August 28, 2026

The Secretary,
BSE Limited,
1st Floor, New Trading Ring,
Rotunda Building,
Phiroze Jeejeebhoy Towers
Dalal Street,
Mumbai - 400 001

Code No. 543993

ISIN: INE372M01010

Dear Sir/Madam

Sub: Submission of Notice of 34th Annual General Meeting of ARCL Organics Ltd scheduled to be held on 19th September 2026

With reference to the captioned subject, please find enclosed Notice of 34th Annual General Meeting of the members of the Company scheduled to be held on Saturday, 19th September 2026, at 03:30 P.M. Indian Standard Time ("IST"}, through Video Conferencing / Other Audio Visual Means ("VC / OAVM"} in accordance with the applicable provisions of the Companies Act, 2013 (Act, 2013} and rules framed thereunder read with Ministry of Corporate Affairs (MCA) General Circular Nos. 14/2020 dated 8th April 2020, 17 /2020 dated 13th April 2020, 20/2020 dated 5th May 2020, 03/2025 dated September 22, 2025, and other Circulars issued from time to time in this respect (collectively referred to as "MCA Circulars") and SEBI Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated October 3, 2024 read together with Circular Nos. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 7, 2023, SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 5, 2023, SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022,SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021,SEBI/HO/CFD/CMDl/CIR/P/2020/79 dated May 12, 2020, and other applicable circulars (collectively referred to as "SEBI Circulars").

The aforesaid notice has also been placed on the website of the Company www.arclorganics.com.

This is for your information and record.

Yours Sincerely,
For ARCL Organics Limited

RAJESH MUNDHRA
Digitally signed by RAJESH MUNDHRA
Date: 2026.08.28 23:10:17 +05'30'

Rajesh Mundhra
Whole Time Director
DIN: 00658649

Address - Rampur, P.S. Maheshtala
Budge Budge Trunk Road, Kolkata - 700141
Email - mail@arcl.in
www.arclorganics.com
CIN - L24121WB1992PLC056562
GSTIN - 19AACCA2121P1ZO | UDYOG AADHAR NO - UDYAM-WB-10-0002191

ARCL ORGANICS LIMITED

CIN: L24121WB1992PLC056562
Regd Office: Rampur, PS Maheshtala, Kolkata – 700 141 Tel No. 033-2401-8042,
E-mail: legal@arcl.in Website: www.arclorganics.com

NOTICE TO THE SHAREHOLDERS

NOTICE is hereby given that the 34th Annual General Meeting (AGM) of the members of ARCL ORGANICS LIMITED will be held on Saturday 19th September 2026, at 3:30 PM through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") to transact the following business:

ORDINARY BUSINESS:

ITEM NO. 1- Adoption of Financial Statements

To receive, consider and adopt:

- **a.** the Audited Standalone Financial Statements of the Company for the financial year ended 31st March 2026 including notes and schedule to financial statements, together with the Reports of the Board of Directors and Auditors thereon; and
- **b.** the Audited Consolidated Financial Statements of the Company for the financial year ended 31st March 2026 including notes and schedule to financial statements and the Report of the Auditors thereon.

ITEM NO. 2- Reappointment of retiring Director

To appoint a director in place of Mr. Mukesh Mundhra (DIN No. 00658602), who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers himself for re-appointment.

SPECIAL BUSINESS:

ITEM NO. 3 – To approve the increase in remuneration of Mr. Suraj Ratan Mundhra, Chairman and Managing Director

To consider and if thought fit, to pass, with or without modification(s), the following resolution as a **Special resolution:**

"RESOLVED THAT pursuant to applicable provisions of Sections 196, 197, 198, 203 and other applicable provisions, if any, of the Companies Act, 2013 (the "Act") read with Schedule V thereto and the Rules made thereunder, including the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, and the applicable provisions of Articles of Association of the Company, the applicable provisions of Regulation 17(6)(e) and other applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations"), (including any statutory modification(s), amendment(s), re-enactment(s) or substitution(s) thereof for the time being in force) and subject to such other approvals, permissions and sanctions as may be necessary, and pursuant to the recommendation of the Nomination and Remuneration Committee and the Board of Directors of the Company, the approval of the Members of the Company be and is hereby accorded for the revision in remuneration of Mr. Suraj Ratan Mundhra (DIN: 00681223), Chairman and Managing Director of the Company with effective from April 1, 2026 for the balance period of his existing tenure up to 03.04.2028, on the following terms and conditions, including remuneration, perquisites and other benefits, as set out below, with liberty to the Board of Directors (including any Committee thereof) to alter, vary or revise the terms and conditions of the remuneration from time to time, in such manner as may be permissible under the applicable provisions of the Act and as may be mutually agreed;

Salary & Perquisites:

1 Basic Salary: Rs. 140,000/- per month
2 House Rent Allowance of Rs. 80,000/- per month
3 All Other Allowances of Rs. 2,60,000/- per month
4 Reimbursement of actual club expenses for furtherance of business.
5 Car, telephone, mobile, Laptop shall be provided, and their expenses shall be borne by Company.
6 Other benefits like Gratuity, PF, Leave etc. as applicable to the employees of the Company.

RESOLVED FURTHER THAT except for the aforesaid revision in the remuneration payable to Mr. Suraj Ratan Mundhra (DIN: 00681223), Chairman and Managing Director of the Company, all other terms and conditions of his appointment as approved by the Shareholders of the Company shall continue to remain in full force and effect and shall continue to remain unchanged;

RESOLVED FURTHER THAT aforesaid terms and conditions and other aspects of this resolution shall deemed to be considered as Memorandum of Understanding and would suffice the requirement as per provisions of Section 190 of the Act;

RESOLVED FURTHER THAT where in any financial year during the tenure of Mr. Suraj Ratan Mundhra (DIN: 00681223), Chairman and Managing Director, the Company has no profits or its profits are inadequate, the remuneration as mentioned herein, perquisites and other benefits as approved herein shall be paid to him as the minimum remuneration by way of salary, perquisites, allowances and other benefits for the balance period of Mr. Suraj Ratan Mundhra existing tenure i.e. upto 03.04.2028, and further subject to the Company having no subsisting default in payment of dues to any bank, public financial institution, non-convertible securities holder or other secured creditor as on the date of the general meeting, and further subject to the disclosures as prescribed under Section II of Part II of Schedule V and as set out in the explanatory statement hereto;

RESOLVED FURTHER THAT any of the Board of Directors and/or the Chief Financial Officer and/or the Company Secretary of the Company be and are hereby severally authorized on behalf of the Company to do all such acts, deeds, matters and things, as may be necessary, proper or expedient for the purpose of giving effect to the above resolution and matters connected therewith or incidental thereto including settling all such issues, questions, difficulties or doubts whatsoever that may arise and to take all decisions from the powers herein conferred to, without being required to seek any further consent/approval from the Members of the Company and also furnish certified true copy of the resolution as and when required."

