RUCHIRA PAPERS

COMMITTED TO THE EARTH www.ruchirapapers.com

RPL/CS/BSE/NSE/2026-27/31 **September 05, 2026**

To

The General Manager,
Department of Corporate Service,
BSE Limited,
P. J. Tower, Dalal Street, Fort,
Mumbai-400 023
Scrip Code: **532785**

National Stock Exchange of India Limited,
Exchange Plaza, Plot No. C/1
G. Block , Bandra Kurla Complex,
Bandra (E),
Mumbai 40051
Trading Symbol: **RUCHIRA EQ**

SUB: <u>SUBMISSION OF COPY OF NOTICE OF 46th ANNUAL GENERAL MEETING OF THE COMPANY.</u>

Dear Sir/Madam,

Notice of 46th Annual General Meeting of the Company to be held on Tuesday, 29th September 2026 at 12:00 PM (IST) at Hotel Black Mango, Nahan Road, Kala-Amb, District Sirmaur, Himachal Pradesh-173030 is attached.

This is for your information, records and action please.

Thanking You,
For Ruchira Papers Limited

IQBAL SINGH
Digitally signed by IQBAL SINGH
Date: 2026.09.05 16:01:16 +05'30'

Iqbal Singh
Company Secretary and Compliance Officer
A36847

Encl: As Above.

Notice

NOTICE is hereby given that the **46th** Annual General Meeting of Members of RUCHIRA PAPERS LIMITED will be held on **TUESDAY, 29th SEPTEMBER 2026** at 12.00 PM at Hotel Black Mango, Nahan Road, Kala-Amb, District Sirmaur, Himachal Pradesh-173030 to transact the following business:

ORDINARY BUSINESS

1. To receive, consider and adopt the audited financial statement of the Company for the financial year ended 31st March 2026 together with the reports of Board of Directors and Independent Auditor's thereon.

2. To declare a dividend of Rs.2.50/- per Equity share of Rs.10/- each, as recommended by the Board of Directors at its meeting held on May 28, 2026, for financial year ended March 31, 2026.

3. To appoint a Director in place of Sh. Daljeet Singh Mandhan (DIN: 02633421) who retires by rotation and, being eligible, offers himself for re-appointment.

4. To appoint a Director in place of Sh. Vipin Gupta (DIN: 05107366), who retires by rotation and, being eligible, offers himself for re-appointment.

SPECIAL BUSINESS

5. To consider and if thought fit, to pass with or without modification(s), the following resolution as an **ORDINARY RESOLUTION:**

   "RESOLVED THAT pursuant to the provisions of section 148 and other applicable provisions of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (Including any statutory modification(s) or re-enactment thereof, for the time being in force), approval of the members be and is hereby accorded for ratification of remuneration of Rs.80,000/- (Rupees Eighty Thousand Only) plus applicable taxes and out of pocket expenses payable to M/S Sanjay Kumar Garg & Associates, Cost Accountants, re-appointed as Cost Auditors by the Board of Directors of the Company, to conduct the audit of the cost records maintained by the Company for the financial year ending 31st March 2027."

6. To consider and if thought fit, to pass with or without modification(s), the following resolution as an **SPECIAL RESOLUTION:**

RESOLVED THAT pursuant to the provisions of Section 197 read with Part I and Section II of Part II of Schedule V and other applicable provisions, if any, of the Companies Act, 2013, and the rules made thereunder and pursuant to Regulation 17(6)(e) and any other applicable regulations, if any, of the SEBI (LODR) Regulations, 2015, including any amendment(s), modification(s) or re-enactment(s) thereof for the time being in force, and applicable clauses of the Articles of Association of the Company and other applicable provisions, if any, upon recommendation of the Nomination and Remuneration Committee and Audit committee, the consent of the shareholders be and is hereby accorded for approval of managerial remuneration of Smt. Ruchica Garg Kumar (DIN: 09705909), Whole Time Director designated as Director Marketing of the Company, for remaining tenure of one year i.e. from **01.10.2026 to 30.09.2027,** in excess of threshold limits as prescribed under Schedule V of the Companies Act, 2013 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), 2015 (SEBI LODR Regulations) and the Rules made thereunder, as stated below:

- Basic Salary: Rs.5,00,000 per month.
- House Rent Allowance @ 15% of the Basic Salary.
- Telephone: Mobile/Telephone facility as per Company's rules.
- Leave encashment: As per Company's rules.
- Conveyance: Company's Car with Driver for Official Use.
- Reimbursement of expenses incurred for the business of the Company as per Company's rules.

In addition to the above remuneration, she shall also be entitled to the following benefits which shall not be counted for the purpose of Ceiling as per Section II of Part II of Schedule V.

- Employees' Provident Fund: Company's Contribution towards Employees' Provident Fund as per the Employees' Provident Fund Act.
- Gratuity: Payable at a rate not exceeding half a month's salary for each completed year of service as per provisions of payment of Gratuity Act, 1972

RESOLVED FURTHER THAT Board of Directors and/or Remuneration & Nomination Committee is hereby further authorized to alter and vary the terms and conditions from time to time subject to the applicable provisions of the Companies Act, 2013 and within the overall limits approved by the Shareholders of the Company.

RESOLVED FURTHER THAT Sh. Vipin Gupta, CFO & Executive Director and/or Company Secretary of the Company be and is hereby severally authorized to take such steps and to do all such acts, deeds, matters and things as may be required to give effect to this resolution."

7. To consider and if thought fit, to pass with or without modification(s), the following resolution as a **SPECIAL RESOLUTION:**

RESOLVED THAT pursuant to the provisions of Section 197 read with Part I and Section II of Part II of Schedule V and other applicable provisions, if any, of the Companies Act, 2013, and the rules made thereunder and pursuant to Regulation 17(6)(e) and any other applicable regulations, if any, of the SEBI (LODR) Regulations, 2015, including any amendment(s), modification(s) or re-enactment(s) thereof for the time being in force, and applicable clauses of the Articles of Association of the Company and other applicable provisions, if any, upon recommendation of the Nomination and Remuneration Committee and Audit committee, the consent of the shareholders be and is hereby accorded for approval of managerial remuneration of Sh. Deepan Garg (DIN: 01593003), Whole Time Director designated as Co-Chairman and Director Technical of the company, for remaining tenure of one year i.e. from 01.10.2026 to 30.09.2027, in excess of threshold limits as prescribed under Schedule V of the Companies Act, 2013 and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, and the Rules made thereunder, as stated below:

- Basic Salary: 5,00,000 per month.
- House Rent Allowance @ 15% of the Basic Salary.
- Telephone: Mobile/Telephone facility as per Company's rules.
- Leave encashment: As per Company's rules.
- Conveyance: Company's Car with Driver for Official Use.
- Reimbursement of expenses incurred for the business of the Company as per Company's rules.

In addition to the above remuneration, he shall also be entitled to the following benefits which shall not be counted for the purpose of Ceiling as per Section II of Part II of Schedule V.

- Employees' Provident Fund: Company's Contribution towards Employees' Provident Fund as per the Employees' Provident Fund Act.
- Gratuity: Payable at a rate not exceeding half a month's salary for each completed year of service as per provisions of payment of Gratuity Act, 1972

RESOLVED FURTHER THAT Board of Directors and/or Remuneration & Nomination Committee is hereby further authorized to alter and vary the terms and conditions from time to time subject to the applicable provisions of the Companies Act, 2013 and within the overall limits approved by the Shareholders of the Company.

RESOLVED FURTHER THAT Sh. Vipin Gupta, CFO & Executive Director and/or Company Secretary of the Company be and is hereby severally authorized to take such steps and to do all such acts, deeds, matters and things as may be required to give effect to this resolution."

