Event/ EVSN only.

   The voting entitlement in respect of Partly Paid-up Equity Shares shall be calculated in proportion to the amount paid-up on such shares.

e. GENERALLY, A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF / HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. SINCE, THIS EGM IS BEING HELD THROUGH VC/OAVM PURSUANT TO THE MCA CIRCULARS, PHYSICAL ATTENDANCE OF MEMBERS HAS BEEN DISPENSED WITH. ACCORDINGLY, THE FACILITY FOR APPOINTMENT OF PROXIES BY THE MEMBERS SHALL NOT BE AVAILABLE FOR THE EGM AND HENCE, THE PROXY FORM AND ATTENDANCE SLIP ARE NOT ANNEXED HERETO.

f. Since the EGM will be held through VC/OAVM, the route map of the venue of the Meeting is not annexed hereto.

g. The attendance of the Members attending the EGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Act. Members can attend and participate in the Extra-Ordinary General Meeting through VC/OAVM only.

h. Institutional / Corporate Shareholders (i.e. other than individuals / HUF, NRI, etc.) are required to send a scanned copy (PDF/ JPG Format) of its Board or governing body Resolution/Authorization etc., authorizing its representative to attend the EGM through VC / OAVM on its behalf and to vote through remote e-voting. The said Resolution/Authorization shall be sent to the company by email through its registered email address at secretarial@surajindustries.org.

i. Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 relating to items of Special Business is attached and forms part of this notice.

j. Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the Listed Companies to issue securities in dematerialized form only while processing service requests viz. Issue of duplicate securities certificate; claim from unclaimed suspense account; renewal/exchange of securities certificate; endorsement; sub-division/splitting of securities certificate; consolidation of securities certificates/folios; transmission and transposition. Accordingly, Members are requested to make service requests by submitting a duly filled and signed Form ISR – 4, the format of which is available on the Company's website at https://www.surajindustries.org/investor-relations.html . It may be noted that any service request can be processed only after the folio is KYC Compliant.

k. SEBI vide its Master Circular No. SEBI/HO/MIRSD/POD-1/9/CIR/2023/70 dated 17 May 2023 has inter alia complied the provisions of the Circular SEBI/HO/ MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16 March 2023 and has made it mandatory for all holders of Physical securities in listed companies to furnish PAN, Nomination/Declaration to opt-out of Nomination, Contact details, Bank Account details and Specimen Signature to the Company/RTA of the Company.

l. As per the SEBI Circular dated January 30, 2026, RTAs/ Companies are required to process shareholder service requests (including transmission, transposition, subdivision, consolidation, renewal, exchange and name changes/ deletions) and issue securities exclusively in dematerialized form, credited directly to the claimant's demat account, within 30 days of receipt of the request after resolving objections.

m. In terms of Regulation 40(1) of SEBI Listing Regulations, as amended from time to time, transfer, transmission and transposition of securities shall be affected only in dematerialized form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialization, Members are advised to dematerialize the shares held by them in physical form. Members can contact the Company or RTA, for assistance in this regard.

n. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the Company's Registrars, the details of such folios together with the share certificates for consolidating their holdings in one folio. A consolidated share certificate will be issued to such Members after making requisite changes.

o. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the EGM.

p. Electronic copy of all documents referred to the accompanying Notice of Extra-Ordinary General Meeting will be available for inspection by members in electronic mode at the Company's website i.e. www.surajindustries.org .

q. The Company has a registered e-mail address **secretarial@surajindustries.org** for members to mail their queries or lodge complaints, if any. The Company endeavors to reply to queries at the earliest. The Company's website www.surajindustries.org has a dedicated section on Investors.

r. To strengthen investor grievance redressal, SEBI has introduced a Standard Operating Procedure (Circular dated 30th May, 2022) allowing shareholders to use the Stock Exchange Arbitration Mechanism for disputes with the Company or its RTA.