ITEM NO. 4 – To approve the increase in remuneration of Mr. Rajesh Mundhra, Whole Time Director of the Company

To consider and if thought fit, to pass, with or without modification(s), the following resolution as a **Special resolution:**

"RESOLVED THAT pursuant to applicable provisions of Sections 196, 197, 198, 203 and other applicable provisions, if any, of the Companies Act, 2013 (the "Act") read with Schedule V thereto and the Rules made thereunder, including the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, and the applicable provisions of Articles of Association of the Company, the applicable provisions of Regulation 17(6)(e) and other applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations"), (including any statutory modification(s), amendment(s), re-enactment(s) or substitution(s) thereof for the time being in force) and subject to such other approvals, permissions and sanctions as may be necessary, and pursuant to the recommendation of the Nomination and Remuneration Committee and the Board of Directors of the Company, the approval of the Members of the Company be and is hereby accorded for the revision in remuneration of Mr. Rajesh Mundhra (DIN: 00658649), Whole Time Director of the Company with effective from April 1, 2026 for the balance period of his existing tenure up to 10.07.2030, on the following terms and conditions, including remuneration, perquisites and other benefits, as set out below, with liberty to the Board of Directors (including any Committee thereof) to alter, vary or revise the terms and conditions of the remuneration from time to time, in such manner as may be permissible under the applicable provisions of the Act and as may be mutually agreed;

Salary & Perquisites:

1 Basic Salary: Rs. 140,000/- per month
2 House Rent Allowance of Rs. 80,000/- per month
3 All Other Allowances of Rs. 2,60,000/- per month
4 Reimbursement of actual club expenses for furtherance of business.
5 Car, telephone, mobile, Laptop shall be provided, and their expenses shall be borne by Company.
6 Other benefits like Gratuity, PF, Leave etc. as applicable to the employees of the Company.

RESOLVED FURTHER THAT except for the aforesaid revision in the remuneration payable to Mr. Rajesh Mundhra (DIN: 00658649), Whole Time Director of the Company, all other terms and conditions of his appointment as approved by the Shareholders of the Company shall continue to remain in full force and effect and shall continue to remain unchanged;

RESOLVED FURTHER THAT aforesaid terms and conditions and other aspects of this resolution shall deemed to be considered as Memorandum of Understanding and would suffice the requirement as per provisions of Section 190 of the Act;

RESOLVED FURTHER THAT where in any financial year during the tenure of Mr. Rajesh Mundhra (DIN: 00658649), Whole Time Director, the Company has no profits or its profits are inadequate, the remuneration as mentioned herein, perquisites and other benefits as approved herein shall be paid to him as the minimum remuneration by way of salary, perquisites, allowances and other benefits for the balance period of Mr. Rajesh Mundhra existing tenure i.e. upto 10.07.2030, and further subject to the Company having no subsisting default in payment of dues to any bank, public financial institution, non-convertible securities holder or other secured creditor as on the date of the general meeting, and further subject to the disclosures as prescribed under Section II of Part II of Schedule V and as set out in the explanatory statement hereto;

RESOLVED FURTHER THAT any of the Board of Directors and/or the Chief Financial Officer and/or the Company Secretary of the Company be and are hereby severally authorized on behalf of the Company to do all such acts, deeds, matters and things, as may be necessary, proper or expedient for the purpose of giving effect to the above resolution and matters connected therewith or incidental thereto including settling all such issues, questions, difficulties or doubts whatsoever that may arise and to take all decisions from the powers herein conferred to, without being required to seek any further consent/approval from the Members of the Company and also furnish certified true copy of the resolution as and when required."

ITEM NO. 5 To approve the increase in remuneration of Mr.Mukesh Mundhra, Whole Time Director of the Company

To consider and if thought fit, to pass, with or without modification(s), the following resolution as a **Special resolution:**

"RESOLVED THAT pursuant to applicable provisions of Sections 196, 197, 198, 203 and other applicable provisions, if any, of the Companies Act, 2013 (the "Act") read with Schedule V thereto and the Rules made thereunder, including the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, and the applicable provisions of Articles of Association of the Company, the applicable provisions of Regulation 17(6)(e) and other applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations"), (including any statutory modification(s), amendment(s), re-enactment(s) or substitution(s) thereof for the time being in force) and subject to such other approvals, permissions and sanctions as may be necessary, and pursuant to the recommendation of the Nomination and Remuneration Committee and the Board of Directors of the Company, the approval of the Members of the Company be and is hereby accorded for the revision in remuneration of Mr. Mukesh Mundhra (DIN: 00658602), Whole Time Director of the Company with effective from April 1, 2026 for the balance period of his existing tenure up to 20.06.2029 on the following terms and conditions, including remuneration, perquisites and other benefits, as set out below, with liberty to the Board of Directors (including any Committee thereof) to alter, vary or revise the terms and conditions of the remuneration from time to time, in such manner as may be permissible under the applicable provisions of the Act and as may be mutually agreed;

Salary & Perquisites:

1 Basic Salary: Rs. 140,000/- per month
2 House Rent Allowance of Rs. 80,000/- per month
3 All Other Allowances of Rs. 2,60,000/- per month
4 Reimbursement of actual club expenses for furtherance of business.
5 Car, telephone, mobile, Laptop shall be provided, and their expenses shall be borne by Company.
6 Other benefits like Gratuity, PF, Leave etc. as applicable to the employees of the Company.

RESOLVED FURTHER THAT except for the aforesaid revision in the remuneration payable to Mr. Mukesh Mundhra (DIN: 00658602), Whole Time Director of the Company, all other terms and conditions of his appointment as approved by the Shareholders of the Company on shall continue to remain in full force and effect and shall continue to remain unchanged;

RESOLVED FURTHER THAT aforesaid terms and conditions and other aspects of this resolution shall deemed to be considered as Memorandum of Understanding and would suffice the requirement as per provisions of Section 190 of the Act;

RESOLVED FURTHER THAT where in any financial year during the tenure of Mr. Mukesh Mundhra (DIN: 00658602), Whole Time Director, the Company has no profits or its profits are inadequate, the remuneration as mentioned herein, perquisites and other benefits as approved herein shall be paid to him as the minimum remuneration by way of salary, perquisites, allowances and other benefits for the balance period of Mr. Mukesh Mundhra existing tenure i.e. upto 20.06.2029, and further subject to the Company having no subsisting default in payment of dues to any bank, public financial institution, non-convertible securities holder or other secured creditor as on the date of the general meeting, and further subject to the disclosures as prescribed under Section II of Part II of Schedule V and as set out in the explanatory statement hereto;

RESOLVED FURTHER THAT any of the Board of Directors and/or the Chief Financial Officer and/or the Company Secretary of the Company be and are hereby severally authorized on behalf of the Company to do all such acts, deeds, matters and things, as may be necessary, proper or expedient for the purpose of giving effect to the above resolution and matters connected therewith or incidental thereto including settling all such issues, questions, difficulties or doubts whatsoever that may arise and to take all decisions from the powers herein conferred to, without being required to seek any further consent/approval from the Members of the Company and also furnish certified true copy of the resolution as and when required."