8. To consider and if thought fit, to pass with or without modification(s), the following resolution as a **SPECIAL RESOLUTION:**

RESOLVED THAT pursuant to the provisions of Section 197 read with Part I and Section II of Part II of Schedule V and other applicable provisions, if any, of the Companies Act, 2013, and the rules made thereunder and pursuant to Regulation 17(6)(e) and any other applicable regulations, if any, of the SEBI (LODR) Regulations, 2015, including any amendment(s), modification(s) or re-enactment(s) thereof for the time being in force, and applicable clauses of the Articles of Association of the Company and other applicable provisions, if any, upon recommendation of the Nomination and Remuneration Committee and Audit committee, the consent of the shareholders be and is hereby accorded for approval of managerial remuneration of Sh. Daljeet Singh Mandhan (DIN: 02633421), Whole

Time Director designated as Director Commercial of the company, for remaining tenure of one year i.e. from **01.10.2026 to 30.09.2027,** in excess of threshold limits as prescribed under Schedule V of the Companies Act, 2013 and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, and the Rules made thereunder, as stated below:

- Basic Salary: 5,00,000 per month.
- House Rent Allowance @ 15% of the Basic Salary.
- Telephone: Mobile/Telephone facility as per Company's rules.
- Leave encashment: As per Company's rules.
- Conveyance: Company's Car with Driver for Official Use.
- Reimbursement of expenses incurred for the business of the Company as per Company's rules.

In addition to the above remuneration, he shall also be entitled to the following benefits which shall not be counted for the purpose of ceiling as per Section II of Part II of Schedule V.

- Employees' Provident Fund: Company's Contribution towards Employees' Provident Fund as per the Employees' Provident Fund Act.
- Gratuity: Payable at a rate not exceeding half a month's salary for each completed year of service as per provisions of payment of Gratuity Act, 1972

RESOLVED FURTHER THAT Board of Directors and/or Remuneration & Nomination Committee is hereby further authorized to alter and vary the terms and conditions from time to time subject to the applicable provisions of the Companies Act, 2013 and within the overall limits approved by the Shareholders of the Company.

RESOLVED FURTHER THAT Sh. Vipin Gupta, CFO & Executive Director and/or Company Secretary of the Company be and is hereby severally authorized to take such steps and to do all such acts, deeds, matters and things as may be required to give effect to this resolution."

9. To consider and if thought fit, to pass with or without modification(s), the following resolution as a **SPECIAL RESOLUTION:**

"RESOLVED THAT pursuant to provisions of Sections 196,197, 198 and 203 read with Schedule V and all other applicable provisions, if any, of the Companies Act, 2013 (hereinafter referred to as "the Act") and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), the relevant provisions of Articles of Association of the Company, Regulation 17(6)(e) and other applicable Regulations, if any, of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, pursuant to the recommendation of the Nomination and Remuneration Committee and Audit Committee, consent of the shareholders be and is hereby accorded for the re-appointment of Sh. Vipin Gupta (DIN: 05107366), as Whole Time Director designated as CFO & Executive Director of the Company, for a period of 5 (five) years with effect from 01.11.2026 to 31.10.2031, with his period of office shall be liable to determination by retirement of rotation.

RESOLVED FURTHER THAT consent of the shareholders be and is hereby accorded for the payment of remuneration to Sh. Vipin Gupta for the period of 1 (One) Year with effect from 01.06.2026 to 31.05.2027, in excess of the threshold limits prescribed under Schedule V of the Companies Act, 2013 and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, and the Rules made thereunder, as stated below:

- Basic Pay: Rs. 8,80,000 per month
- HRA @ 15% per month of the Basic Pay.
- Telephone: Mobile/Telephone facility as per Company's rules.
- Leave encashment: As per Company's rules.
- Conveyance: Company's Car with Driver for Official Use.
- Reimbursement of expenses incurred for the business of the Company as per Company's rules.

In addition to the above remuneration, he shall also be entitled to the following benefits which shall not be counted for the purpose of ceiling as per Section II of Part II of Schedule V.

- Employees' Provident Fund: Company's Contribution towards Employees' Provident Fund as per the Employees' Provident Fund Act.
- Gratuity: Payable at a rate not exceeding half a month's salary for each completed year of service as per provisions of payment of Gratuity Act, 1972

RESOLVED FURTHER THAT Board of Directors and/or Remuneration & Nomination Committee is hereby further authorized to alter and vary the terms and conditions from time to time including designation subject to the applicable provisions of the Companies Act, 2013 and within the overall limits approved by the Shareholders of the Company.

RESOLVED FURTHER THAT Company Secretary of the Company be and is hereby authorized to take such steps and to do all such acts, deeds, matters and things as may be required to give effect to this resolution."

Place: Kala-Amb (HP)
Date: 12 August 2026

By order of the Board
For Ruchira Papers Limited

Registered Office:
Tirlokpur Road, Kala Amb
Distt: Sirmaur, H.P-173030
CIN: L21012HP1980PLC004336
Website: www.ruchirapapers.com

Iqbal Singh
Company Secretary

NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE 46th ANNUAL GENERAL MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER OF THE COMPANY. The instrument appointing the proxy, in order to be effective, must be deposited at the Company's Registered Office, duly completed and signed, not less than FORTY-EIGHT HOURS before the meeting. Proxies submitted on behalf of limited companies, societies etc., must be supported by appropriate resolutions/authority, as applicable. A person can act as proxy on behalf of the Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder. The proxy holder shall prove his Identity at the time of attending the Meeting.

2. THE EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 ("the Act"), RELATING TO THE SPECIAL BUSINESS TO BE TRANSACTED AT THE 46th ANNUAL GENERAL MEETING IS ANNEXED HERETO.

3. The Register of Members and Share Transfer Books of the Company will remain closed from 23.09.2026 to 29.09.2026 (both days inclusive) for determining the names of members eligible for dividend on equity shares, if declared at the meeting.

4. The Dividend of Rs.2.50 per equity share of Rs.10 each i.e. (25%) as recommended by the board in its meeting held on 28.05.2026, if approved by the members at the 46th Annual General Meeting, will be paid subject to deduction of income tax at source ('TDS'), wherever applicable, on or after Monday, 12th October 2026 as under:

(a) To all the beneficial owners in respect of shares held in dematerialized form as per the data made available by the NSDL and CDSL as on the close of business hours on Tuesday, 22.09.2026; and

(b) To all members in respect of shares held in physical form after giving effect to valid transfers in respect of transfer requests lodged with the Company on or before the close of business hours Tuesday, 22.09.2026.

5. Brief details of the directors, who are seeking appointment/re-appointment if any, are annexed hereto as per requirements of regulation 36(3) of the

Listing Regulations and Secretarial Standards-2 on General Meetings Issued by the Institute of Company Secretaries of India.

6. SEBI has mandated the submission of Permanent Account Number (PAN) by every person dealing in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their depository participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company or MUFG Intime India Private Limited (Formerly known as Linkintime).

7. The Notice of the 46th Annual General Meeting along with the Annual Report for the financial year 2025-26 is being sent only by electronic mode to those Members whose email addresses are registered with the Company/Depositories in In accordance with the provisions of the MCA and SEBI circulars. Members may note that the Notice of 46th Annual General Meeting and Annual Report for the financial year 2025-26 will also be available on the Company's website www.ruchirapapers.com; websites of the Stock Exchanges i.e. National Stock Exchange of India Ltd and BSE Limited at www.nseindia.com and www.bseindia.com respectively.

8. Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/ mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their DPs in case the shares are held by them in electronic form and to the Company's Registrars and Transfer Agents, Link Intime India Private Limited for shares held in physical form, with relevant documents that may be required.

9. Documents referred to in the Notice and Explanatory Statement are open for inspection at the Registered Office of the Company on all working days, except Saturdays and holidays, between 11.00 A.M. to 1.00 P.M. up to the date of the 46th Annual General Meeting.

10. Members desirous of getting any information on Accounts or other items of Agenda are requested to forward his/her queries to the Company at least 7 working days prior to the date of 46th Annual General Meeting so as to enable the Management to keep information ready.