Additionally, SEBI launched the Online Dispute Resolution (ODR) Portal (Circular dated 31st July, 2023; updated 20th December, 2023), enabling parties to initiate dispute resolution after approaching the Company and using the SCORES platform. The Company has complied with these circulars. For details, Access the SMART ODR Portal at https://smartodr.in/login.

s. Pursuant as per the provisions of Section 72 of the Act and SEBI Circular, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. If a Member desires to opt out or cancel the earlier nomination and record a fresh nomination, he/ she may submit the same in Form ISR-3 or SH-14 as the case may be. The said forms can be downloaded from the Company' website www.surajindustries.org . Members are requested to submit the said details to their DP in case the shares are held by them in dematerialized form and to the Company in case the shares are held in physical form.

t. Members seeking any information with regard to any matter to be placed at the EGM, are requested to write to the Company on or before **December 08, 2026** through e-mail on secretarial@surajindustries.org. The same will be replied by the Company suitably.

u. Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI Listing Regulations (as amended), and the Circulars issued by the Ministry of Corporate Affairs dated January 13, 2021 read with MCA Circulars, the Company is providing facility of remote e-voting to its Members in respect of

the business to be transacted at the EGM. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the EGM ("remote e-voting") will be provided by Central Depository Services Limited ("CDSL").

v. Mr. Vijay Jain, a Practicing Company Secretary (FCS No. 13701, C.P. No.: 18230) Proprietor, Vijay Jain & Co., a peer reviewed firm of Company Secretaries, has been appointed as "Scrutinizer" to scrutinize the remote e-Voting in a fair and transparent manner and he has communicated his willingness to be appointed and he himself or his/her authorized representative will be available at the EGM for the same purpose.

w. The Scrutinizer shall, immediately after the conclusion of e-voting at the EGM, unblock the votes cast through remote e-voting and make, **within two (2) working days** of conclusion of the EGM, a consolidated Scrutinizer Report of the total votes cast in favor or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same.

x. Subject to receipt of requisite number of votes, the Resolutions shall be deemed to be passed at the EGM scheduled to be held on **December 15, 2026.**

y. The Register of Directors & Key Managerial Personnel and their shareholding, Register of Contracts or Arrangements in which Directors are interested and all the documents referred to in the Notice and explanatory statement will be available for inspection by the Members during the EGM.

z. The Results declared along with the Scrutinizer's Report shall be placed on the website of the Company at **www.surajindustries.org** and on the website of CDSL at **www.evotingindia.com** immediately after the declaration of Result by the Chairman or any person authorized by him in writing. The Results shall also be forwarded to the Stock Exchanges where the shares of Company are listed, i.e., BSE Limited**.**

aa. The Members can join the EGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the EGM through VC/OAVM will be made available- to at least 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the EGM without restriction on account of first come first served basis.

bb. The voting rights of Members shall be in proportion to their respective paid-up equity share capital in the Company as on the **cut-off date, i.e., December 08, 2026**. In case of partly paid-up equity shares, Members shall be entitled to vote in proportion to the amount paid-up on such shares, whereas Members holding fully paid-up equity shares shall be entitled to vote in proportion to the full paid-up value of such shares.

Any person who acquires shares of the Company and becomes a Member after the dispatch of the Notice of the EGM and holds shares as on the cut-off date may obtain the login ID and password by sending a request to helpdesk.evoting@cdslindia.com. However, if such person is already registered with CDSL for e-voting, his/her existing User ID may be used for casting the vote.

cc. The Company has electronic connectivity with Central Depository Services (India) Limited (CDSL) and National Securities Depository Limited (NSDL) for dematerialization of its equity shares. The ISINs of the Company are **INE170U01011 for Fully Paid-up Equity Shares** and **IN9170U01035 for Partly Paid-up Equity Shares**.

Members are requested to dematerialize their physical shareholdings, if any, and hold the Company's equity shares in dematerialized form for greater convenience, security and ease of transfer.

dd. To support the 'Green Initiative', the Members who have not registered their e-mail addresses are requested to register the same with the Company's RTA/ Depositories for receiving all communications including Annual Reports, Notices, Circulars etc. from the Company electronically.

ee. For any queries or grievances related to the EGM, including e-voting issues, please contact:

Ms. Snehlata Sharma

Company Secretary and Compliance Officer

Contact No.: 011-42524455

Registered Office & Corporate Office : F-32/3, Second Floor, Okhla Industrial Area, Phase- II , New Delhi-110020.

