EXCELSOFT TECHNOLOGIES LIMITED
Formerly known as Excelsoft Technologies Private Limited.
CIN: L72900KA2000PLC027256
1-B, Hootagalli Industrial Area, Mysuru - 570 018, Karnataka, India
0821-4002200 compliance.officer@excelsoftcorp.com www.excelsoftcorp.com

August 27, 2026

To
The Listing Department,
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400001,
Maharashtra, India.

Scrip Code: **544617**
ISIN: **INE606N01019**

To
The Listing Department,
National Stock Exchange of India Limited,
Exchange Plaza, Bandra Kurla Complex,
Bandra (East), Mumbai – 400051,
Maharashtra, India.

Scrip Symbol: **EXCELSOFT**

Subject: Record Date / Cut-off date for the 26th (Twenty Sixth) Annual General Meeting ("AGM") and remote e-Voting facility.

Dear Sir/Madam,

This is to inform you that the Members whose names appear in the Register of Members or in the Register of Beneficial Owners maintained by the Company, the Depositories, or the Registrar and Share Transfer Agent of the Company as on the cut-off date, i.e., **Friday, September 18, 2026,** shall be entitled to exercise their voting rights through electronic means.

The remote e-voting period shall commence on **Monday, September 21, 2026**, at **09:00** (IST) and shall end on **Wednesday, September 23, 2026**, at **17:00** (IST). Thereafter, the remote e-voting facility shall be disabled by MUFG Intime India Private Limited. The voting rights of the Members shall be in proportion to their respective shareholding in the paid-up equity share capital of the Company as on the aforesaid cut-off date, i.e., **Friday, September 18, 2026**.

This information will also be available on the website of the Company at:
https://www.excelsoftcorp.com/investors/

Kindly take the above information on record.

Thanking you,

For Excelsoft Technologies Limited,
(Formerly known as Excelsoft Technologies Private Limited)

S M ADITHYA JAIN
Digitally signed by S M ADITHYA JAIN
Date: 2026.08.27 21:21:20 +05'30'

S M Adithya Jain,
Company Secretary, Chief Compliance Officer and
Chief Investor Relations Officer
(ICSI Membership No.: A49042)
Place: Mysuru

Enclosed: Notice of the 26th (Twenty Sixth) Annual General Meeting ("AGM")

EXCELSOFT TECHNOLOGIES LIMITED

[Formerly known as Excelsoft Technologies Private Limited]
Registered Office: 1-B, Hootagalli Industrial Area, Mysore, Karnataka, India – 570018,
Corporate Identity Number (CIN): L72900KA2000PLC027256
Website: www.excelsoftcorp.com; Email: compliance.officer@excelsoftcorp.com Contact No: 0821-4002200

Notice of 26th (Twenty Sixth) Annual General Meeting

NOTICE is hereby given that the 26th (Twenty Sixth) Annual General Meeting **("AGM")** of the Members of Excelsoft Technologies Limited **("the Company")** (formerly known as Excelsoft Technologies Private Limited) will be held on Thursday, September 24, 2026 at 15:30 IST through Video Conferencing ("VC") / Other Audio Visual Means **("OAVM")**.

The venue of the AGM shall be deemed to be the Registered Office of the Company.

The following businesses will be transacted at the AGM:

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements (Standalone and Consolidated) of the Company for the financial year ended 31 March, 2026, together with the reports of the Board of Directors and Statutory Auditors thereon.

2. To appoint a Director in place of Mr. Colin Hughes (DIN: 02642180) who retires by rotation and being eligible, offers himself for re-appointment.

By the order of the Board
For Excelsoft Technologies Limited
(Formerly known as Excelsoft Technologies Private Limited)

S M Adithya Jain,
Company Secretary, Chief Compliance Officer and
Chief Investor Relations Officer
(ICSI Membership No.: A49042)

Address :1-B, Hootagalli Industrial area,
Mysore, Karnataka, India, 570018
Website: https://www.excelsoftcorp.com/investors/
Email: compliance.officer@excelsoftcorp.com
Contact number: 0821-4002200
Date: 24 September, 2026
Place: Mysore

NOTES:

1. Pursuant to General Circulars, including but not limited to Circular No. 14/2020 dated 08 April, 2020; Circular No. 17/2020 dated 13 April, 2020; Circular No. 20/2020 dated 05 May, 2020; Circular No. 21/2021 dated 14 December, 2021; Circular No. 02/2022 dated 05 May, 2022; Circular No. 10/2022 dated 28 December, 2022; Circular No. 09/2023 dated 25 September, 2023; Circular No. 09/2024 dated 19 September, 2024; and Circular No. 03/2025 dated 22 September, 2025 (collectively referred to as **"MCA Circulars"**) issued by the Ministry of Corporate Affairs, Government of India, and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated 07 October, 2023 and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated 03 October, 2024, issued by (collectively referred to as **"SEBI Circulars"**) issued by the Securities and Exchange Board of India **("SEBI")**, the 26th (Twenty Sixth) Annual General Meeting **("AGM")** of the Members of the Company is being held through Video Conferencing **("VC")** / Other Audio-Visual Means **("OAVM")** on Thursday, 24 September, 2026 without the physical presence of Members at a common venue. The proceedings of the AGM shall be deemed to be conducted at the Registered Office of the Company, situated at 1-B, Hootagalli Industrial Area, Mysore, Karnataka, India – 570018, which shall be deemed to be the venue of the AGM.

   Pursuant to the provisions of Section 103 of the Act and the MCA Circulars, Members attending the AGM through VC / OAVM shall be counted for the purpose of reckoning the quorum

   As the AGM is being held through VC / OAVM pursuant to the MCA and SEBI Circulars, the physical attendance of Members has been dispensed with. Consequently, the facility for the appointment of proxies by Members under Section 105 of the Act is not available for this AGM. Therefore, the Proxy Form, Attendance Slip and Route Map are not annexed to this Notice.

   However, Institutional/Corporate Shareholders are entitled to appoint authorized representatives to attend and vote on their behalf, as detailed below.