11. Members/ Proxies attending the Meeting are requested to bring the enclosed attendance slip duly filled and may kindly be delivered at the entrance of the meeting hall.

12. SEBI, vide its Circular No. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/97 dated July 02, 2025, had opened a Special Window for the re-lodgement of transfer requests pertaining to physical shares for the period from July 07, 2025 to January 06, 2026. The said window applied to transfer requests originally lodged prior to April 01, 2019 but rejected, returned, or left unprocessed due to deficiencies in documentation or other reasons, with such requests to be processed only in dematerialized form. Subsequently, in continuation of the aforesaid circular, SEBI, vide Circular No. HO/38/13/11(2)2026-MIRSD-PoD/3750/2026 dated January 30, 2026, extended the Special Window by opening another window for the period from February 05, 2026 to February 04, 2027 for transfer and dematerialisation of physical securities sold or purchased prior to April 01, 2019. To ensure wide dissemination of the aforesaid circulars, the Company published the requisite newspaper advertisements on July 16, 2025, November 06, 2025, January 02, 2026, March 03, 2026, May 02, 2026 and July 01, 2026 in Financial Express (all editions) and Jansatta (vernacular). Copies of the advertisements were also made available on the Company's official website. Further, the Company has complied with all applicable requirements, including sending letters to shareholders holding shares in physical form, advising them to dematerialize their physical holdings.

13. To comply with the above mandate, members who still hold share certificates in physical form are advised to dematerialize their shareholding to also avail of numerous benefits of dematerialization, which include easy liquidity, ease of trading and transfer, savings in stamp duty and elimination of any possibility of loss of documents and bad deliveries.

14. In the case of joint holders, the member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the 46th Annual General Meeting.

15. Pursuant to section 72 of the Act, members holding shares in physical form are advised to file nomination in the prescribed Form SH-13 (a copy of which is available on the website of the

Company) with the Company's share transfer agent. In respect of shares held in electronic/demat form, the members may please contact their respective depository participant.

16. In support of the "Green Initiative", announced by the Government of India, electronic copies of the Annual Report and this Notice inter alia indicating the process and manner of e-voting along with attendance slip and proxy form are being sent by e-mail to those members whose e-mail addresses have been made available to the Depository Participants/ Company/ RTA, unless the member has specifically requested for a hard copy of the same. Members holding shares in physical form are requested to submit their e-mail address to the RTA, duly quoting their Folio number and Members holding shares in electronic form who have not registered their e-mail address with their DP are requested to do so at the earliest so as to enable the Company to send the said documents in electronic form, thereby supporting the green initiative of the MCA. Please note that the said documents will be uploaded on the website of the Company https://www.ruchirapapers.com and made available for inspection at the registered office of the Company during business hours as per note 9.

17. Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD_ RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the listed companies to issue securities in dematerialized form only while processing service requests viz. Issue of duplicate securities certificate; claim from unclaimed suspense account; renewal/ exchange of securities certificate; endorsement; sub-division/ splitting of securities certificate; consolidation of securities certificates/folios; transmission and transposition. Accordingly, Members are requested to make service requests by submitting a duly filled and signed forms as available on the official website the Company at https://www.ruchirapapers.com. It may be noted that any service request can be processed only after the folio is KYC Compliant.

18. Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone / mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their DPs if the shares are held by them in demat form and to Company's RTA if the shares are held by them in physical form in prescribed Form ISR-1 and other forms pursuant to SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 3, 2021.

19. Members who have not claimed/received their dividend paid by the Company in respect of earlier years, are requested to write to the Company and/or Company's Registrar and Transfer Agent, MUFG ntime India Private Limited (Formerly known as Link Intime India Private Limited (LIIPL)). Members are requested to note that in terms of Section 125 of the Companies Act, 2013 any dividend unpaid / unclaimed for a period of 7 years from the date these first became due for payment, is to be transferred to the Central Government to the credit of the Investor Education & Protection Fund (IEPF). The details of the unclaimed dividends and the underlying shares that are liable to be transferred to IEPF are also available at the Company's website – www.ruchirapapers.com. In view of this, members/claimants are requested to claim their dividends from the Company, within the stipulated timeline. The Members, whose unclaimed dividends/ shares have been transferred to IEPF, may claim the same by making an application to the IEPF Authority, in Form No. IEPF-5 available on www.iepf.gov.in.

20. Pursuant to Finance Act 2020, dividend income will be taxable in the hands of shareholders w.e.f. April 1, 2020 and the Company is required to deduct tax at source from dividend paid to shareholders at the prescribed rates. For the prescribed rates for various categories, the shareholders are requested to refer to the Finance Act, 2020 and amendments thereof. The shareholders are requested to update their PAN with the Company/ MUFG Intime India Private Limited (Formerly known as Link Intime India Private Limited (LIIPL)) (in case of shares held in physical mode) and Depositories (in case of shares held in demat mode).

21. For more details on shareholders' matters, please refer to the chapter on General Shareholder Information, included in the Annual Report.

22. The route map for reaching the venue of 46th Annual General Meeting is annexed to the notice.

23. **VOTING THROUGH ELECTRONIC MEANS:** In compliance with the provisions of section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, and Regulation 44 of the Listing Regulations, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the 46th Annual General Meeting by electronic means and the business may be transacted through

e-voting services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the 46th Annual General Meeting ("remote e-voting") will be provided by the MUFG Intime India Private Limited (Formerly known as Link Intime India Private Limited (LIIPL)).

The remote e-voting period commences on **Friday, 25th September, 2026 at 9:00 A.M. (IST) and concludes on Monday, 28th September, 2026 at 5:00 P.M. (IST).** The e-voting module shall be disabled for voting on Monday, 28th September, 2026 at 5:00 P.M. (IST). During this period, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the close of working hours on **Tuesday, 22nd September 2026** (‘Cut-off date’) may cast their vote electronically. The remote e-voting module shall be disabled by LIIPL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently or cast the vote again. The Voting rights of shareholder shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date.

Those Members, who did not cast their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote during the 46th Annual General Meeting.

REMOTE EVOTING INSTRUCTIONS

In terms of SEBI circular no. SEBI/HO/CFD/PoD2/CIR/P/0155 dated November 11, 2024, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants.

Shareholders are advised to update their mobile number and email Id correctly in their demat accounts to access remote e-Voting facility.

Login method for Individual shareholders holding securities in demat mode:

Individual Shareholders holding securities in demat mode with NSDL

METHOD 1 - NSDL OTP based login

a) Visit URL: https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp

b) Enter your 8 - character DP ID, 8 - digit Client Id, PAN, Verification code and generate OTP.

c) Enter the OTP received on your registered email ID/mobile number and click on login.

d) Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on “Access to e-Voting” under e-Voting services.

e) Click on “MUFG InTime” or “evoting link displayed alongside Company’s Name” and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

METHOD 2 - NSDL IDeAS facility

Shareholders registered for IDeAS facility:

a) Visit URL: https://eservices.nsdl.com and click on “Beneficial Owner” icon under “IDeAS Login Section”.

b) Enter IDeAS User ID, Password, Verification code & click on “Log-in”.

c) Post successful authentication, you will be able to see e-Voting services under Value added services section. Click on “Access to e-Voting” under e-Voting services.

d) Click on “MUFG InTime” or “evoting link displayed alongside Company’s Name” and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Shareholders not registered for IDeAS facility:

a) To register, visit URL: https://eservices.nsdl.com and select “Register Online for IDeAS Portal” or click on https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp

b) Enter 8-character DP ID, 8-digit Client ID, Mobile no, Verification code & click on “Submit”.

c) Enter the last 4 digits of your bank account / generate ‘OTP’

d) Post successful registration, user will be provided with Login ID and password.

e) Follow steps given above in points (a-d).

Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience.

