01st August, 2026

To Corporate Relations Department **BSE Limited** 1st Floor, New Trading Ring Rotunda Building, P J Tower Dalal Street Mumbai 400 001.	To Corporate Listing Department **National Stock Exchange of India Ltd.** Exchange Plaza, 5th Floor Plot No.C-1, G Block Bandra-Kurla Complex Bandra (East), Mumbai 400 051.

BSE CODE: 500110 **NSE CODE: CHENNPETRO**
ISIN: INE178A01016

SUBJECT: **NOTICE OF 60th ANNUAL GENERAL MEETING (AGM) OF THE COMPANY**

Dear Sir/Madam,

This is further to our letter dated **31st July, 2026**, wherein the Company had informed that the 60th AGM of the Company is scheduled to be held on **Monday, the 24th August, 2026** through Video Conference / Other Audio-Visual Means (VC/OAVM). In compliance with the provisions of Companies Act 2013, rules framed thereunder, and Regulation 34(1) read with Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, please find enclosed **Notice of the 60th Annual General Meeting.**

The aforesaid **Notice of the 60th Annual General Meeting** is also available on the website of the Company at https://cpcl.co.in/investors/financials/exchange-intimations/ .

Please take the above on your record.

Thanking You,

Yours Faithfully,
For ***Chennai Petroleum Corporation Limited***

LALIT KUMAR MOHANTY

Digitally signed by LALIT KUMAR MOHANTY
DN: CN = LALIT KUMAR MOHANTY, C = IN, S = Odisha, O = PERSONAL, T = 2724
Date: 2026.08.01 19:33:44 +05'30'

Lalit Kumar Mohanty
Company Secretary

Encl: a/a

Chennai Petroleum Corporation Limited
(A Government of India Enterprise and group company of IOCL)
Regd. Office: 536, Anna Salai, Teynampet, Chennai 600 018.
Website: www.cpcl.co.in; Email id: lalitkumarmohanty@cpcl.co.in / einward.ris@kfintech.com
Tel: 044-24349833 / 24346807
CIN: L40101TN1965GOI005389

NOTICE

Notice is hereby given that the 60th Annual General Meeting of the members of CPCL will be held on **Monday, the 24th August 2026 at 11:00 AM (IST)** through Video Conference (VC)/ Other Audio Visual Means (OAVM), to transact the following businesses. The proceedings of the AGM shall be deemed to be conducted at the Registered Office of the Company at No.536, Anna Salai, Teynampet, Chennai- 600018, which shall be the deemed venue of the AGM.

ORDINARY BUSINESSES:

1. To receive, consider and adopt the Audited Financial Statement of the Company (Standalone and Consolidated) for the period from 1st April 2025 to 31st March 2026, together with the Directors' Report and the Auditor's Reports thereto.

2. To declare Preference dividend of 6.65% (₹0.665/- per Preference share) on the Outstanding Preference Shares up to the date of redemption i.e September 23, 2025, amounting to ₹15.94 Crore for the year 2025-26.

3. To declare Final Equity dividend of ₹54/- per Equity Share for the year 2025-26.

4. To appoint a Director in place of Mr. Inder Jeet (DIN: 10385230), who retires by rotation and is eligible for re-appointment.

5. To appoint a Director in place of Mr. Rohit Kumar Agrawala (DIN: 10048961), who retires by rotation and is eligible for re-appointment.

SPECIAL BUSINESSES:

6. APPOINTMENT OF MR. S.G. VENKATESH (DIN: 08823140) AS A DIRECTOR (TECHNICAL)

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to the provisions of Section 149, 152, 161(1) and other applicable provisions if any, of the Companies Act 2013 ("Act") read with Rules made thereunder including any statutory modifications or re-enactment thereof for the time being in force, Regulation 17 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) and other applicable provisions of Listing Regulations and Articles of Association of the Company, Mr.S.G.Venkatesh (DIN: 8823140) who was appointed as an Additional Director and designated as Director (Technical) by the Board of Directors with effect from 05.01.2026 and who holds office upto the date of this Annual General Meeting and in respect of whom, the Company has received a notice in writing from a member under Section 160 of the Companies Act, 2013, be and is hereby appointed as Director (Technical) of the Company liable to retire by rotation."