2. Though not statutorily required, pursuant to Section 102 of the Act and Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 **("Listing Regulations")**, an Explanatory Statement setting out all material facts relating to Item No. 2 is annexed hereto. Further, the additional information/disclosures required under Regulation 36(3) of the Listing Regulations and Secretarial Standard on General Meetings **("SS-2")** issued by the Institute of Company Secretaries of India, New Delhi **("ICSI")** in respect of the Directors seeking re-appointment under Item No. 2 is also annexed to this Notice.

3. Institutional investors/ Corporate Members (i.e. other than individuals/HUF/NRI etc.) who are intending to appoint their authorised representatives pursuant to Sections 112 or 113 of the Act, as the case may be, to attend the AGM and vote through remote e-Voting are requested to send their certified copy of Board Resolution/Power of Attorney/Authority Letter to the scrutinizer at vr@pvallp.com, with a copy marked to compliance.officer@excelsoftcorp.com.

4. The Company has enabled a VC/OAVM facility for Members to participate in the AGM. The detailed instructions for joining and voting at the AGM are provided in the subsequent pages of this Notice.

5. The Company has engaged the services of MUFG Intime India Pvt. Ltd (formerly known as Link Intime India Pvt. Ltd) **("MUFG")** for conducting the AGM through VC/OAVM and to facilitate electronic voting. The Company is pleased to provide its members the facility to exercise their right to vote on all the resolutions proposed in this Notice by electronic means. Members can cast their votes either through remote e-voting prior to the AGM or via the e-voting system during the AGM. The detailed process and step by step instructions for electronic voting are provided in the subsequent paragraphs of this Notice

6. The Board of Directors, vide its Resolution passed on Friday, 07 August, 2026, have appointed Padmavathi & Vijayesh Associates LLP, Company Secretaries in Practice bearing LLPIN: ACI-9072; FRN/ICSI Unique code: L2024KR016900), having peer review number: 8278/2026 , represented by Mr. Vijayesh R (COP No.: 27386; Membership No. F12248), Designated Partner, failing him, Mrs. Padmavathi Kavoor (COP No.: 3963; Membership No. F6457), as the Scrutinizers to scrutinize the voting process through remote e-voting, and e-voting during the AGM in accordance with law and in a fair and transparent manner.

   The Scrutinizer shall, immediately after the conclusion of e-voting at the AGM, first count the votes cast during the AGM and thereafter unblock the votes cast through remote e-voting in the presence of at least 2 (Two) witnesses who are not in employment of the Company.

   The Scrutinizer shall, within 2 (Two) working days of conclusion of its AGM, submit a consolidated Scrutinizer's Report of the total votes cast in favor or against the resolutions, if any, to the Chairman or a person authorised by them in writing, who shall countersign the same.

Notice

The Chairman or the person authorised by him shall declare the results. The results so declared shall be made available on the website of the Company (https://www.excelsoftcorp.com/investors/) and on the website of **MUFG Intime India Private Limited** at https://instavote.linkintime.co.in/ and shall also be displayed on the notice board at the registered and corporate offices of the Company. The results shall simultaneously be communicated to the Stock Exchanges where the shares of the Company are listed, i.e., BSE Limited **("BSE")** and National Stock Exchange of India Limited **("NSE")**.

Subject to the receipt of the requisite number of votes, the resolutions shall be deemed to be passed on the date of the AGM, i.e., 24 September, 2026.

7. Members attending the AGM through VC/OAVM, who have not already cast their votes via remote e-voting shall be eligible to exercise their voting rights through the e-voting system during the AGM.

   Members who have already cast their votes through remote e-voting prior to the AGM may also attend and participate in the AGM through VC/OAVM but shall not be entitled to cast their votes again at the meeting

8. In compliance with the MCA Circulars and the **Listing Regulations**, the Notice of the 26th (Twenty Sixth) AGM of the Company, along with the Annual Report for the Financial Year 2025-26, are being sent solely through electronic mode to those Members whose E-mail addresses are registered with the Depositories/ Depository Participants **("DPs")**/ the Company/ Registrar and Share Transfer Agent **("RTA")** as on the cut-off date i.e., 21 August, 2026.

   A letter providing the web-link, including the exact navigation path, for accessing Notice of the AGM and the Annual Report 2025-26 will be dispatched via permitted mode to those Members who have not registered their email addresses with the Company or the Depositories.

   Members may note that the Notice of the AGM and the Annual Report for the Financial Year 2025-26 will be available on the Company's website https://www.excelsoftcorp.com/investors/, as well as on the websites of the Stock Exchanges where the shares of the Company are listed, viz., BSE Limited (www.bseindia.com) and National Stock Exchange of India Limited (www.nseindia.com).

   The Company shall publish a public notice by way of newspaper advertisement, in at least 1 (One) English language national daily newspaper circulating in the whole or substantially the whole of India, and in at least 1 (One) daily newspaper published in the regional language of the district where the registered office of the Company is situated providing the required details of the 26th (Twenty Sixth) AGM for the information of the Members.

9. In case of joint holders participating at the AGM together, only such joint holder whose name appears first in the order of names in the Register of Members/ Beneficial Position **("Benpos")** maintained by the Depositories shall be entitled to vote at the meeting.

10. The Company has made necessary arrangements for the members to hold their shares in dematerialised form. Members holding shares in physical form are requested to dematerialise their holdings by approaching any of the Depository Participant **("DP")**.

    Members who hold shares in electronic/ dematerialised form are requested to direct any change of address/ bank mandate or email registration updates directly to their respective DPs. The Company or its Registrar cannot act on change mandates for electronic holdings.

11. In accordance with Regulation 40 of the SEBI Listing Regulations, as amended, any request for the processing of transfer, transmission or transposition of securities shall be processed mandatorily in dematerialized/electronic form only. Members holding shares of the Company in physical form are requested to convert their shares into dematerialized form to leverage the inherent benefits of dematerialization, including immediate liquidity and risk mitigation against loss or theft.