NSDL Mobile App is available on

App Store | Google Play

METHOD 3 - NSDL e-voting website

a) Visit URL: https://www.evoting.nsdl.com

b) Click on the "Login" tab available under 'Shareholder/ Member' section.

c) Enter User ID (i.e., your 16-digit demat account no. held with NSDL), Password/OTP and a Verification Code as shown on the screen & click on "Login".

d) Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.

e) Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Individual Shareholders holding securities in demat mode with CDSL

METHOD 1 - CDSL e-voting page

a) Visit URL: https://www.cdslindia.com.

b) Go to e-voting tab.

c) Enter 16-digit Demat Account Number (BO ID) and PAN No. and click on "Submit".

d) System will authenticate the user by sending OTP on registered Mobile and Email as recorded in Demat Account

e) Post successful authentication, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG InTime. Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

METHOD 2 - CDSL Easi/ Easiest facility:

Shareholders registered for Easi/ Easiest facility:

a) Visit URL: https://web.cdslindia.com/myeasitoken/Home/Login or Visit URL: www.cdslindia.com, click on "Login" and select "My Easi New (Token)".

b) Enter existing username, Password & click on "Login".

c) Post successful authentication, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG InTime. Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Shareholders not registered for Easi/ Easiest facility:

a) To register, visit URL: https://web.cdslindia.com/myeasitoken/Home/EasiRegistration / https://web.cdslindia.com/myeasitoken/Home/EasiestRegistration.

b) Proceed with updating the required fields for registration.

c) Post successful registration, user will be provided username and password on the registered email id. Follow steps given above in points (a-c).

Individual Shareholders holding securities in demat mode with Depository Participant

Individual shareholders can also login using the login credentials of your demat account through your depository participant registered with NSDL / CDSL for e-voting facility.

a) Login to DP website

b) After Successful login, user shall navigate through "e-voting" option.

c) Click on e-voting option, user will be redirected to NSDL / CDSL Depository website after successful authentication, wherein user can see e-voting feature.

d) Post successful authentication, click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Login method for shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode.

Shareholders holding shares in physical mode / Non-Individual Shareholders holding securities in demat mode as on the cut-off date for e-voting may register and vote on InstaVote as under:

STEP 1: LOGIN / SIGNUP on InstaVote

Shareholders registered for INSTAVOTE facility:

a) Visit URL: https://instavote.linkintime.co.in & click on "Login" under 'SHARE HOLDER' tab.

b) Enter details as under:

A. User ID: Enter User ID

B. Password: Enter existing Password

C. Enter Image Verification (CAPTCHA) Code

D. Click "Submit".

(Home page of e-voting will open. Follow the process given under "Steps to cast vote for Resolutions")

Shareholders not registered for INSTAVOTE facility:

InstaVote USER ID		
	NSDL	User ID is 8 Character DP ID followed by 8 Digit Client ID (e.g.IN123456) and 8 digit Client ID (eg.12345678).
	CDSL	User ID is 16 Digit Beneficiary ID.
	Shares held in physical form	User ID is Event No + Folio no. registered with the Company.

a) Visit URL: https://instavote.linkintime.co.in & click on **"Sign Up"** under 'SHARE HOLDER' tab & register with details as under:

A. User ID: Enter User ID

B. PAN: Enter your 10-digit Permanent Account Number (PAN) (Shareholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.

InstaVote USER ID		
	NSDL	User ID is 8 Character DP ID followed by 8 Digit Client ID (e.g.IN123456) and 8 digit Client ID (eg.12345678).
	CDSL	User ID is 16 Digit Beneficiary ID.
	Shares held in physical form	User ID is Event No + Folio no. registered with the Company.

C. DOB/DOI: Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP/Company - in DD/MM/YYYY format)

D. Bank Account Number: Enter your Bank Account Number (last four digits), as recorded with your DP/Company.

- Shareholders, holding shares in **NSDL form,** shall provide 'point 4' above.
- Shareholders, holding shares in **CDSL form,** shall provide 'point 3' or 'point 4' above.
- Shareholders, holding shares in **physical form** but have not recorded 'point 3' and 'point 4', shall provide their Folio number in 'point 4' above

E. Set the password of your choice.

(The password should contain minimum 8 characters, at least one special Character (!#$&*), at least one numeral, at least one alphabet and at least one capital letter).

F. Enter Image Verification (CAPTCHA) Code.

G. Click "Submit" (You have now registered on InstaVote).

Post successful registration, click on **"Login"** under 'SHARE HOLDER' tab & follow steps given above in points (a-b).

STEP 2: Steps to cast vote for Resolutions through InstaVote

A. Post successful authentication and redirection to InstaVote inbox page, you will be able to see the "Notification for e-voting".

B. Select 'View' icon. E-voting page will appear.

C. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).

D. After selecting the desired option i.e. Favour / Against, click on 'Submit'.

E. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

NOTE: Shareholders may click on "Vote as per Proxy Advisor's Recommendation" option and view proxy advisor recommendations for each resolution before casting vote. "Vote as per Proxy Advisor's Recommendation" option provides access to expert insights during the e-Voting process. Shareholders may modify their vote before final submission.

Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently.

Non-Individual Body corporate shareholders shall send a scanned copy of the board resolution authorising its representative to vote, to the scrutinizer at registered email address with a copy marked to RTA at enotices@in.mpms.mufg.com and the company at registered email address.

Guidelines for Institutional shareholders ("Custodian / Corporate Body/ Mutual Fund")

STEP 1 – Custodian / Corporate Body/ Mutual Fund Registration

A. Visit URL: https://instavote.linkintime.co.in

B. Click on "Sign Up" under "Custodian / Corporate Body/ Mutual Fund"

C. Fill up your entity details and submit the form.

D. A declaration form and organization ID is generated and sent to the Primary contact person email ID (which is filled at the time of sign up). The said form is to be signed by the Authorised Signatory, Director, Company Secretary of the entity & stamped and sent to insta.vote@linkintime.co.in.

E. Thereafter, Login credentials (User ID; Organisation ID; Password) is sent to Primary contact person's email ID. (You have now registered on InstaVote)

STEP 2 – Investor Mapping

A. Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.

B. Click on "Investor Mapping" tab under the Menu section

C. Map the Investor with the following details:

1) 'Investor ID' – Investor ID for NSDL demat account is 8 Character DP ID followed by 8 Digit Client ID i.e., IN00000012345678; Investor ID for CDSL demat account is 16 Digit Beneficiary ID.

2) 'Investor's Name - Enter Investor's Name as updated with DP.

3) 'Investor PAN' - Enter your 10-digit PAN.

4) 'Power of Attorney' - Attach Board resolution or Power of Attorney.

NOTE: File Name for the Board resolution/ Power of Attorney shall be – DP ID and Client ID or 16 Digit Beneficiary ID.

Further, Custodians and Mutual Funds shall also upload specimen signatures.

D. Click on Submit button. (The investor is now mapped with the Custodian / Corporate Body/ Mutual Fund Entity). The same can be viewed under the "Report section".

STEP 3 – Steps to cast vote for Resolutions through InstaVote

The corporate shareholder can vote by two methods, during the remote e-voting period.

METHOD 1 - VOTES ENTRY

a) Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.

b) Click on "Votes Entry" tab under the Menu section.

c) Enter the "Event No." for which you want to cast vote.

Event No. can be viewed on the home page of InstaVote under "On-going Events".

d) Enter "16-digit Demat Account No.".

e) Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link). After selecting the desired option i.e. Favour / Against, click on 'Submit'.

f) A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

(Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

METHOD 2 - VOTES UPLOAD

a) Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.

b) After successful login, you will see "Notification for e-voting".

c) Select "View" icon for "Company's Name / Event number".

d) E-voting page will appear.

e) Download sample vote file from "Download Sample Vote File" tab.

f) Cast your vote by selecting your desired option 'Favour / Against' in the sample vote file and upload the same under "Upload Vote File" option.

g) Click on 'Submit'. 'Data uploaded successfully' message will be displayed.

(Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

NOTE: **Non-Individual Body corporate shareholders** shall send a scanned copy of the board resolution authorising its representative to vote, to the scrutinizer at registered email address with a copy marked to RTA at enotices@in.mpms.mufg.com and the company at registered email address.

HELPDESK:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode facing any technical issue in login may contact INSTAVOTE helpdesk by sending a request at enotices@in.mpms.mufg.com or contact on: - Tel: 022 – 4918 6000.

Individual Shareholders holding securities in demat mode:

Individual Shareholders holding securities in demat mode may contact the respective helpdesk for any technical issues related to login through Depository i.e., NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending request at evoting@nsdl.co.in or call at: 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

Forgot Password:

Individual Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Individual Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on: https://instavote.linkintime.co.in

InstaVote USER ID		
	NSDL	User ID is 8 Character DP ID followed by 8 Digit Client ID (e.g.IN123456) and 8 digit Client ID (eg.12345678).
	CDSL	User ID is 16 Digit Beneficiary ID.
	Shares held in physical form	User ID is Event No + Folio no. registered with the Company.

- Click on **"Login"** under 'SHARE HOLDER' tab.
- Further Click on **"forgot password?"**
- Enter User ID, select Mode and Enter Image Verification code (CAPTCHA).
- Click on "SUBMIT".

In case Custodian / Corporate Body/ Mutual Fund has forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on: https://instavote.linkintime.co.in

- Click on 'Login' under "Custodian / Corporate Body/ Mutual Fund" tab
- Further Click on **"forgot password?"**
- Enter User ID, Organization ID and Enter Image Verification code (CAPTCHA).
- Click on "SUBMIT".

In case shareholders have a valid email address, Password will be sent to his / her registered e-mail address. Shareholders can set the password of his/her choice by providing information about the particulars of the Security Question and Answer, PAN, DOB/DOI etc. The password should contain a minimum of 8 characters, at least one special character (!#$&), at least one numeral, at least one alphabet and at least one capital letter.*

Individual Shareholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:

Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both, then the Shareholders are advised to use Forget User ID and Forget Password option available at above mentioned depository/ depository participants website.

General Instructions - Shareholders

- It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.

During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular "Event"

Item No. 3 and 4

Details of Directors seeking Re-appointment at the 46th AGM of the Company

(In pursuance of Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard - 2 on General Meetings)

Name of the Director	Sh. Daljeet Singh Mandhan	Sh. Vipin Gupta
DIN	02633421	05107366
Age	39 Years	57 Years
Date of re-appointment/ first appointment	01.10.2022	01.11.2021
Nature of Expertise in specific functional areas	Sh. Daljeet Singh Mandhan, is Post-Graduate and has expertise in the field of Commercial Procurement. He belongs to Promoter Group of Ruchira Papers Limited and has been looking after the affairs of the company as a Director-Commercial. He has been looking after the Procurement department of Ruchira Papers Limited since 01st April 2013 and has acquired rich experience.	Sh. Vipin Gupta, is working as Chief Financial Officer and Executive Director of the Company. He is heading the Finance and Accounts of the Company. He is a Post Graduate in Commerce. He is associated with the Company for the past 36 Years. He has been looking after the Taxation, Finance, Accounting and day to day operations of Ruchira Papers Limited and has acquired rich experience.
Qualifications	Post Graduated and has expertise in the field of marketing.	Post Graduated and has expertise in the field of Finance and Accounts.
No. of Board Meetings attended during the financial year	Please refer "Report on Corporate Governance" forming part of this Annual Report	Please refer "Report on Corporate Governance" forming part of this Annual Report
Details of the remuneration paid in FY 2025-26	Refer Corporate Governance Report	Refer Corporate Governance Report
Directorship of other Listed Entity	N.A.	N.A.
Memberships of Committees of other Listed Entity (mandatory committees only)	N.A.	N.A.
Details of Listed Entity from which person has resigned in past Three Years	-	-
Disclosure of relationship between directors inter-se	Related to Sh. Jatinder Singh, Managing Director of the Company	-
No. of shares held in the Company	5,08,082 (1.70%) Equity Shares	25,016 (0.08%) Equity Shares

ANNEXURE TO THE NOTICE

Explanatory Statement Pursuant to Section 102(1) of the Companies Act, 2013.

ITEM NO. 5

The Board of Directors on the recommendation of the Audit Committee has approved the re-appointment and remuneration of M/S Sanjay Kumar Garg & Associates as Cost Auditors to conduct the audit of the Cost records of the Company for the financial year ending 31st March 2027.

In accordance with the provisions of section 148 of the Act read with the Companies (Audit and Auditors) Rules 2014, the remuneration payable to the Cost Auditors has to be ratified by the members of the Company. Accordingly, ratification by the members is sought for the remuneration payable to the Cost Auditors for the financial year ending 31st March 2027 by passing an Ordinary Resolution as set out at Item No. 5 of the Notice.

None of the Directors and/or Key Managerial Personnel of the Company and their relatives are, in any way, concerned or interested, financially or otherwise in the aforesaid Ordinary Resolution.

Your directors recommend the resolution set out in Item No.5 of the notice to pass as an ordinary resolution.

ITEM No. 6,7,8:

The Board of Directors of the Company, at its meeting held on 13.08.2022, had appointed Smt. Ruchica Garg Kumar, Sh. Deepan Garg and Sh. Daljeet Singh Mandhan as Whole-time Directors of the Company for a period of five (5) years commencing from 01.10.2022 to 30.09.2027. The said appointments were subsequently approved by the shareholders of the Company by way of a Special Resolutions passed at the 42nd Annual General Meeting held on Thursday, 29.09.2022.

The managerial remuneration payable to Smt. Ruchica Garg Kumar, Sh. Deepan Garg and Sh. Daljeet Singh Mandhan was approved by the Board of Directors and subsequently by the shareholders of the Company and is presently approved up to 30.09.2026.

Considering their valuable contributions, leadership, professional expertise and continued commitment towards the growth and operations of the Company, the Board of Directors, on the recommendations of the Nomination and Remuneration Committee and the Audit Committee, at its meeting held on 12th August 2026, considered and approved the continuation of the managerial remuneration payable to Smt. Ruchica Garg Kumar, Sh. Deepan Garg and Sh. Daljeet Singh Mandhan for a further period of one (1) year, i.e., from 01.10.2026 to 30.09.2027, without any change in the existing remuneration, subject to the approval of the shareholders of the company in the ensuing 46th Annual General Meeting (AGM).

The details of the proposed remuneration payable to the aforesaid Whole-time Directors are set out in the respective resolutions contained in Item Nos. 6, 7 and 8 of the Notice.

Pursuant to the provisions of Section 197 read with Part I and Section II of Part II of Schedule V of the Companies Act, 2013 and Regulation 17(6)(e) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, approval of the shareholders by way of a Special Resolution is required for payment of the proposed managerial remuneration. Accordingly, the approval of the Members is sought for payment of managerial remuneration to the aforesaid Whole-time Directors for the period from 01.10.2026 to 30.09.2027.

The relevant details of the aforesaid Whole-time Directors, in respect of whom approval of the shareholders is being sought for payment of managerial remuneration, as required under the applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Companies Act, 2013, the rules made thereunder, Secretarial Standard on General Meetings (SS-2) and other applicable statutory provisions, if any, are provided in the Annexure forming part of the Notice of the 46th Annual General Meeting.

The information required to be disclosed pursuant to the provisions of Part II, Section II of Schedule V to the Companies Act, 2013 is annexed to this Notice.

The Company confirms that:

(i) the proposed remuneration has been approved by the Nomination and Remuneration Committee, the Audit Committee and the Board of Directors;

(ii) the Company has not defaulted in repayment of any of its debts (including public deposits) or debentures or interest payable thereon for a continuous period of thirty days in the preceding financial year before the date of the proposed remuneration;

(iii) approval of the Members by way of a Special Resolution is being sought at the ensuing 46th Annual General Meeting for payment of managerial remuneration; and

(iv) the statement containing the information required under Schedule V to the Companies Act, 2013 forms part of this Notice.