By the order of the
Board For ARCL
Organics Limited

Suraj Ratan Mundhra
Chairman and Managing Director
DIN: 00681223

Regd. Office:
Rampur, PS Maheshtala, Kolkata – 700 141
Date: 12.08.2026

NOTES:

1. An Explanatory Statement setting out the material facts concerning each item of Special Businesses to be transacted at the General Meeting pursuant to Section 102 of the Companies Act, 2013, and Secretarial Standard-2 on General Meetings is annexed hereto and forms part of the Notice.
2. Ministry of Corporate Affairs ("MCA") vide its General Circular No. 03/2025 on September 22, 2025 in continuation to the circulars issued earlier in this regard (collectively referred to as "MCA Circulars") has permitted to conduct the Annual General Meeting ("AGM") through video conferencing ("VC") or other audio-visual means ("OAVM"), without the physical presence of the Members at a common venue. In compliance with the above MCA Circulars, the applicable provisions of the Companies Act, 2013 (the "Act") read with Rules made thereunder and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as "SEBI LODR Regulations"), the AGM of the Company is being held through VC / OAVM. The deemed venue for the 34th AGM shall be the Corporate Office of the Company situated at Rampur, P.S. Maheshtala, Kolkata – 700141. Hence, Members can attend and participate in the AGM through VC/OAVM only. The detailed procedure for participating in the Meeting through VC/OAVM is annexed herewith.

3. In line with relevant MCACirculars and SEBI Circulars, a copy of the Notice of the 34 AGM along with Annual Report for the Financial Year 2025-26 is being sent only through electronic mode to all the Members who hold shares in dematerialized mode and whose Email IDs are registered with the Depository Participants and whose e-mail IDs are registered with the Company in case of holding shares in physical form. Accordingly, no physical copy of the said Notice and the Annual Report of the Company for the FY2025-26 will be sent to the Members who have not registered their e-mail addresses with the Company/DP.

   The Notice convening the 34 AGM of the Company has been uploaded on the website of the Company at www.akgroup.co.in and is also available on website of the stock exchange i.e. BSE Limited at www.bseindia.com and on the website of M/s. MUFG Intime India Private Limited at **https://in.mpms.mufg.com** Further, the Annual Report for the Financial Year 2025-26 has also been uploaded on the website of the Company at **www.arclorganics.com** and shall also available on website of the stock exchange i.e., BSE Limited at www.bseindia.com and NSE at www.nseindia.com The Company shall also send hard copies of the annual report to those shareholders who request for the same, the shareholder may e-mail us at **Legal@arcl.in** stating the name of shareholder and DPID Client ID/ Folio No.
4. The Company has engaged the services of MUFG Intime India Private Limited for providing facility for voting through remote e-voting, participation in the AGM through VC / OAVM facility and e-voting during the AGM. The procedure for participating in the meeting through VC / OAVM is explained below
5. PURSUANT TO THE PROVISIONS OF THE ACT, A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON HIS/HER BEHALF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. SINCE THIS AGM IS BEING HELD PURSUANT TO THE MCA CIRCULARS THROUGH VC/ OAVM, PHYSICAL ATTENDANCE OF MEMBERS HAS BEEN DISPENSED WITH. ACCORDINGLY, THE FACILITY FOR APPOINTMENT OF PROXIES BY THE MEMBERS WILL NOT BE AVAILABLE FOR THE AGM AND HENCE THE PROXY FORM AND ATTENDANCE SLIPAND ROUTE MAPARE NOTANNEXED TO THE NOTICE. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate there at and cast their votes through e-voting.
6. In pursuance to provisions of Section 112 and Section 113 of the Act, representatives of the Corporate Members may be appointed for the purpose of voting through remote e-voting, for participation in the AGM through VC/OAVM facility and e-voting during the AGM. The said resolution/authorization shall be emailed to the Scrutinizer at **ksnandcompany@gmail.com** and copy marked to legal@arcl.in latest by September 17, 2026.

7. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
8. Members who have multiple accounts in identical names or joint accounts in the same order are requested to consolidate all such shareholdings into one account to facilitate better service.
9. **Procedure for Registration of email ids and Bank Account details:** In case the shareholder's email ID is already registered with the Company/its Registrar & Share Transfer Agent "RTA"/Depositories, log in details for e-voting are being sent on the registered email address.

   In case the shareholder has not registered his/her/their email address with the Company/its RTA/Depositories the following instructions are to be followed:

   (i) <u>For shares held in physical mode:</u>

a) Advise any change in their address or bank mandates to the Company/Company's Registrar and Transfer Agent, MUFG Intime India Private Limited. The notification of change of address should be accompanied by the address proof, i.e., voter's identity card, electric/telephone bill, driving licence or a copy of the passport or bank statement of the member. OR

b) Log into the website of our RTA, Link Intime India Private Ltd., at www.linkintime.co.in under Investor Services > Email/Bank detail Registration. Fill in the details and upload the required documents and submit.

(ii) <u>For Shares held in Demat mode:</u>

The shareholder may please contact the Depository Participant ("DP") and register the email address and bank account details in the Demat account as per the process followed and advised by the DP.

Members are requested to quote their account / folio number and in case their shares are held in dematerialized form, they must quote their Client ID Number and DP ID Number.

10. Any member desirous of receiving any information of Financial Statements or operations of the Company is requested to forward his/her queries through email, at least 10 working days prior to AGM, so that required information can be made available at the AGM.

11. The Register of Members and the Share Transfer Books of the Company will remain closed from 12th September 2026 to 19th September, 2026 (both days inclusive).

12. To support the 'Green Initiative', the Members are requested to register their email addresses with the Registrar and Share Transfer Agents of the Company to or mail at **kolkata@in.mpms.mufg.com** or with the Depositories for receiving all communication, including Annual Report, Notices and Documents through e-mail instead of physical copy.

13. Non-resident Indian Members are requested to inform Company's Registrar and Share Transfer Agent,MUFG Intime India Private Limited, immediately of a) Change of their residential status on return to India for permanent settlement. b) Particulars of their bank account maintained in India with Complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.

14. Mr. Nand Kishore Sharma, Practicing Company Secretary in practice, has been appointed for as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e-voting process in a fair and transparent manner. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company and on the website of Insta Vote of LIIPL immediately after the declaration of result by the Chairman or a person authorized by him in writing.

15. The Register of Directors and Key Managerial Personnel and their shareholding, Register of Contracts or Arrangements in which Directors are interested, Relevant documents referred to in the accompanying Notice and the Explanatory Statement shall be open for inspection at the Registered Office of the Company during normal business hours (11.00 am to 1.00 pm) on all working days except Saturdays, up to and including the date of the Annual General Meeting of the Company.

16. Investor Grievance Redressal: Company has an exclusive e-mail id, viz. legal@arcl.in for investors to register their grievances if any.

The instructions and guidelines for joining meeting the VC OAVM facility and voting is separately annexed with the notice of AGM.

The remote e-voting period commences at 9:00 a.m. (IST) on Wednesday 16th September, 2026 and ends at 5:00 p.m. (IST) on Friday 18th September, 2026. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently

Related Information of Directors seeking re-appointment at the forthcoming Annual General Meeting.