12. Members may please note that listed companies are mandated to issue securities in dematerialized form only while processing any service requests. Accordingly, Members are requested to submit their service requests by submitting a duly filled and signed Form ISR-4 (duplicate certificates, replacement, renewal, exchange, consolidation, subdivision, or transposition)/ISR-5 (for transmission), the format of which is available on the Company's website at www.excelsoftcorp.com/investors/. It may be noted that any service request or complaint can be processed only after the underlying folio is KYC compliant. Physical shareholders may raise a service request or seek assistance by emailing the RTA's dedicated helpdesk at mumbai@in.mpms.mufg.com.

13. **For Electronic/Demat Holdings:** Members who have not registered their e-mail address are requested to register with their respective DPs in accordance with the process prescribed by the Depositories.

For Physical Holdings: Members holding shares in physical form who have not yet registered their email addresses are requested to register the same by writing a formal request to the Company's Registrar and Share Transfer Agent, https://web.in.mpms.mufg.com/faq.html, along with the duly filled and signed in Form ISR-1 and requisite supporting documents.

14. SEBI, vide its Master Circular No. SEBI/HO/OIAE/OIAE_IAD-3/P/CIR/2023/195 dated 20 December, 2023 (updated as of 28 December, 2023), has institutionalized a centralized Online Dispute Resolution **("ODR")** portal. This portal provides an online arbitration mechanism for the resolution of disputes arising in the Indian securities market between investors and listed companies or their RTA regarding any delay or default in processing investor service requests.

    For routine service requests or queries, Members holding shares in physical form are requested to notify/send any change in their address/bank mandate to the Company's RTA at:

    MUFG Intime India Private Limited

    (Formerly Link Intime India Private Limited)

    C - 101, Embassy 247 Park, L B S Marg,

    Vikhroli West, Mumbai - 400 083.

    Tel.: 08108116767

    Alternatively, Members can securely submit their queries or service requests in electronic mode through the RTA's dedicated web portal at: https://web.in.mpms.mufg.com/helpdesk/Service_Request.html.

15. Members holding shares in physical form under multiple folios with identical orders of names are requested to send details of such folios, along with the physical share certificates and requisite KYC documents, to the Company or its RTA for consolidating their holdings into a single folio. Members may note that in terms of SEBI mandates, requests for the consolidation of share certificates shall be processed in dematerialized form only.

16. Members are requested to immediately intimate any changes regarding their name, postal address, email address, telephone/mobile numbers, PAN, bank mandate details, or registrations of Power of Attorney:

    - **For Electronic/Demat Holdings:** Directly to their respective Depository Participants (DPs).
    - **For Physical Holdings:** To the RTA or the Company by submitting the prescribed SEBI forms along with self-attested supporting documents.

    SEBI has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market.

17. To prevent fraudulent transactions, Members are advised to exercise due diligence and notify the Company of any change in address or demise of any Member as soon as possible. Members are also advised to not leave their demat account(s) dormant for long periods. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified from time to time.

18. The Register of Directors and Key Managerial Personnel and their Shareholding maintained under Section 170 of the Act, and the Register of Contracts or Arrangements in which the directors are interested, maintained under Section 189 of the Act, and relevant documents referred to in the Notice or Statement will be available electronically for inspection by the Members before as well as during the AGM. Members seeking to inspect such documents can send an e-mail to compliance.officer@excelsoftcorp.com from their registered e-mail address by mentioning their name, DP ID and Client ID/Folio No. and Mobile No.

19. **Special window for re-lodgement of physical share transfer requests:** In terms of the Securities and Exchange Board of India **("SEBI")** Circular No. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/97 dated 02 July, 2025, read together with the subsequent SEBI relaxation frameworks/circulars extending the facility (including the one-year extended window opening from 05 February, 2026), a special window has been provided for investors to re-lodge transfer deeds of physical securities.

    This facility is strictly applicable to instances where the share transfer deeds were originally executed and submitted to the Company/RTA prior to 01 April, 2019, and were subsequent to that rejected, returned, or left unprocessed due to deficiencies in documentation or process.

    The critical timelines and operational terms mandated by SEBI for this window are as follows:

    - **Validity of the Window:** Eligible investors can re-lodge their physical share transfer requests along with the original share certificates and necessary rectifications up to 04 February, 2027.
    - **Mandatory Dematerialization:** All transfers approved under this special window will be credited only in dematerialized form to the transferee's demat account. No physical share certificates will be issued.

Notice

- **Lock-in Period:** The shares so transferred shall be subject to a mandatory lock-in period of 1 (One) year from the date of registration of the transfer by the RTA. During this lock-in period, these shares cannot be transferred, pledged, or lien-marked.

Members requiring assistance or clarity regarding the documentation required (such as indemnity formats or KYC forms) are requested to contact the Company's Secretarial Department or the RTA directly.

20. In terms of the Securities and Exchange Board of India **("SEBI")** Circular No. **HO/38/13/11(3)2025-MIRSD-POD/I/1102/2025 dated December 24, 2025**, the framework for the issuance of duplicate share certificates and related investor service requests has been significantly simplified and standardized.

    Members requesting duplicate share certificates may note the revised, value-based document requirements:

    - **Market Value up to Rs. 10,000:** Submission of a standard Undertaking executed on plain paper. No notarization or attestation is required.
    - **Market Value above Rs. 10,000 and up to Rs. 10,00,000 (Rs. 10 Lakh):** Submission of a single, unified Affidavit-cum-Indemnity Bond.
    - **Market Value above Rs. 10,00,000 (Rs. 10 Lakh):** Submission of an Affidavit-cum-Indemnity Bond, accompanied by a copy of the FIR/Police Complaint, and proof of a Newspaper Advertisement published in accordance with the prescribed format.

    Effective 02 April, 2026, the practice of issuing physical Letters of Confirmation **("LOC")** has been entirely discontinued. All securities approved for duplicate issuance, transmission, or transposition will be credited directly to the investor's demat account by the Company/RTA, subject to necessary due diligence.