Save and except Sh. Subhash Chander Garg, and their respective relatives, none of the Directors, Key Managerial Personnel of the Company or their relatives is, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 6.

Save and except Smt. Shashi Garg, and their respective relatives, none of the Directors, Key Managerial Personnel of the Company or their relatives is, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 7.

Save and except Sh. Jatinder Singh and their respective relatives, none of the Directors, Key Managerial Personnel of the Company or their relatives is, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 8.

Your Directors recommend the resolution set out in Item No. 6,7, and 8 of the notice to pass as a Special Resolution.

Item No 9:

Sh. Vipin Gupta was re-appointed as Whole Time Director of the Company at the 41st Annual General Meeting of the Company held on 28.09.2021, for the period of five years w.e.f. 01.11.2021 upto 31.10.2026. He was also appointed as Chief Financial Officer of the Company by the Board on dated 28.05.2014. He is presently designated as CFO & Executive Director of the Company. Considering the vast experience and deep knowledge of the business in which the Company operates and also contribution made by them towards growth of the Company, the Board of Directors at its meeting held on 12th August 2026, on the recommendation of the Audit Committee and Nomination & Remuneration Committee approved the re-appointment of Sh. Vipin Gupta as Whole Time Director designated as CFO & Executive Director of the Company for the further period of Five years with effect from 01.11.2026 to 31.10.2031

The Remuneration payable to Sh. Vipin Gupta is decided annually. The Board of Directors of the Company at its meeting held on 12th August 2026, on the recommendation of Nomination and Remuneration Committee and Audit Committee approved and fixed the remuneration payable to Sh. Vipin Gupta for the period of One (1) Year effective from 01.06.2026 to 31.05.2027, subject to approval of the shareholders. The detail of remuneration is mentioned in the resolution as mentioned in Item No. 09 in the notice.

Brief particulars pursuant to Regulation 36(3) of the Listing Regulations and additional information to be given to Members in terms of Secretarial Standards on General Meetings (SS-2), of Sh. Vipin Gupta is given in Annexure to the 46th Annual General Meeting Notice.

As per the proviso to Section 102(2) of the Companies Act, 2013, it is clarified that the proposed Resolution does not relate to or affect any other Company.

Information required to be disclosed under the Second Proviso to Section II(B), Part II of Schedule V of the Companies Act, 2013 is as follows:

(i) the proposed remuneration has been approved by Nomination and Remuneration Committee, Audit Committee and the Board;

(ii) the Company has not defaulted in repaying any of its debts or interest payable for a continuous period of thirty days in the preceding financial year before the date of revision/re-appointment;

(iii) a Special Resolution is being passed at the forthcoming 46th Annual General Meeting for payment of the remuneration for a period not exceeding one year;

(iv) a statement containing further information is set out in the Annexure to the Notice.

Except Sh. Vipin Gupta and his relatives to the extent of their shareholding, if any, in the Company, none of the other Directors or Key Managerial Personnel of the Company and/or their relatives is, in any way, concerned or interested financially or otherwise, in the aforesaid Special Resolution.

Your Directors recommend the resolution set out in Item No. 9 of the notice to pass as a Special resolution.

By order of the Board
For Ruchira Papers Limited

Iqbal Singh
Company Secretary

Resolution.
Regd. Office: Tirlokpur Road, Kala Amb.
Distt: Sirmaur (HP)

Place: Kala–Amb
Date: 12th August 2026

INFORMATION PURSUANT TO SS-2 OF SECRETARIAL STANDARDS ON GENERAL MEETING AND REGULATION 36(3) OF THE LISTING REGULATIONS REGARDING APPOINTMENT OR RE-APPOINTMENT OF THE DIRECTOR AND/OR FIXATION OF REMUNERATION AT THE FORTHCOMING 46th ANNUAL GENERAL MEETING.

Name of Director	Smt. Ruchica Garg Kumar	Sh. Deepan Garg	Sh. Daljeet Singh Mandhan	Sh. Vipin Gupta
Director Identification Number	09705909	01593003	02633421	05107366
Category	Executive, Promoter Group	Executive, Promoter Group	Executive, Promoter Group	Executive, Professional
Nationality	Indian	Indian	Indian	Indian
Date of Birth	14.06.1971	09.02.1975	19.03.1987	25.05.1969
Date of re-appointment/first appointment	01.10.2022	01.10.2022	01.10.2022	01.11.2021
Brief Profile and Expertise in Specific functional area	Smt. Ruchica Garg Kumar, aged 55 years, is Post Graduated and has expertise in the field of marketing. She belongs to Promoter Group of Ruchira Papers Limited and has been looking after the affairs of the company as a Director Marketing. She has been looking after the Marketing and Sales functions of Ruchira Papers Limited since 01st July 2016 and has acquired rich marketing experience.	Sh. Deepan Garg aged 51 years, is Graduate in Engineering and has expertise in field of Mechanical. He belongs to Promoter Group of Ruchira Papers Limited and has been associated with the company since 01st April 2013 and looking after the affairs of the company as a Director Technical. He has been looking after the Production, Maintenance and Technical aspects of the Ruchira Papers Limited since 01st April 2013 and has acquired rich experience in technical and mechanical field.	Sh. Daljeet Singh Mandhan, aged 39 years, is Graduate and has expertise in the field of Commercial Procurement. He belongs to Promoter Group of Ruchira Papers Limited and has been looking after the affairs of the company as a Director Commercial. He has been looking after the Procurement department of Ruchira Papers Limited since 01st April 2013 and has acquired rich experience.	Sh. Vipin Gupta aged 57 years, is Post Graduate in Commerce and has expertise in field of taxation, finance and accounting. He has been associated with the company since 1990 and looking after the affairs of the company as a Whole Time Director since November 2011. He has been looking after the Taxation, Finance, Accounting and day to day operations of Ruchira Papers Limited and has acquired rich experience.

Name of Director	Smt. Ruchica Garg Kumar	Sh. Deepan Garg	Sh. Daljeet Singh Mandhan	Sh. Vipin Gupta
Chairman/ Member of committees of the Board of Companies of which he is a director	Ruchira Papers Limited: Member in Corporate Social Responsibility Committee	Ruchira Papers Limited: Member in Project Committee	-	Ruchira Papers Limited: Member: Corporate Social Responsibility Committee, Allotment Committee.
Shareholding as on 31.03.2026	10,41,750 (3.49%) Equity Shares	9,01,174 (3.02%) Equity Shares	5,08,082 (1.70%) Equity Shares.	25,016 (0.08%) Equity Shares.
Last Remuneration Drawn (Including sitting fees, if any) paid as on 31.03.2026.	Rs. 5.00 Lakh P.M. plus 15% HRA plus other benefits as approved by the shareholders vide special resolution dated 24.09.2024 in the capacity of Director Marketing.	Rs. 5.00 Lakh P.M. plus 15% HRA plus other benefits as approved by the shareholders vide special resolution dated 29.09.2023 in the capacity of Director Technical.	Rs. 5.00 Lakh P.M. plus 15% HRA plus other benefits as approved by the shareholders vide special resolution dated 29.09.2023 in the capacity of Director Commercial.	Rs. 7.60 Lakh P.M. Plus 15% (HRA) plus other benefits as approved by Shareholders vide Special Resolution dated 29.09.2025. (For remuneration details, please refer Corporate Governance Report).
Terms and Conditions of Appointment/Re-appointment	As set out in the resolution at Item No. 06 of the Notice of the AGM.	As set out in the resolution at Item No. 07 of the Notice of the AGM.	As set out in the resolution at Item No. 08 of the Notice of the AGM.	As set out in the resolution at Item No. 09 of the Notice of the AGM.
Relationship with other Directors/KMP inter-se	Related to Sh. Subhash Chander Garg, Whole Time Director of the Company	NA	Related to Sh. Jatinder Singh, Managing Director of the Company	-
Number of Meeting of Board attended during the year and other directorship etc.	Please refer "Report on Corporate Governance" forming part of this Annual Report	Please refer "Report on Corporate Governance" forming part of this Annual Report	Please refer "Report on Corporate Governance" forming part of this Annual Report	Please refer "Report on Corporate Governance" forming part of this Annual Report