Pursuant to Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard 2 issued by the Institute of Company Secretaries of India, the following information is furnished about the Directors proposed to be re-appointed

Name of the Director	Mukesh Mundhra (DIN: 00658602)
Designation	Whole Time Director
Age (in years)	52 Years
Qualification	Postgraduate (University of California)
Nationality	Indian
Date of First Appointment on Board	12/01/2010
Job profile and his suitability	He is the Executive Director of the Company and looks after critical areas such as business development, expansion, and spearheading new projects.
Expertise in Specific Functional areas	Mukesh Mundhra holds more than 20 years of experience in the amassed wealth of experience in the Petrochemicals, Oil and Gas, and shipping industries, excelling in various facets of business and marketing. looks after critical areas such as business development, expansion, and spearheading new projects. Notably, he played a pivotal role in the success of ARCL by introducing the innovative Aqua Strong Bond, a product that garnered immense acclaim for the company. Heading the entire marketing team.
Remuneration last drawn	Rs. 4,00,000 per month
Shareholding in the Company	8.76%

Pecuniary relationship directly or indirectly with the Company or relationship with the managerial personnel, if any	Mr. Mukesh Mundhra is not related to any of the directors and Key Managerial Personnel other than Mr. Suraj Ratan Mundhra and Rajesh Mundhra.
Directorship held in other Companies with Chairmanship/ Membership in Committee	Two
Chairman/ Member of the Committee in which he is a director apart from this Company	NIL
Name of listed entities from which the person has resigned in the past three year	NIL
No. of board meetings attended during the Financial Year 2025-26	Four
Terms and conditions of appointment or reappointment including remuneration sought to be paid	Re-appointment in terms of provisions of Section 152(6) of the Companies Act, 2013. Remuneration- As explained in Item no. 5

EXPLANATORY STATEMENT IN RESPECT OF ITEMS OF SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

ITEM NO. 3

APPROVAL OF INCREASE IN REMUNERATION OF MR. SURAJ RATAN MUNDHRA, CHAIRMAN AND MANAGING DIRECTOR

The Members as recommended by the Board of Directors and the Nomination and Remuneration Committee ("NRC") of the Company approved re-appointed Mr. Suraj Ratan Mundhra as the Chairman and Managing Director of the Company on 04.04.2023, for a period of 5 (Five) years from 04.04.2023 upto 03.04.2028 (both days inclusive).

The Board of Directors, NRC and Audit Committee of the Company at its meeting held on August 12, 2026, based on the outcome of performance evaluation and relevant expertise and experience as mentioned below, recommended the revision in remuneration of Mr. Suraj Ratan Mundhra upto INR 4,80,000 Lakhs per month with effect from April 1, 2026 for the balance period of his existing term upto 03.04.2028, together with certain other benefits/perquisites as detailed in the resolution, subject to the approval of the Members.

The Audit Committee approved the revision in payment of remuneration of Mr. Suraj Ratan Mundhra, being a related party transaction of the Company.

The proposed revision in remuneration is commensurate with the increased responsibilities and duties entrusted to Mr. Suraj Ratan Mundhra is in recognition of his leadership, experience, knowledge and contribution towards the growth and development of the Company and the continued involvement in the overall management, strategic affairs and business operations of the Company. Mr. Suraj Ratan Mundhra has played a pivotal role in the Company's decision-making process by providing strategic guidance in evaluating business plans, formulating policies and driving key strategic initiatives, thereby contributing significantly to the Company's overall growth and development. Under his visionary leadership and direction, the Company has achieved remarkable growth, strengthened its market position.

The proposed remuneration shall be subject to the overall limits and other applicable requirements prescribed under provisions of Sections 196, 197 and 198 read with Schedule V and other applicable provisions of the Act, and the rules made thereunder, as amended from time to time, and the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations").

Further, in the event of inadequacy or absence of profits in any financial year during the tenure of his appointment, the aforesaid remuneration shall be paid as the minimum remuneration, subject to the provisions of Schedule V to the Act, as amended from time to time.

The disclosures as required pursuant to provisions of Section II of Part II of Schedule V of the Act are set out in the “Statement containing Additional Information as required under Schedule V to the Act (as amended),” forming Annexure-II to the Notice.

Mr. Suraj Ratan Mundhra has also confirmed that he is not disqualified from being appointed as a Director in terms of the Act and is not debarred from holding the office of Director by virtue of any order of the Securities and Exchange Board of India, the Ministry of Corporate Affairs or any other statutory or regulatory authority.

Mr. Suraj Ratan Mundhra, Chairman and Managing Director and Promoter of the Company, is deemed to be interested in this Resolution as it relates to his reappointment. Further, Mr. Mukesh Mundhra and Mr. Rajesh Mundhra, Whole time Director of the Company, being related to Mr. Suraj Ratan Mundhra, is also deemed to be interested in the Resolution.

Except for the proposed revision in remuneration, all other terms and conditions of the re-appointment of Mr. Suraj Ratan Mundhra as the Managing Director for the period from 04.04.2023 to 03.04.2028 as approved by the Members, shall remain unchanged.

The Board of Directors, based on the recommendation of the NRC, is of the opinion that the proposed revision in remuneration is fair, reasonable and commensurate with the responsibilities entrusted to Mr. Suraj Ratan Mundhra and is in the best interests of the Company.

Except, Mr. Suraj Ratan Mundhra, being the appointee and Mr. Mukesh Mundhra and Mr. Rajesh Mundhra (relative of Mr. Suraj Ratan Mundhra), being interested in this resolution, none of the Directors and Key Managerial Personnel of the Company or their relatives are concerned or interested financially or otherwise, in the resolution no. 3 as set out in the Notice. The Board recommends the Special Resolution set out at Item No. 3 of the accompanying Notice for approval of the Member

The details of remuneration payable to Mr. Suraj Ratan Mundhra despite inadequacy or absence of profits is as provided in **“Annexure A”.**

Statement as required under Section II, Part II of the Schedule V of the Companies Act, 2013 with reference to Special Resolution at Item No.3 is provided under **“Annexure A”.**

ITEM NO. 4

APPROVAL OF INCREASE IN REMUNERATION OF MR. RAJESH MUNDHRA, WHOLE TIME DIRECTOR

The Members as recommended by the Board of Directors and the Nomination and Remuneration Committee ("NRC") of the Company approved re-appointed Mr. Rajesh Mundhra as the Chairman and Managing Director of the Company on 11.07.2025 , for a period of 5 (Five) years from 11.07.2025 upto 10.07.2030 (both days inclusive).

The Board of Directors, NRC and Audit Committee of the Company at its meeting held on August 12, 2026, based on the outcome of performance evaluation and relevant expertise and experience as mentioned below, recommended the revision in remuneration of Mr. Rajesh Mundhra upto INR 4,80,000 Lakhs per month with effect from April 1, 2026 for the balance period of his existing term upto 10.07.2030, together with certain other benefits/perquisites as detailed in the resolution, subject to the approval of the Members.