    To facilitate this direct credit, shareholders are required to provide a valid Client Master List (CML). The CML must not be older than 2 (two) months from the date of submission and must be duly stamped and attested by the concerned Depository Participant (DP).

    Any physical LOC issued by the RTA prior to 02 April, 2026, must be submitted by the shareholder to their DP for dematerialization within a strict window of 120 days from its date of issuance. Failure to dematerialize within this 120-day timeline will result in the securities being dealt with as per the mechanism mandated by SEBI.

21. In accordance with the Securities and Exchange Board of India ("SEBI") Master Circular No. **SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated 07 May, 2024** (which consolidates and supersedes previous frameworks), read in conjunction with relevant updates, all physical security holders are mandatorily required to update their folio details with the RTA as follows:

    Required KYC information:

    a) PAN

    b) Contact Details: Postal Address with PIN and Mobile Number

    c) Bank Account Details (Bank & Branch name, Bank account number and IFSC)

    d) Specimen signature

    Per SEBI mandates, folios in which any of the aforementioned KYC details are missing or un-updated shall not be eligible to lodge grievances or avail of any regulatory service requests from the RTA until the folio becomes fully KYC-compliant.

    Updation of PAN and KYC shall be made through Form ISR-1 submitted along with self-attested supporting documents.

    In case of registration/updation of specimen signature additional, Form ISR-2 for Banker's attestation of the signature of the same bank account, along with the necessary attachments / documents as stated in the forms itself is required to be furnished.

    Further, SEBI mandates that the PAN provided must be linked to the investor's Aadhaar. If the linkage is not done, the PAN will be treated as invalid, and the underlying folio will be restricted in the same manner as a non-PAN folio.

    To ensure smooth transmission and prevent unclaimed assets, investors must register a nominee via Form SH-13. If a physical shareholder explicitly decides not to nominate anyone, a formal declaration of opt-out must be filed using Form ISR-3. Any subsequent change or cancellation of an existing nomination must be executed via Form SH-14.

    All the above-mentioned forms can also be downloaded from the website of the Company at www.excelsoftcorp.com/investors/ or from the website of the RTA using the following official channels https://web.in.mpms.mufg.com/faq.html

22. The Notice of the AGM and the Annual Report were sent to all the members whose names appeared in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on **Friday, 21 August, 2026**.

Furthermore, pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the facility for casting votes through remote e-voting and voting at the AGM is being provided to those members whose names are recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date of **Friday, 18 September, 2026**.

23. Members who have not registered their e-mail address are requested to do so immediately to ensure seamless receipt of all future corporate communications, financial statements, and operational governance documents: in the following manner:

For shares held in Physical form	Members can submit their requests in electronic mode through the website of RTA using the weblink https://web.in.mpms.mufg.com/helpdesk/Service_Request.html.
For shares held in Dematerialized form	Members can contact the concerned Depository Participant.

Members seeking any specific information or clarification regarding the audited financial statements, corporate accounts, or operational performance of the Company are requested to write to the Company at Compliance.Officer@Excelsoftcorp.Com at least 7 (Seven) days prior to the date of the AGM (i.e., on or before **17 September, 2026**). This advance notice will enable the Management to compile and provide comprehensive responses during the meeting.

Instructions to Members for Remote e-voting:

1. Pursuant to Section 108 and other applicable provisions, if any, of the Act read with the Companies (Management and Administration) Rules, 2014, as amended, Regulation 44 of the SEBI Listing Regulations and the MCA Circulars, facility for Remote e-voting and voting during the meeting is provided to the Members in respect of the resolutions proposed in this Notice using the platform of MUFG.

2. In order to increase the efficiency of voting process and in terms of SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020, Demat account holders are being provided a single login credential, through their demat accounts/websites of Depositories/Depository Participants. Demat account holders will now be able to cast their vote without having to register again with the e-voting service providers, thereby facilitating seamless authentication, enhancing ease and convenience of participating in the e-voting process.

3. A facility for e-voting at the AGM will be made available to the Members who have not already cast their votes by Remote e-voting prior to the Meeting. Members who have cast their votes by Remote e-voting prior to the Meeting may participate in the AGM but shall not be entitled to cast their votes during the meeting.

4. Voting Rights shall be reckoned on the paid-up value of equity shares registered in the name of the Members as on the cut-off date i.e. 18 September, 2026 .Only those whose name is recorded in the Register of Members or in the Register of Beneficial Owners (in case of electronic shareholding) maintained by the Depositories as on the cut-off date, i.e. 18 September, 2026., shall be entitled to avail the facility of Remote e-voting and e-voting at the AGM. A person who is not a Member as on the Cut-off Date should treat this Notice for information purposes only.

5. The Remote e-voting period commences from Monday, 21 September, 2026 at 09:00 (IST) and ends at Wednesday, 23 September, 2026 at 17:00 (IST). The Remote e-voting module shall be disabled by MUFG thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.

6. **Instructions for Members to attend the AGM through (VC/OAVM):**

   Members are entitled to attend the AGM through VC/OAVM facility provided by the Company's Registrar and Share Transfer Agent, MUFG Intime India Private Limited (formerly known as Link Intime India Private Limited), by following the process set out below:

   i. The facility for joining the AGM through VC/OAVM shall open 15 (Fifteen) minutes before the scheduled time of the AGM and shall remain open until 15 minutes after the scheduled time, on a first-come-first-served basis.

   ii. Members holding more than 2% of the shareholding, Promoters, Institutional Investors, Directors, Key Managerial Personnel (KMPs), Chairpersons of the Audit Committee, Nomination and Remuneration Committee, Stakeholders Relationship Committee, Auditors, etc., may attend the meeting without restriction of the first-come-first-served basis.

Notice

iii. Members will be provided with the InstaMeet facility, wherein they may register their details and attend the AGM as under:

A. Visit URL: https://instameet.in.mpms.mufg.com & click on "Login".

B. Select the "Company Name" and register with your following details:

C. Select Check Box - Demat Account No. / Folio No. / PAN

Click "Go to Meeting"

You are now registered for InstaMeet, and your attendance is marked for the meeting.