I. STATEMENT PURSUANT TO PROVISION TO SCHEDULE V (PART II SECTION II (A) (CLAUSE IV)) OF THE COMPANIES ACT, 2013

I. GENERAL INFORMATION

1.	Nature of Industry	Paper Industry: The Company is engaged in the manufacturing of Kraft Paper and Writing & Printing Paper. The company's white writing & printing paper is used in the fabrication of notebooks and writing material; the coloured paper is used in the fabrication of spiral notebooks, Mogra (used in wedding card paper) and leher (used in disposable cups and bowls), shade cards, children's colouring books, and bill books etc. Kraft Paper finds its application in the packaging Industry especially for making Corrugated Boxes/Cartons, Carry Bags, Burger Boxes and for other packaging requirements.
2.	Date of commencement of commercial production	The Company is engaged in production of Kraft Paper since 1983 and of Writing and Printing Paper since 2008.
3.	In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus.	Not Applicable
4.	Financial performance based on given indicators.	The Financial Results for the last three years are as follows:

Particulars	2025-26 (Rs. In Lakhs)	2024-25 (Rs. In Lakhs)	2023-24 (Rs. In Lakhs)
Sales	64880.39	65923.04	65759.80
PBT	5954.45	9042.57	6606.27
PAT	4414.30	6732.68	4919.49
Dividend proposed/Paid	25.00%	50.00%	50.00%

5.	Export Performance and Net Foreign Exchange Collection	The exports were Nil in $ and Rs. 661.89 Lac in INR on FOB Basis in FY 2025-26.
6.	Foreign investments or collaborators, if any.	-

II. INFORMATION ABOUT THE APPOINTEE/ EXISTING MANAGERIAL PERSONNEL TO WHOM INCREASED REMUNERATION IS PROPOSED:

		Smt. Ruchica Garg Kumar	Sh. Deepan Garg	Sh. Daljeet Singh Mandhan	Sh. Vipin Gupta
1.	Background Details	Smt. Ruchica Garg Kumar, aged 55 years, is Post Graduated and has expertise in the field of marketing. She belongs to Promoter Group of Ruchira Papers Limited and has been looking after the affairs of the company as a Director Marketing. She has been looking after the Marketing and Sales functions of Ruchira Papers Limited since 01st July 2016 and has acquired rich marketing experience.	Sh. Deepan Garg, aged 51 years, is Graduate in Engineering and has expertise in field of Mechanical. He belongs to Promoter Group of Ruchira Papers Limited. He has been associated with the company since 01st April 2013 and looking after the affairs of the company as a Director Technical. He has been looking after the Production, Maintenance and Technical aspects of the Ruchira Papers Limited since 01st April 2013 and has acquired rich experience in technical and mechanical field.	Sh. Daljeet Singh Mandhan, aged 39 years, is Graduate and has expertise in the field of Commercial Procurement. He belongs to Promoter Group of Ruchira Papers Limited and has been looking after the affairs of the company as a Director Commercial. He has been looking after the Procurement department of Ruchira Papers Limited since 01st April 2013 and has acquired rich experience.	Sh. Vipin Gupta aged 57 years, is Post Graduate in Commerce and has expertise in field of taxation, finance and accounting. He has been associated with the company since 1990 and looking after the affairs of the company as a Whole Time Director since November 2011. He has been looking after the Taxation, Finance, Accounting and day to day operations of Ruchira Papers Limited and has acquired rich experience.
2.	Past Remuneration	Rs. 5.00 Lakh P.M. plus 15% HRA or Rent Free Accommodation plus other benefits as approved by the shareholders vide special resolution dated 24.09.2024 in the capacity of Director Marketing.	Rs. 5.00 Lakh P.M. plus 15% HRA plus other benefits as approved by the shareholders vide special resolution dated 29.09.2023 in the capacity of Director Technical.	Rs. 5.00 Lakh P.M. plus 15% HRA plus other benefits as approved by the shareholders vide special resolution dated 29.09.2023 in the capacity of Director Commercial.	Rs. 7.60 Lakh P.M Plus 15% (HRA) plus other benefits as approved by the members' vide special resolution dated 29.09.2025.
3.	Recognition or awards.	-	-	-	-
4.	Job Profile and his suitability.	As per (1) above	As per (1) above	As per (1) above	As per (1) above

		Smt. Ruchica Garg Kumar	Sh. Deepan Garg	Sh. Daljeet Singh Mandhan	Sh. Vipin Gupta
5.	Remuneration proposed.	As set out in the resolution at Item No. 06 of the Notice of the AGM.	As set out in the resolution at Item No. 07 of the Notice of the AGM.	As set out in the resolution at Item No. 08 of the Notice of the AGM.	As set out in the resolution at Item No. 09 of the Notice of the AGM.
6.	Comparative remuneration profile with respect to industry, size of the Company, profile of the position and person (in case of expatriates the relevant details would be w.r.t. the country of his origin).	The remuneration proposed to be paid to the Director is comparable with the remuneration being paid for similar assignments in the Industry.	The remuneration proposed to be paid to the Director is comparable with the remuneration being paid for similar assignments in the Industry.	The remuneration proposed to be paid to the Director is comparable with the remuneration being paid for similar assignments in the Industry.	The remuneration proposed to be paid to the Director is comparable with the remuneration being paid for similar assignments in the Industry.
7.	Pecuniary relationship directly or indirectly with the Company, or relationship with managerial personnel, if any.	Beside the Remuneration Proposed no pecuniary relationship with the Company except that Sh. Subhash Chander Garg, Whole Time Director is father of Smt. Ruchica Garg Kumar.	Beside the Remuneration Proposed no pecuniary relationship with the Company except that Smt. Shashi Garg, Whole Time Director is mother of Sh. Deepan Garg.	Beside the Remuneration Proposed no pecuniary relationship with the Company except that Sh. Jatinder Singh, Managing Director, is father of Sh. Daljeet Singh Mandhan.	Beside the Remuneration Proposed no pecuniary relationship with the Company.

III. OTHER INFORMATION:

1.	Reasons of inadequate profits	While the year has witnessed notable growth in profitability and production, it's important to note that the proposed remuneration does not fall within the limits specified for managerial remuneration as per Section 197 and Schedule V of the Companies Act, 2013.
2.	Steps taken or proposed to be taken for improvement	The Company installed a state-of-the-art shoe press sourced from Bellmer, a globally recognized manufacturer in this segment, with the objective of improving press dryness and overall machine efficiency. These modifications are designed to enable higher machine speeds while maintaining the desired paper bulk and quality parameters. Following the implementation of these modifications, the Company has strengthened its capability to manufacture a wider range of value-added paper products. The modernization programme is expected to support improvements in operational efficiency and product quality while enabling the Company to further diversify its product portfolio and respond effectively to evolving customer and market requirements.

3.	Expected increase in productivity and profits in measurable terms	Looking ahead, our emphasis will remain on what lies within our control, manufacturing efficiency, targeted debottlenecking and calibrated strategic capital expenditure rather than dependence on the timing of a pricing recovery. FY26 was, in every sense, a year in which Ruchira chose to build rather than retreat. We remain confident that the platform we have created will translate the resilience of this past year into stronger production, better realisations and improved profitability in the years ahead.