The Audit Committee approved the revision in payment of remuneration of Mr. Rajesh Mundhra, being a related party transaction of the Company.

The proposed revision in remuneration is commensurate with the increased responsibilities and duties entrusted to Mr. Rajesh Mundhra is in recognition of his leadership, experience, knowledge and contribution towards the growth and development of the Company and the continued involvement in the overall management, strategic affairs and business operations of the Company. Mr. Rajesh Mundhra has played a pivotal role in the Company's decision-making process by providing strategic guidance in evaluating business plans, formulating policies and driving key strategic initiatives, thereby contributing significantly to the Company's overall growth and development. Under his visionary leadership and direction, the Company has achieved remarkable growth, strengthened its market position.

The proposed remuneration shall be subject to the overall limits and other applicable requirements prescribed under provisions of Sections 196, 197 and 198 read with Schedule V and other applicable provisions of the Act, and the rules made thereunder, as amended from time to time, and the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations").

Further, in the event of inadequacy or absence of profits in any financial year during the tenure of his appointment, the aforesaid remuneration shall be paid as the minimum remuneration, subject to the provisions of Schedule V to the Act, as amended from time to time.

The disclosures as required pursuant to provisions of Section II of Part II of Schedule V of the Act are set out in the "Statement containing Additional Information as required under Schedule V to the Act (as amended)," forming Annexure-II to the Notice.

Mr. Rajesh Mundhra has also confirmed that he is not disqualified from being appointed as a Director in terms of the Act and is not debarred from holding the office of Director by virtue of any order of the Securities and Exchange Board of India, the Ministry of Corporate Affairs or any other statutory or regulatory authority.

Mr. Rajesh Mundhra, Chairman and Managing Director and Promoter of the Company, is deemed to be interested in this Resolution as it relates to his reappointment. Further, Mr. Suraj Ratan Mundhra and Mr Mukesh Mundhra, Chairman and Managing Director and Whole time Director of the Company, being related to Mr. Rajesh Mundhra, is also deemed to be interested in the Resolution.

Except for the proposed revision in remuneration, all other terms and conditions of the re-appointment of Mr. Rajesh Mundhra as the Whole Time Director for the period from 11.07.2025 to 10.07.2030 as approved by the Members, shall remain unchanged.

The Board of Directors, based on the recommendation of the NRC, is of the opinion that the proposed revision in remuneration is fair, reasonable and commensurate with the responsibilities entrusted to Mr Rajesh Mundhra and is in the best interests of the Company.

Except, Mr. Rajesh Mundhra, being the appointee and Mr. Suraj Ratan Mundhra and Mr. Mukesh Mundhra (relative of Mr. Rajesh Mundhra), being interested in this resolution, none of the Directors and Key Managerial Personnel of the Company or their relatives are concerned or interested financially or otherwise, in the resolution no. 3 as set out in the Notice. The Board recommends the Special Resolution set out at Item No. 4 of the accompanying Notice for approval of the Member

The details of remuneration payable to Mr. Rajesh Mundhra despite inadequacy or absence of profits is as provided in **"Annexure A".**

Statement as required under Section II, Part II of the Schedule V of the Companies Act, 2013 with reference to Special Resolution at Item No.3 is provided under **"Annexure A".**

ITEM NO. 5

APPROVAL OF INCREASE IN REMUNERATION OF MR. MUKESH MUNDHRA, WHOLE TIME DIRECTOR

The Members as recommended by the Board of Directors and the Nomination and Remuneration Committee ("NRC") of the Company approved re-appointed Mr. Mukesh Mundhra as the Chairman and Managing Director of the Company on 21.06.2024, for a period of 5 (Five) years from 21.06.2024 upto 20.06.2029 (both days inclusive).

The Board of Directors, NRC and Audit Committee of the Company at its meeting held on August 12, 2026, based on the outcome of performance evaluation and relevant expertise and experience as mentioned below, recommended the revision in remuneration of Mr. Mukesh Mundhra upto INR 4,80,000 Lakhs per month with effect from April 1, 2026 for the balance period of his existing term upto 20.06.2029 , together with certain other benefits/perquisites as detailed in the resolution, subject to the approval of the Members.

The Audit Committee approved the revision in payment of remuneration of Mr. Mukesh Mundhra, being a related party transaction of the Company.

The proposed revision in remuneration is commensurate with the increased responsibilities and duties entrusted to Mr. Mukesh Mundhra is in recognition of his leadership, experience, knowledge and contribution towards the growth and development of the Company and the continued involvement in the overall management, strategic affairs and business operations of the Company. Mr. Mukesh Mundhra has played a pivotal role in the Company's decision-making process by providing strategic guidance in evaluating business plans, formulating policies and driving key strategic initiatives, thereby contributing significantly to the Company's overall growth and development. Under his visionary leadership and direction, the Company has achieved remarkable growth, strengthened its market position.

The proposed remuneration shall be subject to the overall limits and other applicable requirements prescribed under provisions of Sections 196, 197 and 198 read with Schedule V and other applicable provisions of the Act, and the rules made thereunder, as amended from time to time, and the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations").

Further, in the event of inadequacy or absence of profits in any financial year during the tenure of his appointment, the aforesaid remuneration shall be paid as the minimum remuneration, subject to the provisions of Schedule V to the Act, as amended from time to time.

The disclosures as required pursuant to provisions of Section II of Part II of Schedule V of the Act are set out in the "Statement containing Additional Information as required under Schedule V to the Act (as amended)," forming Annexure-II to the Notice.

Mr. Mukesh Mundhra has also confirmed that he is not disqualified from being appointed as a Director in terms of the Act and is not debarred from holding the office of Director by virtue of any order of the Securities and Exchange Board of India, the Ministry of Corporate Affairs or any other statutory or regulatory authority.

Mr. Mukesh Mundhra, Whole Time Director and Promoter of the Company, is deemed to be interested in this Resolution as it relates to his reappointment. Further, Mr. Suraj Ratan Mundhra and Mr. Rajesh Mundhra, Chairman and Managing Director and Whole time Director of the Company, being related to Mr. Mukesh Mundhra, is also deemed to be interested in the Resolution.

Except for the proposed revision in remuneration, all other terms and conditions of the re-appointment of Mr. Mukesh Mundhra as the Whole Time Director for the period from 21.06.2024 to 20.06.2029 as approved by the Members, shall remain unchanged.

The Board of Directors, based on the recommendation of the NRC, is of the opinion that the proposed revision in remuneration is fair, reasonable and commensurate with the responsibilities entrusted to Mr. Mukesh Mundhra and is in the best interests of the Company.