(**Note:** Members are encouraged to join the Meeting through tablets or laptops connected via broadband for a better experience. Members are advised to use a stable internet connection with good speed (preferably 2 Mbps download) to avoid any disruption during the meeting.)

7. Instructions for Members to Vote during the AGM:

a. Only those Members who are present at the AGM through VC/OAVM facility and have not cast their vote through remote e-voting, and are otherwise not barred from doing so, shall be eligible to vote through the e-voting system available during the AGM.

b. If any votes are cast by Members through the e-voting facility during the AGM without attending the meeting through VC/OAVM, such votes shall be considered invalid, as the facility is available only to Members attending the meeting.

c. Members who have already voted through remote e-voting may attend the AGM; however, they shall not be entitled to vote again during the AGM.

Once electronic voting is activated by the Scrutinizer during the AGM, Members who have not exercised their vote through remote e-voting may cast their vote as follows:

i. On the Shareholders' VC page, click on the link for e-voting **"Cast your vote."**

ii. Enter your 16-digit Demat Account No. / Folio No. and OTP (received on the registered mobile number/email ID during InstaMeet registration) and click on **"Submit."**

iii. Upon successful login, the **"Resolution Description"** will be displayed along with the option to vote **"Favour/Against."**

iv. Cast your vote by selecting the appropriate option and enter the number of shares (representing the number of votes) as on the cut-off date.

v. After selecting your option, click on **"Save."** A confirmation box will appear. Click on **"Confirm"** to submit your vote or **"Back"** to modify it.

vi. Once confirmed, the vote cannot be modified or changed.

8. Instructions for Members to Speak during the AGM:

I. Members who wish to express their views or ask questions during the AGM may register as speakers by sending a request on or before 21 September, 2026, to compliance.officer@excelsoftcorp.com, mentioning their name, Demat account number/folio number, email ID, mobile number, and queries, if any.

II. Only those Members who have registered as speakers will be permitted to speak at the AGM.

III. Speaker registration will be on a first-come-first-served basis. Only the first 10 registered speakers will be allowed to speak at the AGM, for a maximum duration of 3 minutes each.

IV. Members will receive a **"speaking serial number"** upon marking attendance at the meeting.

V. Members are requested to speak only when their name and serial number are announced by the moderator/management.

VI. Members should keep their speaking serial number ready and begin their interaction by enabling video and audio on their device.

VII. The Company reserves the right to limit the number of questions and speakers, depending on the availability of time for the smooth conduct of the AGM.

The Members who do not wish to speak during the AGM but have queries may send their questions in advance on or before 21 September, 2026, compliance.officer@excelsoftcorp.com, mentioning their name, Demat account number/folio number, email ID, and mobile number. The Company shall respond to such queries suitably via email.

For a seamless experience of attending the AGM through InstaMeet provided by MUFG Intime India Private Limited, Members who are registered as speakers are advised to download and install the Webex application in advance from: https://www.webex.com/downloads.html

In case of any queries regarding login, Members may send an email to instameet@in.mpms.mufg.com or contact on Tel: 022 – 4918 6000 / 4918 6175.

INFORMATION AT GLANCE

Particulars	Details
Time and date of AGM	24 September, 2026 at 15:30 (IST)
Mode	VC/OAVM
Helpline Number for VC participation	MUFG Intime India Private Limited INSTAVOTE helpdesk by sending a request at enotices@in.mpms.mufg.com or contact on: - Tel: 022 – 4918 6000.
Cut-off date for e-voting	18 September, 2026
E-Voting start date and time	21 September, 2026 at 09:00 (IST)
E-Voting end date and time	23 September, 2026 at 17:00 (IST)
E-voting website of MUFG	https://instavote.in.mpms.mufg.com/
Name, address and contact details of e-voting service provider	MUFG Intime India Private Limited INSTAVOTE helpdesk by sending a request at enotices@in.mpms.mufg.com or contact on: - Tel: 022 – 4918 6000.
Name, address and contact details of Registrar and Transfer Agent	MUFG Intime India Private Limited (Formerly Link Intime India Private Limited) C - 101, Embassy 247 Park, L B S Marg, Vikhroli West, Mumbai - 400 083. Tel.: 08108116767

Notice

EXPLANATORY STATEMENT

Pursuant to Section 102 of the Companies Act, 2013 Secretarial Standard – 2 on General Meetings issued by the Institute of Company Secretaries of India, New Delhi

ITEM NO: 2

Pursuant to the provisions of Section 152 and other applicable provisions of the Companies Act, 2013 **("the Act")** and the Company's Articles of Association, not less than two-thirds of total number of Directors of the Company shall be liable to retire by rotation. One third of these Directors must retire from office at each AGM, but each retiring director is eligible for re-election at such meeting. Independent Directors and the Executive Chairman are not subject to retirement by rotation. Accordingly, Mr. Colin Hughes, Non-Executive Non-Independent Director (DIN: 02642180) retires by rotation at the 26^{th} (Twenty Sixth) AGM and being eligible, has offered himself for re-appointment.

The Board of Directors **("the Board")** at its meeting held on 22 May, 2026, pursuant to the Company's Policy on Nomination, Remuneration and recommendation of the Nomination and Remuneration Committee, recommended the re-appointment and continuation of Mr. Colin Hughes's Directorship as a Non-Executive Non-Independent Director of the Company, liable to retire by rotation.

Mr. Colin Hughes holds a degree of Master of Arts from University of Oxford. He has over 2 (Two) decades of experience in the field of education, media and publishing. He is the current Chief Executive Officer **("CEO")** of AQA Commercial Services Limited. He previously held senior leadership positions in the education, publishing and media sectors, including as the Managing Director of Guardian Professional. Currently he is a Director at Ordnance Survey Limited, and AQA Education, He has held chair positions with the Education Publishers Council. Currently he is the Pro-Chancellor at the Middlesex University and on the Board of governors of Staffordshire University. He has been associated with our company since his appointment on 29 September, 2009.