7. APPOINTMENT OF MR. V.C. ASOKAN (DIN: 11646048) AS A NOMINEE DIRECTOR

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to the provisions of Section 149, 152, 161(1) and other applicable provisions if any, of the Companies Act 2013 ("Act") read with Rules made thereunder including any statutory modifications or re-enactment thereof for the time being in force, Regulation 17 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) and other applicable provisions of Listing Regulations and Articles of Association of the Company, Mr. V.C. Asokan (DIN: 11646048) who was appointed as an Additional Director by the Board of Directors nominated by Indian Oil Corporation limited (the holding company) with effect from 02.04.2026 and who holds office upto the date of this Annual General Meeting and in respect of whom, the Company has received a notice in writing from a member under Section 160 of the Companies Act, 2013, be and is hereby appointed as a Nominee Director of the Company liable to retire by rotation."

8. RATIFICATION OF REMUNERATION OF COST AUDITOR FOR THE YEAR 2026-27

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to the provisions of Section 148 and other applicable provisions of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 including any statutory modification(s) or re-enactment thereof, for the time being in force, the aggregate remuneration of ₹2,75,000 /-(Rupees Two lakh Seventy Five thousand only) plus applicable taxes and out of pocket expenses if any payable to the Cost Auditors appointed by the Board of Directors of the Company, to conduct the audit of cost accounts maintained by the company for the financial year 2026-27 payable to M/s. Vivekanandan Unni & Associates, Cost Accountants, Chennai, the cost auditor of the company be and is hereby ratified".

By order of the Board of Directors
For Chennai Petroleum Corporation Limited

Sd/-
(P. Shankar)
Company Secretary
Regd. Office:
536, Anna Salai,
Teynampet, Chennai 600 018.

Place: Chennai
Date: 26.06.2026

Notes for AGM Notice:

1. Ministry of Corporate Affairs ("MCA") vide its General Circular No. 03/2025 dated 22nd September 2025 read with all other earlier circulars issued earlier on the subject ("MCA Circulars") and SEBI vide its Circular No.SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated October 3, 2024 read with all other earlier circulars issued on the subject ("SEBI Circulars"), have permitted to call, hold and conduct the Annual General Meeting ("AGM") though VC/OAVM , without physical presence of Members at a common venue. Hence, in compliance with the Circulars, the AGM of the Company is being held through VC/OAVM.

2. Participation of members through VC/OAVM will be reckoned for the purpose of quorum for the AGM.

3. A member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/ her behalf and the proxy need not be a member of the Company. However, MCA while granting the relaxations to hold the AGM through VC/OAVM has also provided exemption from the requirement of appointing proxies. Hence for this AGM the facility for appointment of proxy by the members is not being provided. Accordingly, the proxy form, attendance slip and the route map of the venue have not been provided along with the notice. The members are requested to participate in the AGM in person through VC /OAVM from their respective location.

4. Company has appointed M/s KFin Technologies Limited, Registrars and Transfer Agents, to provide Video Conferencing facility for the Annual General Meeting and the attendant enablers for conducting of the AGM.

5. Pursuant to the provisions of the circulars of MCA on the VC/OAVM (AGM) as amended:

   a. Members can attend the meeting through log in credentials provided to them to connect to Video conference. Physical attendance of the Members at the Meeting venue is not required.

   b. Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate there at and cast their votes through e-voting.

Corporate / Institutional members are required to send scanned certified true copy (PDF Format) of the Board Resolution/Authority Letter, etc., together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer at email ID: **lbandco.cs@gmail.com**, with a copy marked to **evoting@kfintech.com**. They may also upload the same in the e-voting module in their login. The scanned image of the above-mentioned documents should be in the naming format "CPCL, 60th Annual General Meeting".

6. The Members can join the AGM 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice.

7. The attendance of the Members (member's logins) attending the AGM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

8. The cut-off date shall be, **Monday, the 17th August 2026** for the purpose of determining the eligibility of shareholders to participate in the 60th AGM.

9. A preference dividend of 6.65% (₹0.665/- per Preference share) on the Outstanding Preference Shares up to the date of redemption i.e. September 23, 2025, amounting to ₹15.94 Crore for the year 2025-26 will be paid to IOCL, as per the terms and conditions of the offer document.

10. The Board of Directors of the Company has recommended an Final equity dividend of 540% on the paid-up share capital of the company corresponding to ₹54.00 per share. The Company has fixed, **Friday, the 7th August 2026 as the 'Record Date'** for determining entitlement of members to receive the equity dividend for the year ended March 31, 2026, if approved, at the AGM. The dividend, once approved by the members in the AGM, will be paid to the eligible shareholders within the stipulated period of 30 days of declaration.