Except, Mr. Mukesh Mundhra, being the appointee and Mr. Suraj Ratan Mundhra and Mr. Rajesh Mundhra (relative of Mr. Mukesh Mundhra), being interested in this resolution, none of the Directors and Key Managerial Personnel of the Company or their relatives are concerned or interested financially or otherwise, in the resolution no. 3 as set out in the Notice. The Board recommends the Special Resolution set out at Item No. 5 of the accompanying Notice for approval of the Member

The details of remuneration payable to Mr. Mukesh Mundhra despite inadequacy or absence of profits is as provided in **"Annexure A".**

Statement as required under Section II, Part II of the Schedule V of the Companies Act, 2013 with reference to Special Resolution at Item No.3 is provided under **"Annexure A".**

By the order of the
Board For ARCL
Organics Limited
Suraj Ratan Mundhra
Chairman and Managing Director
DIN: 00681223

Regd. Office:
Rampur, PS Maheshtala, Kolkata – 700 141
Date: 12.08.2026

"Annexure – A"

Statement containing additional information as required in Schedule V of the Companies Act, 2013 – Mr. Suraj Ratan Mundhra (Item No. 3 of Notice)

1. **General information**

i.	**Nature of Industry**	Manufacturing of Chemicals
ii.	**Date or expected date of commencement of commercial production.**	Existing Company in operation since 1992
iii.	**In case of new Companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus.**	Not Applicable
iv.	**Financial performance based on given indicators.**	In the financial year 2025 – 2026, the Company made a turnover of INR 276 crore and Profit of INR 5.18 crore after tax.
v.	**Foreign investments or collaborations, if any.**	Not Applicable

2. **<u>INFORMATION ABOUT THE APPOINTEE:</u>**

i.	**Background details**	He has more than half a century of experience in chemical industry more fully described in corporate governance report.
ii.	**Past Remuneration**	During the financial year 2025-26, the Company has paid INR 4,00,000
iii.	**Recognition or Awards**	Refer Company's website www.arclorganics.com
iv.	**Job profile and his suitability**	He is the Executive Chairman and Managing Director of the Company and looks after the whole operations and is the final decision maker of the Company.
v.	**Remuneration Proposed**	**Rs. 4,80,000 per month**
vi.	**Comparative remuneration profile with respect to industry, size of the Company, profile of the position and person.**	The remuneration of Mr. Suraj Ratan Mundhra is comparable to that drawn by the peers in a similar capacity in the industry and is commensurate with the size of the Company and diverse nature of its business.

vii.	**Pecuniary relationship directly or indirectly with the Company or relationship with the managerial personnel, if any**	Mr. Suraj Ratan Mundhra as Managing Director shall be paid remuneration and perquisites as mentioned in the special resolution. Further Mr. Suraj Ratan Mundhra holds shares of the Company as a Promoter and is the father of Mr. Rajesh Mundhra and Mr. Mukesh Mundhra, Whole-time Director of the Company. Other than as mentioned herein, Mr. Suraj Ratan Mundhra does not have any pecuniary relationship directly or indirectly with the Company and its managerial personnel

3. Other information:

i.	**Reasons of loss or inadequate profits**	Due to the settlement of Customs dues, Income Tax liabilities, and Municipal Tax dues during the financial year, the Company experienced a significant impact on its profitability, resulting in inadequate profits for the year
ii.	**Steps taken or proposed to be taken for improvement.**	The Company is shifting to capture new markets so that full dependency on Africa and Europe for exports will not be there.
iii.	**Expected increase in productivity and profits in measurable terms.**	The Company expects to achieve improved productivity, operational efficiency and profitability in the ensuing financial years.

Statement containing additional information as required in Schedule V of the Companies Act, 2013 – Mr. Rajesh Mundhra (Item No. 4 of Notice)

1. General Information

i.	**Nature of Industry**	Manufacturing of Chemicals
ii.	**Date or expected date of commencement of commercial production.**	Existing Company in operation since 1992
iii.	**In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus.**	Not Applicable
iv.	**Financial performance based on given indicators.**	In the financial year 2025 – 2026, the Company made a turnover of INR 276 crore and Profit of INR 5.18 crore after tax.
v.	**Foreign investments or collaborations, if any.**	Not Applicable

2. Information about the Appointee:

i.	**Background details**	He has more than two decades of experience in chemical industry more other qualification are fully described in corporate governance report.
ii.	**Past Remuneration**	During the financial year 2025-26, the Company has paid INR 4,00,000
iii.	**Recognition or Awards**	Refer Company's website www.arclorganics.com
iv.	**Job profile and his suitability**	He is the Executive Director of the Company and looks after the whole of factory operations in the Company.
v.	**Remuneration Proposed**	**Rs. 4,80,000 per month**
vi.	**Comparative remuneration profile with respect to industry, size of the Company, profile of the position and person.**	The remuneration of Mr. Rajesh Mundhra is comparable to that drawn by the peers in the similar capacity in the industry and is commensurate with the size of the Company and diverse nature of its business.

2. Other information:

i.	**Reasons of loss or inadequate profits**	Due to the settlement of Customs dues, Income Tax liabilities, and Municipal Tax dues during the financial year, the Company experienced a significant impact on its profitability, resulting in inadequate profits for the year
ii.	**Steps taken or proposed to be taken for improvement.**	The Company is shifting to capture new markets so that full dependency on Africa and Europe for exports will not be there.
iii.	**Expected increase in productivity and profits in measurable terms.**	The Company expects to achieve improved productivity, operational efficiency and profitability in the ensuing financial years.

Statement containing additional information as required in Schedule V of the Companies Act, 2013 – Mr. Mukesh Mundhra (Item No. 5 of Notice)

1. General Information

i.	**Nature of Industry**	Manufacturing of Chemicals
ii.	**Date or expected date of commencement of commercial production.**	Existing Company in operation since 1992
iii.	**In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus.**	Not Applicable
iv.	**Financial performance based on given indicators.**	In the financial year 2025 – 2026, the Company made a turnover of INR 276 crore and Profit of INR 5.18 crore after tax.

v.	**Foreign investments or collaborations, if any.**	Not Applicable

2. Information about the Appointee:

i.	**Background details**	He has more than two decades of experience in chemical industry more other qualification are fully described in corporate governance report.
ii.	**Past Remuneration**	During the financial year 2025-26, the Company has paid INR 4,00,000
iii.	**Recognition or Awards**	Refer Company's website www.arclorganics.com
iv.	**Job profile and his suitability**	He is the Executive Director of the Company and looks after the whole of marketing operations in the Company.

v.	**Remuneration Proposed**	**Rs. 4,80,000 per month**
vi.	**Comparative remuneration profile with respect to industry, size of the Company, profile of the position and person.**	The remuneration of Mr. Mukesh Mundhra is comparable to that drawn by the peers in the similar capacity in the industry and is commensurate with the size of the Company and diverse nature of its business.
vii.	**Pecuniary relationship directly or indirectly with the Company or relationship with the managerial personnel, if any**	Mr. Mukesh Mundhra is not related to any of the directors and Key Managerial Personnel other than Mr. Suraj Ratan Mundhra and Rajesh Mundhra.

3. **Other information:**

i.	**Reasons of loss or inadequate profits**	Due to the settlement of Customs dues, Income Tax liabilities, and Municipal Tax dues during the financial year, the Company experienced a significant impact on its profitability, resulting in inadequate profits for the year
ii.	**Steps taken or proposed to be taken for improvement.**	The Company is shifting to capture new markets so that full dependency on Africa and Europe for exports will not be there.
iii.	**Expected increase in productivity and profits in measurable terms.**	The Company expects to achieve improved productivity, operational efficiency and profitability in the ensuing financial years.