He has played a pioneering role in guiding the Company for more than a decade. This journey has been marked by a strong focus on innovation, growth, and governance, enabling Excelsoft to stay ahead of market trends and build lasting brand equity.

Mr. Colin Hughes, continues to play a pivotal role in guiding the Company to ensure sustainable and profitable growth of the Company, as well as on its long-term strategic imperatives. He also engages with the Board to enhance the effectiveness of its functioning.

Keeping in view Mr. Colin Hughes's role as Non-Executive Non-Independent Director, as well as his extensive contributions, expertise, and experience in the global vertical SaaS sector, the Board is of the opinion that it is in the best interest of the Company to approve the re-appointment and continuation of Mr. Colin Hughes as a Non-Executive Non-Independent Director of the Company.

With regard to the proposed re-appointment, the Company has received from Mr. Colin Hughes his consent to act as a Director of the Company in terms of Section 152 of the Companies Act, 2013, a declaration confirming that he is not disqualified from being appointed as a Director in terms of Section 164 of the said Act, and other requisite consents, declarations, and disclosures, as applicable.

Additional information in respect of Mr. Colin Hughes, pursuant to Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Secretarial Standard on General Meetings (SS-2), is provided in Annexure A, and a brief profile is set out in Annexure A to this Notice.

Save and except Mr. Colin Hughes and his relatives, to the extent of their interest, if any, in the Company, none of the Directors, Key Managerial Personnel of the Company and their relatives (except to the extent of their shareholding in the Company), is in any way concerned or interested, financially or otherwise, in the said Resolution.

ANNEXURE A

Information of Directors pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in accordance with the provisions of Companies Act, 2013 read with Secretarial Standard- 2

Name of the Directors	Colin Hughes
Director Identification Number (DIN)	02642180
Date of Birth and Age (in years)	17 March, 1958 and aged about 68 (Sixty Eight) years
Qualification	Degree of Master of Arts from University of Oxford
Brief profile (including experience and expertise in specific functional area)	He holds a degree of Master of Arts from University of Oxford. He has over 2 (Two) decades of experience in the field of education, media and publishing. He is the current Chief Executive Officer (CEO) of AQA Commercial Services Limited. He previously held senior leadership positions in the education, publishing and media sectors, including as the Managing Director of Guardian Professional. Currently he is a Director at Ordnance Survey Limited, and AQA Education, He has held chair positions with the Education Publishers Council. Currently he is the Pro-Chancellor at the Middlesex University and on the Board of governors of Staffordshire University. He has been associated with our company since his appointment on 29 September, 2009.
Terms and conditions of appointment	Non-Executive Non Independent Director of the Company, liable to retire by rotation.
Details of remuneration sought to be paid	Sitting Fees as approved by the Board and Professional & Consultancy Fees will be paid
Remuneration last drawn	Sitting fees and professional and consultancy fees paid to the Director are separately disclosed under the Related Party Transactions section of the Financial Statements of the Company.
Date of First Appointment on the Board	29 September, 2009.
Shareholding including shareholding as a beneficial owner	Nil
Relationship with other Directors, Manager, Key Managerial Personnel of the Company inter-se	Not related to any Directors and/ or KMP of the Company
No. of Board meetings attended during FY 2025-26	9 (Nine) out of 10 (Ten) Board meetings 90% (Ninety Percent) attendance
Names of entities in which directorship is held	1. AQA Commercial Services Limited 2. AQA Education 3. Ordnance Survey Limited
Membership / Chairmanship of Committees of the Board across Entities	Excelsoft Technologies Limited Member of Nomination & Remuneration Committee, Risk Management Committee and Stakeholder's Relationship Committee
Names of Listed entities from which the person has resigned in the past 3 (Three) years	NIL

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Justification/ rationale/ Basis of recommendation for appointment	Mr. Colin Hughes has extensive experience and expertise in the areas of business strategy, international operations, technology and management. During his tenure as a Director of the Company, he has provided valuable guidance and contributed constructively to the deliberations of the Board. His knowledge, experience and understanding of the Company's business and industry are considered beneficial to the continued growth and development of the Company. Considering his experience, expertise, contribution and continued ability to provide valuable guidance to the Board, the Nomination and Remuneration Committee and the Board are of the view that the continued association of Mr. Colin Hughes as a Non Executive Non Independent Director would be in the best interests of the Company. Accordingly, his re-appointment is recommended for the approval of the Members.
The skills and capabilities required for the role and the manner in which the proposed person meets such requirements	He holds a degree of Master of Arts from University of Oxford. He has over 2 (Two) decades of experience in the field of education, media and publishing. He is the current Chief Executive Officer (CEO) of AQA Commercial Services Limited. He previously held senior leadership positions in the education, publishing and media sectors, including as the Managing Director of Guardian Professional. Currently he is a Director at Ordnance Survey Limited, and AQA Education, He has held chair positions with the Education Publishers Council. Currently he is the Pro-Chancellor at the Middlesex University and on the Board of governors of Staffordshire University. He has been associated with our company since his appointment on September 29, 2009.