Email: secretarial@surajindustries.org

INSTRUCTIONS FOR REMOTE E-VOTING AND ATTENDING THE EGM

Instructions for remote e-voting & participating in the Extra-Ordinary General Meeting (EGM) through VC/ OAVM

Instructions for Remote Electronic Voting (E-Voting) prior to the EGM

In order to increase the efficiency of the voting process and in pursuance of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 9 December, 2020, e-voting facility is being provided to all the Demat account holders, by way of single login credential, through their demat accounts/websites of Depositories/Depository Participants (DPs). Demat account holders would be able to cast their vote without having to register again with the E-voting Service Provider ('ESP'), thereby not only facilitating seamless authentication but also ease and convenience of participating in e-voting process. Further, Shareholders are advised to update their mobile number and e-mail-id with their DPs in order to access e-Voting facility.

THE INTRUCTIONS OF SHAREHOLDERS FOR E-VOTING AND JOINING VIRTUAL MEETINGS ARE AS UNDER:

Step 1 : Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

Step 2 : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

(i) The voting period begins on **December 12, 2026 at 10:00 A.M. (IST)** and ends on **December 14, 2026 at 05:00 P.M. (IST)**. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of **December 08, 2026** may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

(ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.

(iii) Pursuant to SEBI Circular No. **SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020,** under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure

Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to **all the demat account holders**, **by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants**. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

STEP 1: ACCESS THROUGH DEPOSITORIES CDSL/NSDL E-VOTING SYSTEM IN CASE OF INDIVIDUAL SHAREHOLDERS HOLDING SHARES IN DEMAT MODE.

(iv) In terms of SEBI circular **no. SEBI/HO/CFD/CMD/CIR/P/2020/242** dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular**,** Login method for e-Voting and joining virtual meetings **for Individual shareholders holding securities in Demat mode CDSL/NSDL** is given below:

Type of shareholders	**Login Method**
Individual Shareholders holding securities in Demat mode with **CDSL Depository**	1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login to Easi / Easiest are requested to visit cdsl website www.cdslindia.com and click on login icon & My Easi New (Token) Tab. 2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3) If the user is not registered for Easi/Easiest, option to register is available at cdsl website www.cdslindia.com and click on login & My Easi New (Token) Tab and then click on registration option. 4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with **NSDL Depository**	1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 2) If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS "Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting 4) For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID,8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on **company name or e-Voting service provider name** and you will be re-directed to **e-Voting service provider website** for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
Individual Shareholders (holding securities in demat mode) login through their **Depository Participants (DP)**	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with **CDSL**	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911
Individual Shareholders holding securities in Demat mode with **NSDL**	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at : 022 - 4886 7000 and 022 - 2499 7000

STEP 2 : ACCESS THROUGH CDSL E-VOTING SYSTEM IN CASE OF SHAREHOLDERS HOLDING SHARES IN PHYSICAL MODE AND NON-INDIVIDUAL SHAREHOLDERS IN DEMAT MODE.

(v) Login method for e-Voting and joining virtual meetings for **Physical shareholders and shareholders other than individual holding in Demat form.**

1) The shareholders should log on to the e-voting website www.evotingindia.com.
2) Click on "Shareholders" module.
3) Now enter your User ID
a. For CDSL: 16 digits beneficiary ID,
b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
4) Next enter the Image Verification as displayed and Click on Login.
5) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
6) If you are a first-time user follow the steps given below:

	For Physical shareholders and other than individual shareholders holding shares in Demat.
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) • Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.

Dividend Bank Details **OR** Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. • If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.

(vi) After entering these details appropriately, click on "SUBMIT" tab.

(vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

(viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

(ix) Click on the respective EVSN for Fully Paid-up Equity Shares **(EVSN: 261117005**) or Partly Paid-up Equity Shares (**EVSN: 261117006**) of Suraj Industries Ltd., as applicable, in respect of which you wish to cast your vote.

(x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

(xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

(xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

(xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

(xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.

(xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

(xvi) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.