By the order of the Board
Suraj Ratan Mundhra
Chairman and
Managing Director
DIN: 00681223

Date – 12.08.2026

Place - Kolkata

INSTAMEET VC INSTRUCTIONS FOR SHAREHOLDERS

In terms of the Ministry of Corporate Affairs ("MCA") General Circular No. 03/2025 dated September 22, 2025, read with the relevant circulars issued earlier on the subject, companies are permitted to conduct their Annual General Meetings ("AGMs") through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM") **till further orders**, in accordance with the applicable requirements prescribed therein.

Shareholders are advised to update their mobile number and email Id correctly in their demat accounts to access InstaMeet facility.

Login method for shareholders to attend the General Meeting through InstaMeet:

a) Visit URL: https://instameet.in.mpms.mufg.com & click on **"Login"**.

b) Select the "Company" and 'Event Date' and register with your following details:

A. Demat Account No. or Folio No:

Shareholders holding shares in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID.

Shareholders holding shares in CDSL demat account shall provide 16 Digit Beneficiary ID. Shareholders holding shares in physical form – shall provide Folio Number.

B. PAN:

Enter your 10-digit Permanent Account Number (PAN)
(Shareholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.

C. Mobile No: Enter your Mobile No.

D. Email ID: Enter your email Id as recorded with your DP/ Company.

c) Click "Go to Meeting"

You are now registered for InstaMeet, and your attendance is marked for the meeting.

Instructions for shareholders to Speak during the General Meeting through InstaMeet:

a) Shareholders who would like to speak during the meeting must register their request with the company.

b) Shareholders will get confirmation on first cum first basis depending upon the provision made by the company.

c) Shareholders will receive "speaking serial number" once they mark attendance for the meeting. Please remember speaking serial number and start your conversation with panellist by switching on video mode and audio of your device.

d) Other shareholder who has not registered as "Speaker Shareholder" may still ask questions to the panellist via active chat-board during the meeting.

**Shareholders are requested to speak only when moderator of the meeting/ management will announce the name and serial number for speaking.*

Instructions for Shareholders to Vote during the General Meeting through InstaMeet:

Once the electronic voting is activated during the meeting, shareholders who have not exercised their vote through the remote e-voting can cast the vote as under:

a) On the Shareholders VC page, click on the link for e-Voting "Cast your vote"

b) Enter your 16-digit Demat Account No. / Folio No. and OTP (received on the registered mobile number/ registered email Id) received during registration for InstaMEET

c) Click on 'Submit'.

d) After successful login, you will see "Resolution Description" and against the same the option "Favour/ Against" for voting.

e) Cast your vote by selecting appropriate option i.e. "Favour/Against" as desired. Enter the number of shares (which represents no. of votes) as on the cut-off date under 'Favour/Against'.

f) After selecting the appropriate option i.e. Favour/Against as desired and you have decided to vote, click on "Save". A confirmation box will be displayed. If you wish to confirm your vote, click on "Confirm", else to change your vote, click on "Back" and accordingly modify your vote. Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.

Note:

Shareholders/ Members, who will be present in the General Meeting through InstaMeet facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting facility during the meeting.

Shareholders/ Members who have voted through Remote e-Voting prior to the General Meeting will be eligible to attend/ participate in the General Meeting through InstaMeet. However, they will not be eligible to vote again during the meeting.

Shareholders/ Members are encouraged to join the Meeting through Tablets/ Laptops connected through broadband for better experience.

Shareholders/ Members are required to use Internet with a good speed (preferably 2 MBPS download stream) to avoid any disturbance during the meeting.

Please note that Shareholders/ Members connecting from Mobile Devices or Tablets or through Laptops connecting via Mobile Hotspot may experience Audio/Visual loss due to fluctuation in their network. It is therefore recommended to use stable Wi-FI or LAN connection to mitigate any kind of aforesaid glitches.

Helpdesk:

Shareholders facing any technical issue in login may contact INSTAMEET helpdesk by sending a request at instameet@in.mpms.mufg.com or contact on: - Tel: 022 – 4918 6000 / 4918 6175.

REMOTE E-VOTING INSTRUCTIONS FOR SHAREHOLDERS

In terms of SEBI circular no. SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated July 11, 2023, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants.

Shareholders are advised to update their mobile number and email Id correctly in their demat accounts to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Individual Shareholders holding securities in demat mode with NSDL METHOD 1 - Individual Shareholders registered with NSDL IDeAS facility

Shareholders who have registered for NSDL IDeAS facility:

a) Visit URL: https://eservices.nsdl.com and click on "Beneficial Owner" icon under "Login".
b) Enter User ID and Password. Click on "Login"
c) After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.
d) Click on "MUFG Intime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

OR

Shareholders who have not registered for NSDL IDeAS facility:

a) To register, visit URL: https://eservices.nsdl.com and select "Register Online for IDeAS Portal" or click on https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp
b) Proceed with updating the required fields.
c) Post successful registration, user will be provided with Login ID and password.
d) After successful login, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.
e) Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

METHOD 2 - Individual Shareholders directly visiting the e-voting website of NSDL

a) Visit URL: https://www.evoting.nsdl.com
b) Click on the "Login" tab available under 'Shareholder/Member' section.

c) Enter User ID (i.e., your sixteen-digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.

a) Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.

b) Click on "MUFG Intime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Individual Shareholders holding securities in demat mode with CDSL

METHOD 1 – Individual Shareholders registered with CDSL Easi/ Easiest facility Shareholders who have registered/ opted for CDSL Easi/ Easiest facility:

a) Visit URL: https://web.cdslindia.com/myeasitoken/Home/Login or www.cdslindia.com.
b) Click on New System Myeasi Tab
c) Login with existing my easi username and password
d) After successful login, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG Intime, for voting during the remote e-voting period.
e) Click on "Link Intime/ MUFG Intime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

OR

Shareholders who have not registered for CDSL Easi/ Easiest facility:

a) To register, visit URL: https://web.cdslindia.com/myeasitoken/Registration/EasiRegistration / https://web.cdslindia.com/myeasitoken/Registration/EasiestRegistration
b) Proceed with updating the required fields.
c) Post registration, user will be provided username and password.
d) After successful login, user able to see e-voting menu.
e) Click on "Link Intime / MUFG Intime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

METHOD 2 - Individual Shareholders directly visiting the e-voting website of CDSL

a) Visit URL: https://www.cdslindia.com
b) Go to e-voting tab.
c) Enter Demat Account Number (BO ID) and PAN No. and click on "Submit".
d) System will authenticate the user by sending OTP on registered Mobile and Email as recorded in Demat Account
e) After successful authentication, click on "Link Intime / MUFG Intime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Individual Shareholders holding securities in demat mode with Depository Participant

Individual shareholders can also login using the login credentials of your demat account through your depository participant registered with NSDL / CDSL for e-voting facility.

a) Login to DP website
b) After Successful login, user shall navigate through "e-voting" option.
c) Click on e-voting option, user will be redirected to NSDL / CDSL Depository website after successful authentication, wherein user can see e-voting feature.
d) After successful authentication, click on "Link InTime / MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Login method for shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode

Shareholders holding shares in physical mode / Non-Individual Shareholders holding securities in demat mode as on the cut-off date for e-voting may register for InstaVote as under:

d) Visit URL: https://instavote.linkintime.co.in

Shareholders who have not registered for INSTAVOTE facility:

e) Click on **"Sign Up"** under 'SHARE HOLDER' tab and register with your following details:

E. User ID:

NSDL demat account – User ID is 8 Character DP ID followed by 8 Digit Client ID. CDSL demat account – User ID is 16 Digit Beneficiary ID.