IV. DISCLOSURE

1.	Remuneration Package	Disclosure of the remuneration package is part of this notice being sent to shareholders.
2.	Details of Fixed Component and performance linked incentives along with the performance criteria.	All components of the remuneration package are fixed. No performance linked incentives to be given.
3.	Service Contracts, Notice Period, Severance fees etc.	N.A.
4.	Stock Option Details if any.	N.A

RUCHIRA PAPERS LIMITED
CIN: L21012HP1980PLC004336
Regd. Office: Tirlokpur Road, Kala Amb, Himachal Pradesh-173030
Phone: 91-8053800897, Email- investor@ruchirapapers.com, cs@ruchirapapers.com

ATTENDANCE SLIP

(To be presented at the entrance)
46th Annual General Meeting on Tuesday, 29th September 2026 at 12.00 PM.

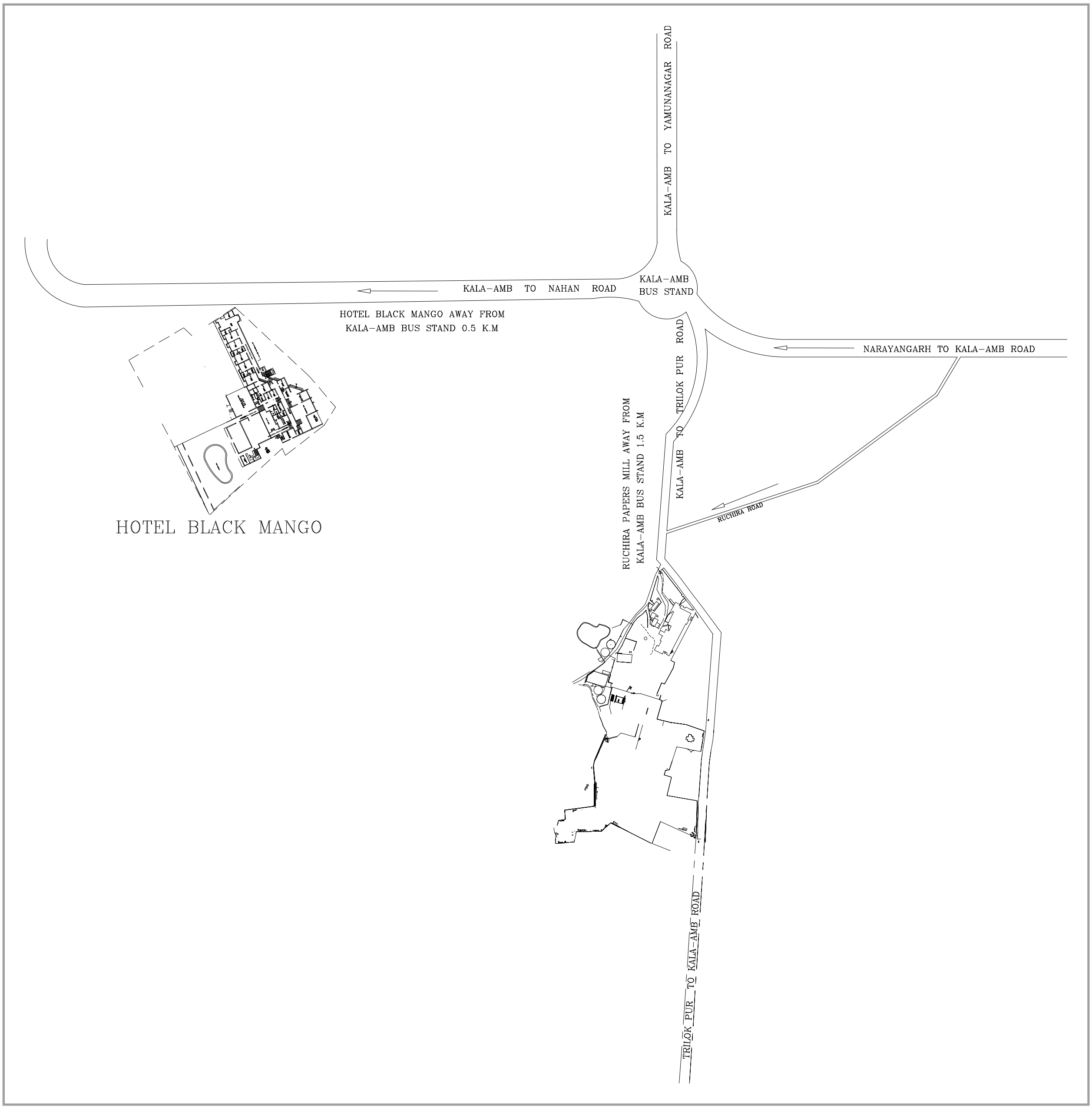
I hereby record my presence at the 46th Annual General Meeting of the Company being held at Hotel Black Mango, Nahan Road, Kala-Amb, Distt. Sirmour (H.P.) 173030 on Tuesday, 29th September 2026 at 12.00 PM. I certify that i am a registered shareholder/ proxy for the registered shareholder of the Company. I hereby record my presence at 46th Annual General Meeting of the Company.

Name of the Shareholder/ Proxy (IN BLOCK LETTERS)	Folio No./DP ID and Client ID No.	No. of Shares	Signature of Shareholder/ Proxy

Notes:

Please refer the instructions printed under the notes to the notice convening the 46th Annual General Meeting of the Company.

AGM VENUE ROUTE MAP



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PROXY FORM

Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration Rules, 2014)

Name and Registered Address of the member(s):

Email Id: Folio No./ Client Id No.:

DP ID No.:

I/We, being member/members holding...Shares of Ruchira Papers Limited, hereby appoint

1) ....of .... having email id ....or failing him

2) ....of .... having email id ....or failing him

3) ....of .... having email id ....

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 46th Annual General Meeting of the Company to be held on Tuesday, 29th September 2026 at 12.00 PM at Hotel Black Mango, Nahan Road, Kala-Amb and at any adjournment thereof in respect of such resolutions as are indicated below:

SR. NO.	RESOLUTIONS
ORDINARY BUSINESS	
1	To receive, consider and adopt the audited financial statement of the Company for the financial year ended 31st March 2026 together with the reports of Board of Directors and Independent Auditor's thereon.
2	To declare a dividend of Rs.2.5/- per Equity share of Rs.10/- each, as recommended by the Board of Directors at its meeting held on May 28, 2026, for financial year ended March 31, 2026.
3	To appoint a Director in place of Sh. Daljeet Singh Mandhan (DIN: 02633421), who retires by rotation and, being eligible, offers herself for re-appointment.
4	To appoint a Director in place of Sh. Vipin Gupta (DIN: 05107366), who retires by rotation and, being eligible, offers himself for re-appointment.
SPECIAL BUSINESS	
5	Ratification of remuneration of Cost Auditor for the financial year ending 31st March 2027.
6	To approve Managerial Remuneration of Smt. Ruchica Garg Kumar (DIN: 09705909), Whole Time Director designated as Director Marketing, for the remaining tenure of One (1) year from 01.10.2026 to 30.09.2027.
7	To approve Managerial Remuneration of Sh. Deepan Garg (DIN: 01593003), Whole Time Director designated as Co-Chairman & Director Technical, for the remaining tenure of One (1) year from 01.10.2026 to 30.09.2027.
8	To approve Managerial Remuneration of Sh. Daljeet Singh Mandhan (DIN: 02633421), Whole Time Director designated as Director Commercial, for the remaining tenure of One (1) year from 01.10.2026 to 30.09.2027.
9	To approve the Re-appointment of Sh. Vipin Gupta (DIN: 05107366) as Whole Time Director, designated as CFO & Executive Director for a period of Five (5) years from 01.11.2026 to 31.10.2031, and to fix the remuneration payable to him.

Affix Revenue Stamp of Rs.1/-

Signed this.................................day of 2026

Signature of Shareholder.. Signature of Proxy holder..

Note: This proxy form in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.