ANNEXURE B

The Procedure for Remote E-Voting and Joining the Virtual AGM is as under

Login method for Individual shareholders holding securities in demat mode:

Individual Shareholders holding securities in demat mode with NSDL

METHOD 1 - NSDL OTP BASED LOGIN

a) Visit URL: https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp

b) Enter your 8 - character DP ID, 8 - digit Client Id, PAN, Verification code and generate OTP.

c) Enter the OTP received on your registered email ID/ mobile number and click on login.

d) Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on **"Access to e-Voting"** under e-Voting services.

e) Click on **"MUFG InTime"** or **"evoting link displayed alongside Company's Name"** and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

METHOD 2 - NSDL IDEAS FACILITY

Shareholders registered for IDeAS facility:

a) Visit URL: https://eservices.nsdl.com and click on **"Beneficial Owner"** icon under **"IDeAS Login Section"**.

b) Enter IDeAS User ID, Password, Verification code & click on **"Log-in"**.

c) Post successful authentication, you will be able to see e-Voting services under Value added services section. Click on **"Access to e-Voting"** under e-Voting services.

d) Click on **"MUFG InTime"** or **"evoting link displayed alongside Company's Name"** and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Shareholders not registered for IDeAS facility:

a) To register, visit URL: https://eservices.nsdl.com and select **"Register Online for IDeAS Portal"** or click on https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp

b) Enter 8-character DP ID, 8-digit Client ID, Mobile no, Verification code & click on **"Submit"**.

c) Enter the last 4 digits of your bank account / generate **'OTP'**

d) Post successful registration, user will be provided with Login ID and password.

e) Follow steps given above in points (a-d).

Shareholders / Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.

Google Play   App Store

METHOD 3 - NSDL E-VOTING WEBSITE

a) Visit URL: https://www.evoting.nsdl.com

b) Click on the **"Login"** tab available under 'Shareholder/ Member' section.

c) Enter User ID (i.e., your 16-digit demat account no. held with NSDL), Password/OTP and a Verification Code as shown on the screen & click on **"Login"**.

d) Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on **"Access to e-Voting"** under e-Voting services.

e) Click on **"MUFG InTime"** or **"evoting link displayed alongside Company's Name"** and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

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Individual Shareholders holding securities in demat mode with CDSL

METHOD 1 - CDSL E-VOTING PAGE

a) Visit URL: https://www.cdslindia.com.

b) Go to e-voting tab.

c) Enter 16-digit Demat Account Number (BO ID) and PAN No. and click on **"Submit"**.

d) System will authenticate the user by sending OTP on registered Mobile and Email as recorded in Demat Account

e) Post successful authentication, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG InTime. Click on **"MUFG InTime"** or **"evoting link displayed alongside Company's Name"** and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

METHOD 2 - CDSL EASI/ EASIEST FACILITY:

Shareholders registered for Easi/ Easiest facility:

a) Visit URL: https://web.cdslindia.com/myeasitoken/Home/Login or Visit URL: www.cdslindia.com, click on **"Login"** and select **"My Easi New (Token)"**.

b) Enter existing username, Password & click on **"Login"**.

c) Post successful authentication, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG InTime. Click on **"MUFG InTime"** or **"evoting link displayed alongside Company's Name"** and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Shareholders not registered for Easi/ Easiest facility:

a) To register, visit URL: https://web.cdslindia.com/myeasitoken/Home/EasiRegistration / https://web.cdslindia.com/myeasitoken/Home/EasiestRegistration.

b) Proceed with updating the required fields for registration.

c) Post successful registration, user will be provided username and password on the registered email id. Follow steps given above in points (a-c).

Individual Shareholders holding securities in demat mode with Depository Participant

Individual shareholders can also login using the login credentials of your demat account through your depository participant registered with NSDL / CDSL for e-voting facility.

a) Login to DP website

b) After Successful login, user shall navigate through **"e-voting"** option.

c) Click on e-voting option, user will be redirected to NSDL / CDSL Depository website after successful authentication, wherein user can see e-voting feature.

d) Post successful authentication, click on **"MUFG InTime"** or **"evoting link displayed alongside Company's Name"** and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Login method for shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode.

Shareholders holding shares in physical mode / Non-Individual Shareholders holding securities in demat mode as on the cut-off date for e-voting may register and vote on InstaVote as under:

STEP 1: LOGIN / SIGNUP ON INSTAVOTE

Shareholders registered for INSTAVOTE facility:

a) Visit URL: https://instavote.linkintime.co.in & click on **"Login"** under 'SHARE HOLDER' tab.

b) Enter details as under:

1. User ID: Enter User ID
2. Password: Enter existing Password
3. Enter Image Verification (CAPTCHA) Code
4. Click **"Submit"**.

(Home page of e-voting will open. Follow the process given under **"Steps to cast vote for Resolutions"**)

InstaVote User ID

NSDL	User ID is 8 Character DP ID followed by 8 Digit Client ID (e.g. IN123456) and 8 digit Client ID (e.g. 12345678)
CDSL	User ID is Digit Beneficiary ID.
Shares held in physical form	User ID is Event No. Folio No. registered with Company

Shareholders not registered for INSTAVOTE facility:

a) Visit URL: https://instavote.linkintime.co.in & click on **"Sign Up"** under **'SHARE HOLDER'** tab & register with details as under:

1. User ID: Enter User ID

2. PAN: Enter your 10-digit Permanent Account Number (PAN) (Shareholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.

3. DOB/DOI: Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP/ Company - in DD/MM/YYYY format)

4. Bank Account Number: Enter your Bank Account Number (last four digits), as recorded with your DP/Company.

    - Shareholders, holding shares in **NSDL form**, shall provide 'point 4' above.
    - Shareholders, holding shares in **CDSL form**, shall provide 'point 3' or 'point 4' above.
    - Shareholders, holding shares in **physical form** but have not recorded 'point 3' and 'point 4', shall provide their Folio number in 'point 4' above

5. Set the password of your choice.
(The password should contain minimum 8 characters, at least one special Character (!#$&*), at least one numeral, at least one alphabet and at least one capital letter).

6. Enter Image Verification (CAPTCHA) Code.

7. Click **"Submit"** (You have now registered on InstaVote).

InstaVote User ID

NSDL	User ID is 8 Character DP ID followed by 8 Digit Client ID (e.g. IN123456) and 8 digit Client ID (e.g. 12345678)
CDSL	User ID is Digit Beneficiary ID.
Shares held in physical form	User ID is Event No. Folio No. registered with Company

Post successful registration, click on **"Login"** under **'SHARE HOLDER'** tab & follow steps given above in points (a-b).

STEP 2: STEPS TO CAST VOTE FOR RESOLUTIONS THROUGH INSTAVOTE

A. Post successful authentication and redirection to InstaVote inbox page, you will be able to see the **"Notification for e-voting"**.