Shareholders holding shares in physical form – User ID is Event No + Folio Number registered with the Company.

F. PAN:

Enter your 10-digit Permanent Account Number (PAN)
(Shareholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.

G. DOB/DOI:

Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP / Company

- in DD/MM/YYYY format)

H. Bank Account Number:

Enter your Bank Account Number (last four digits), as recorded with your DP/Company.
Shareholders holding shares in **NSDL form, shall provide 'D' above*
***Shareholders holding shares in **physical form** but have not recorded 'C' and 'D', shall provide their Folio number in 'D' above*

❖ Set the password of your choice

(The password should contain minimum 8 characters, at least one special Character (!#$&*), at least one numeral, at least one alphabet and at least one capital letter).

❖ Enter Image Verification (CAPTCHA) Code
❖ Click "Submit" (You have now registered on InstaVote).

Shareholders who have registered for INSTAVOTE facility:

f) Click on **"Login"** under 'SHARE HOLDER' tab.
   A. User ID: Enter your User ID
   B. Password: Enter your Password
   C. Enter Image Verification (CAPTCHA) Code
   D. Click "Submit"
g) Cast your vote electronically:
   A. After successful login, you will be able to see the "Notification for e-voting".
   B. Select 'View' icon.
   C. E-voting page will appear.
   D. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).
   E. After selecting the desired option i.e. Favour / Against, click on 'Submit'.

   A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

Guidelines for Institutional shareholders ("Custodian / Corporate Body/ Mutual Fund")

STEP 1 – Custodian / Corporate Body/ Mutual Fund Registration

a) Visit URL: https://instavote.linkintime.co.in
b) Click on **"Sign Up"** under "Custodian / Corporate Body/ Mutual Fund"
c) Fill up your entity details and submit the form.
d) A declaration form and organization ID is generated and sent to the Primary contact person email ID (which is filled at the time of sign up). The said form is to be signed by the Authorised Signatory, Director, Company Secretary of the entity & stamped and sent to insta.vote@linkintime.co.in.
e) Thereafter, Login credentials (User ID; Organisation ID; Password) is sent to Primary contact person's email ID. (You have now registered on InstaVote)

STEP 2 – Investor Mapping

a) Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.
b) Click on **"Investor Mapping"** tab under the Menu Section
c) Map the Investor with the following details:
   A. 'Investor ID' –
      i. NSDL demat account – User ID is 8 Character DP ID followed by 8 Digit Client ID

i.e., IN00000012345678

ii. CDSL demat account – User ID is 16 Digit Beneficiary ID.

B. 'Investor's Name - Enter Investor's Name as updated with DP.

C. 'Investor PAN' - Enter your 10-digit PAN.

D. 'Power of Attorney' - Attach Board resolution or Power of Attorney.

**File Name for the Board resolution/ Power of Attorney shall be – DP ID and Client ID or* 16 Digit Beneficiary ID. *Further, Custodians and Mutual Funds shall also upload specimen signatures.*

E. Click on Submit button. (The investor is now mapped with the Custodian / Corporate Body/ Mutual Fund Entity). The same can be viewed under the "Report Section".

STEP 3 – Voting through remote e-voting

The corporate shareholder can vote by two methods, during the remote e-voting period.

METHOD 1 - VOTES ENTRY

a) Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.

b) Click on **"Votes Entry"** tab under the Menu section.

c) Enter the **"Event No."** for which you want to cast vote.

Event No. can be viewed on the home page of InstaVote under "On-going Events".

d) Enter **"16-digit Demat Account No."** for which you want to cast vote.

e) Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).

f) After selecting the desired option i.e. Favour / Against, click on 'Submit'.

A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

OR

METHOD 2 - VOTES UPLOAD

a) Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.

b) After successful login, you will be able to see the "Notification for e-voting".

c) Select **"View"** icon for **"Company's Name / Event number".**

d) E-voting page will appear.

e) Download sample vote file from **"Download Sample Vote File"** tab.

f) Cast your vote by selecting your desired option 'Favour / Against' in the sample vote file and upload the same under **"Upload Vote File"** option.

g) Click on 'Submit'. 'Data uploaded successfully' message will be displayed.

(Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

Helpdesk:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode facing any technical issue in login may contact INSTAVOTE helpdesk by sending a request at enotices@in.mpms.mufg.com or contact on: - Tel: 022 – 4918 6000.

Individual Shareholders holding securities in demat mode:

Individual Shareholders holding securities in demat mode may contact the respective helpdesk for any technical issues related to login through Depository i.e., NSDL and CDSL.

Login type	**Helpdesk details**
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at : 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

Forgot Password:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on: https://instavote.linkintime.co.in

- Click on **"Login"** under 'SHARE HOLDER' tab.
- Click **"forgot password?"**
- Enter User ID, select Mode and Enter Image Verification code (CAPTCHA).
- Click on "SUBMIT".

In case shareholders have a valid email address, Password will be sent to his / her registered e-mail address. Shareholders can set the password of his/her choice by providing information about the particulars of the Security Question and Answer, PAN, DOB/DOI, Bank Account Number (last four digits) etc. The password should contain a minimum of 8 characters, at least one special character (!#$&), at least one numeral, at least one alphabet and at least one capital letter.*

User ID:

NSDL demat account – User ID is 8 Character DP ID followed by 8 Digit Client ID. CDSL demat account – User ID is 16 Digit Beneficiary ID.

Shareholders holding shares in physical form – User ID is Event No + Folio Number registered with the Company.

In case Custodian / Corporate Body/ Mutual Fund has forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on: https://instavote.linkintime.co.in

- Click on 'Login' under "Custodian / Corporate Body/ Mutual Fund" tab
- Click **"forgot password?"**
- Enter User ID, Organization ID and Enter Image Verification code (CAPTCHA).
- Click on "SUBMIT".

In case shareholders have a valid email address, Password will be sent to his / her registered e-mail address. Shareholders can set the password of his/her choice by providing information about the particulars of the Security Question and Answer, PAN, DOB/DOI etc. The password should contain a minimum of 8 characters, at least one special character (!#$&), at least one numeral, at least one alphabet and at least one capital letter.*

Individual Shareholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:
Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both, then the Shareholders are advised to use Forget User ID and Forget Password option available at above mentioned depository/ depository participants website.

- It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.
- During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular "Event".