

Date: August 27, 2026

To, National Stock Exchange of India Limited ("NSE") Listing Department Exchange Plaza, C-1 Block G, Bandra Kurla Complex Bandra [E], Mumbai – 400051	To, BSE Limited ("BSE") Listing Department Corporate Relationship Department Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai – 400001
NSE Scrip Symbol: AWFIS	BSE Scrip Code: 544181
ISIN: INE108V01019	ISIN: INE108V01019

Subject: Letter to Shareholders – Web link of the Annual Report for the Financial Year (FY) 2025-26

Dear Sir/ Madam,

This is to inform that the 12th Annual General Meeting (AGM) of the Members of the Company will be held on Monday, September 21, 2026, at 04.30 P.M. (IST) through Video Conferencing (VC)/ Other Audio-Visual Means (OAVM), pursuant to the applicable provisions issued under the Companies Act, 2013 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (SEBI LODR Regulations), from time to time.

In view of the above and in compliance with Regulation 36(1)(b) of the SEBI LODR Regulations, letters containing web-link and the exact path, to access the Annual Report for FY 2025-26 have been sent to those Members whose e-mail ID is not registered with the Company/ Depositories. Copy of the specimen letter is enclosed herewith.

The above information will also be available on the website of the Company at <https://www.awfis.com/investor-relations/initial-public-offer/annual-reports>.

We request you to kindly take this on your record.

Thanking You.

For Awfis Space Solutions Limited

Shweta Gupta
Company Secretary and Compliance Officer
M. No. F8573
Address: C-28-29, Kissan Bhawan,
Qutab Institutional Area, New Delhi – 110016

Encl: as above

Corporate and Regd. Office

Awfis Space Solutions Limited
C-28-29, Kissan Bhawan, Qutab Institutional Area, New Delhi – 110016
www.awfis.com | Email: info@awfis.com | **Phone:** 011-41103497

CIN: L74999DL2014PLC274236

Date: August 27th, 2026

Subject: Intimation regarding availability of Annual Report of Awfis Space Solutions Limited ("the Company") for the Financial Year 2025-26

Dear Shareholder,

We write to inform you that on scrutiny of the shareholder database, we find that your email address is not registered with the Company/ the Company's Registrar and Transfer Agent i.e. Bigshare Services Private Limited.

Pursuant to the provisions of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015) regarding sending Annual Report to the Shareholders, this letter is to inform you about the availability of the Annual Report for the Financial Year **2025-26**, including the Notice of the Annual General Meeting (AGM), on the website of the Company and of the Stock Exchanges.

As your email address is not registered with the Company/ RTA, we are unable to send the report electronically. However, a copy of the Company's Annual Report, including the Notice of the AGM, for the Financial Year **2025-26** is being made accessible on the following websites:

- a) on the website of the Company at <https://www.awfis.com/investor-relations/initial-public-offer/annual-reports>
- b) on the website of the Stock Exchanges where the equity shares of the Company are listed, viz.
 - a. The BSE Limited at www.bseindia.com
 - b. National Stock Exchange of India Limited at www.nseindia.com

Key details for the AGM are as under:

Sr. No.	Particulars	Dates
1.	12th Annual General Meeting (AGM) through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM")	Monday, September 21, 2026 at 04:30 P.M. (IST)
2.	Cut-off Date for e-Voting	Monday, September 14, 2026
3.	Remote E Voting : commences from 9:00 A.M. (IST) of Thursday, September 17, 2026 and ends at 5:00 P.M. (IST) of Sunday, September 20, 2026	

Should you have any queries, please contact the Company at cs.corp@awfis.com.

Further, you are also requested to update your email address at the earliest either through your Depository Participant for electronic holding or send a communication to our RTA, to facilitate the updation to receive electronically all the important information and documents hereafter from the Company.

For Awfis Space Solutions Limited

Sd/-

Shweta Gupta

Company Secretary and Compliance Officer

Membership No: F8573

Corporate and Regd. Office

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