B. Select **'View'** icon. E-voting page will appear.

C. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).

D. After selecting the desired option i.e. Favour / Against, click on 'Submit'.

E. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

NOTE: Shareholders may click on "Vote as per Proxy Advisor's Recommendation" option and view proxy advisor recommendations for each resolution before casting vote. "Vote as per Proxy Advisor's Recommendation" option provides access to expert insights during the e-Voting process. Shareholders may modify their vote before final submission.

Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently.

Non-Individual Body corporate shareholders shall send a scanned copy of the board resolution authorising its representative to vote, to the scrutinizer at registered email address with a copy marked to RTA at enotices@in.mpms.mufg.com and the company at registered email address.

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GUIDELINES FOR INSTITUTIONAL SHAREHOLDERS ("CUSTODIAN / CORPORATE BODY/ MUTUAL FUND")

STEP 1 – CUSTODIAN / CORPORATE BODY/ MUTUAL FUND REGISTRATION

A. Visit URL: https://instavote.linkintime.co.in

B. Click on **"Sign Up"** under **"Custodian / Corporate Body/ Mutual Fund"**

C. Fill up your entity details and submit the form.

D. A declaration form and organization ID is generated and sent to the Primary contact person email ID (which is filled at the time of sign up). The said form is to be signed by the Authorised Signatory, Director, Company Secretary of the entity & stamped and sent to insta.vote@linkintime.co.in.

E. Thereafter, Login credentials (User ID; Organisation ID; Password) is sent to Primary contact person's email ID. (You have now registered on InstaVote)

STEP 2 – INVESTOR MAPPING

A. Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.

B. Click on **"Investor Mapping"** tab under the Menu section

C. Map the Investor with the following details:

   1) 'Investor ID' – Investor ID for NSDL demat account is 8 Character DP ID followed by 8 Digit Client ID i.e., IN00000012345678; Investor ID for CDSL demat account is 16 Digit Beneficiary ID.

   2) 'Investor's Name - Enter Investor's Name as updated with DP.

   3) 'Investor PAN' - Enter your 10-digit PAN.

   4) 'Power of Attorney' - Attach Board resolution or Power of Attorney.

   NOTE: File Name for the Board resolution/ Power of Attorney shall be – DP ID and Client ID or 16 Digit Beneficiary ID.

   Further, Custodians and Mutual Funds shall also upload specimen signatures.

D. Click on Submit button. (The investor is now mapped with the Custodian / Corporate Body/ Mutual Fund Entity). The same can be viewed under the **"Report section"**.

STEP 3 – STEPS TO CAST VOTE FOR RESOLUTIONS THROUGH INSTAVOTE

The corporate shareholder can vote by two methods, during the remote e-voting period.

METHOD 1 - VOTES ENTRY

a) Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.

b) Click on **"Votes Entry"** tab under the Menu section.

c) Enter the **"Event No."** for which you want to cast vote.

   Event No. can be viewed on the home page of InstaVote under **"On-going Events"**.

d) Enter **"16-digit Demat Account No."**.

e) Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link). After selecting the desired option i.e. Favour / Against, click on 'Submit'.

f) A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

   (Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

METHOD 2 - VOTES UPLOAD

b) Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.

c) After successful login, you will see **"Notification for e-voting"**.

d) Select **"View"** icon for **"Company's Name / Event number"**.

e) E-voting page will appear.

f) Download sample vote file from **"Download Sample Vote File"** tab.

g) Cast your vote by selecting your desired option 'Favour / Against' in the sample vote file and upload the same under **"Upload Vote File"** option.

h) Click on 'Submit'. 'Data uploaded successfully' message will be displayed.

(Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

NOTE: Non-Individual Body corporate shareholders shall send a scanned copy of the board resolution authorising its representative to vote, to the scrutinizer at registered email address with a copy marked to RTA at enotices@in.mpms.mufg.com and the company at registered email address.

HELPDESK

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode facing any technical issue in login may contact INSTAVOTE helpdesk by sending a request at enotices@in.mpms.mufg.com or contact on: - Tel: 022 – 4918 6000.

Individual Shareholders holding securities in demat mode:

Individual Shareholders holding securities in demat mode may contact the respective helpdesk for any technical issues related to login through Depository i.e., NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending request at evoting@nsdl.co.in or call at: 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

Forgot Password

Individual Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Individual Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both then the shareholder can use the **"Forgot Password"** option available on: https://instavote.linkintime.co.in

- Click on **"Login"** under 'SHARE HOLDER' tab.
- Further Click on **"forgot password?"**
- Enter User ID, select Mode and Enter Image Verification code (CAPTCHA).
- Click on **"SUBMIT"**.

InstaVote User ID

NSDL	User ID is 8 Character DP ID followed by 8 Digit Client ID (e.g. IN123456) and 8 digit Client ID (e.g. 12345678)
CDSL	User ID is Digit Beneficiary ID.
Shares held in physical form	User ID is Event No. Folio No. registered with Company

In case Custodian / Corporate Body/ Mutual Fund has forgotten the USER ID [Login ID] or Password or both then the shareholder can use the **"Forgot Password"** option available on: https://instavote.linkintime.co.in

- Click on 'Login' under "Custodian / Corporate Body/ Mutual Fund" tab
- Further Click on **"forgot password?"**
- Enter User ID, Organization ID and Enter Image Verification code (CAPTCHA).
- Click on **"SUBMIT"**.

In case shareholders have a valid email address, Password will be sent to his / her registered e-mail address. Shareholders can set the password of his/her choice by providing information about the particulars of the Security Question and Answer, PAN, DOB/DOI etc. The password should contain a minimum of 8 characters, at least one special character (!#$&*), at least one numeral, at least one alphabet and at least one capital letter.

Individual Shareholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:

Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both, then the Shareholders are advised to use Forget User ID and Forget Password option available at above mentioned depository/ depository participants website.

General Instructions - Shareholders

- It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.

During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular "Event.