(xvii) **Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.**

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
- It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

- Alternatively, Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Company at the email address viz; **secretarial@surajindustries.org,** if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE EGM THROUGH VC/OAVM & E-VOTING DURING MEETING ARE AS UNDER:

1. The procedure for attending meeting & e-Voting on the day of the EGM is same as the instructions mentioned above for e-voting.
2. The link for attending the EGM through VC/OAVM will be available after successful login, as per the instructions mentioned above for e-Voting. The respective EVSN for Fully Paid-up Equity Shares (**EVSN: 261117005**) and/or Partly Paid-up Equity Shares (**EVSN: 261117006**) of Suraj Industries Ltd., as applicable, will also be displayed for casting the vote.
3. Shareholders who have voted through Remote e-Voting will be eligible to attend the meeting. However, they will not be eligible to vote at the EGM.
4. Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
5. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
6. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
7. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance on or before December 08, 2026 mentioning their name, demat account number/folio number, email id, mobile number at secretarial@surajindustries.org. The shareholders who do not wish to speak during the EGM but have queries may send their queries in advance **on or before December 08, 2026**, their name, demat account number/folio number, email id, mobile number at secretarial@surajindustries.org . These queries will be replied to by the company suitably by email
8. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.
9. Only those shareholders, who are present in the EGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the EGM.
10. If any Votes are cast by the shareholders through the e-voting available during the EGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders may be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
11. The voting rights of members shall be in proportion to their shares to the paid-up equity share capital of the Company as on the **cut-off date i.e. December 08, 2026**. Members may cast their votes separately for each business to be transacted in the EGM and may also elect not to vote on any of the resolution(s).

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.

i. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card),

AADHAR (self attested scanned copy of Aadhar Card) by email to **Company** at **secretarial@surajindustries.org or RTA** at **beetalrta@gmail.com** marking CC to Company.

ii. For Demat shareholders - Please update your email id & mobile no. with your respective Depository Participant (DP) or alternatively please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to **Company** at **secretarial@surajindustries.org or RTA** at **beetalrta@gmail.com** marking CC to Company.

iii. **For Individual Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.**

If you have any queries or issues regarding attending EGM & e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, AVP, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call toll free no. 1800 21 09911.

EXPLANATORY STATEMENT

(PURSUANT TO SECTION 102 OF THE COMPANIES ACT,2013)

Pursuant to Section 102 of the Companies Act, 2013 ("the Act"), the following Explanatory Statement sets out all material facts relating to the Special business, to be transacted at the Extra-Ordinary General Meeting to be held on **Tuesday, December 15, 2026**, mentioned under Item No. 1.

ITEM NO.: 01

The Registered Office of the Company is presently situated at F-32/3, Second Floor, Okhla Industrial Area, Phase-II, New Delhi – 110020, in the State of NCT of Delhi.

The Company proposes to relocate its administrative office to the State of Haryana as part of its proposed operational arrangement. In this regard, the Board considered it appropriate and expedient to align the location of the Registered Office with the State in which the Company proposes to establish its administrative base. Such alignment would facilitate better coordination between the Company's registered and administrative functions and ensure consistency in the location of its registered address with its proposed administrative and operational structure.

In view of the foregoing, the Board of Directors of the Company, at its meeting held on November 14, 2026, after due deliberation and consideration of the Company's existing and proposed operational and administrative structure, as well as the interests of its stakeholders, considered and approved the proposal for shifting the Registered Office of the Company from the State of NCT of Delhi to the State of Haryana.

The shift will not be prejudicial to the interests of any employee, shareholder, creditor or other stakeholder.

Under Sections 12, 13(4) and 13(5) of the Companies Act, 2013 read with Rule 30 of the Companies (Incorporation) Rules, 2014, this shift and the consequent alteration of Clause II of the Memorandum of Association require approval of the Members by **Special Resolution** and confirmation by the Regional Director, Northern Region, Ministry of Corporate Affairs.

The Board recommends the Special Resolution at **Item No. 1** for approval of the Members.

None of the Directors, Key Managerial Personnel or their relatives is concerned or interested, financially or otherwise, in this resolution, except to the extent of their shareholding, if any, in the Company.

The relevant documents pertaining to this are made available for inspection by the Members and can also be accessed through the weblink at www.surajindustries.org .

By Order of the Board of Directors
For Suraj Industries Ltd.

Sd/-
Snehlata Sharma
Company Secretary & Compliance Officer
Membership No. A62066

Registered Office & Corporate Office
F-32/3, Second Floor, Okhla
Industrial Area, Delhi – 110020
Phn: 011-42524455

Date: November 14, 2026
Place: New Delhi