11. The Board of Directors of the Company, at its meeting held on March 26, 2026, has declared an interim dividend of ₹8.00 per equity share in accordance with Section 123 of the Companies Act, 2013 and remitted to the shareholders on 15.04.2026.

12. The Final dividend will be paid through electronic mode to those members whose updated bank account details are available. SEBI has mandated that with effect from April 1, 2024, dividend to security holders (holding securities in physical form), shall be paid only through electronic mode. Such payment shall be made only after furnishing the PAN, choice of nomination, contact details including mobile number, bank account details and specimen signature. Hence, members are requested to update their KYC details and for remittance of dividend.

For the purpose of updation of KYC details against your folio, you are requested to send the details to our RTA, M/s. KFin Technologies Limited **(Unit: Chennai Petroleum Corporation Limited)**, Selenium Tower-B, Plot No 31 & 32, Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad – 500 032, Telangana.

a. Through hard copies which should be self-attested and dated. **(OR)**

b. Through electronic mode, provided that they are sent through e-mail ID of the holder registered with RTA and all documents should be electronically/digitally signed by the Shareholder and in case of joint holders, by first joint holder. **(OR)**

c. Through web- portal of our RTA KFin Technologies Limited - **https://ris.kfintech.com**

Investors can download the following forms & SEBI Circulars, which are also uploaded on the website of the company and on the website of Kfin Technologies Limited : **https://ris.kfintech.com/clientservices/isc/isrforms.aspx**

a. Form ISR-1 duly filled in along with self-attested supporting documents for updation of KYC details.

b. Form ISR-2 duly filled in for banker attestation of signature along with Original cancelled cheque with your name(s) printed thereon or self-attested copy of bank passbook/statement.

c. Form SH-13 for updation of Nomination for the aforesaid folio (or) ISR-3 for "Opt-out of the Nomination".

13. SEBI has established a common Online Dispute Resolution Portal ("ODR Portal") for resolution of disputes arising in the Indian Securities. After exhausting the option to resolve their grievances with the RTA/ Company directly and through existing SCORES platform, the investors can initiate dispute resolution through the ODR Portal i.e. **https://smartodr.in/login**.

14. Members may note that the **Income Tax Act, 2025** mandates that dividends paid or distributed by a Company is taxable in the hands of members. The Company shall therefore be required to deduct tax at source("**TDS**") at the time of making the payment of dividend. In order to enable us to determine the applicable TDS rate, members are requested to submit the relevant documents on or before, **Friday, the 14th August 2026.** The detailed communication regarding TDS on dividend is provided on the link **https://cpcl.co.in/investors/financials/exchange-intimations/.**

Kindly note that no documents in respect of TDS would be accepted from members after, **Friday, the 14th August 2026.**

15. A statement setting out the material facts pursuant to Section 102(1) of the Companies Act, 2013 and the rules notified thereunder ("the Act"), relating to the Special Business to be transacted at the AGM is annexed hereto. The relevant details, pursuant to Regulations 36(3) of the Listing Regulations and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, in respect of Director(s) seeking re-appointment at this AGM is also annexed.

16. The Reserve Bank of India, through the National Payments Corporation of India (NPCI), has implemented the National Automated Clearing House (NACH) platform for secure and efficient electronic credit of dividends directly to shareholders' bank accounts. Members holding shares in dematerialized form are requested to update their bank account details (including core banking-enabled account number, 11-digit IFSC code and where available, 9-digit MICR code) with their respective Depository Participants. Members holding shares in physical form should submit their bank details along with supporting documents to the Company's Registrar and Transfer Agent (RTA) or at the registered office of the Company, in line with SEBI guidelines to ensure timely and seamless receipt of future dividends.

17. Non-Resident Indian members are requested to inform the RTA, M/s. KFin Technologies Limited, Hyderabad immediately about:

(i) Change in their residential status on return to India for permanent settlement.

(ii) Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with PIN Code number, if not furnished earlier.

18. Members may send their requests for change / updation of Address, Email address, Nominations:

- **For shares held in dematerialised form** - to their respective Depository Participant.
- **For shares held in physical form** - to the RTA, M/s. KFin Technologies Limited, Selenium Tower B, Plot No.31 &

32, Financial District, Gachibowli, Nanakramguda, Serilingampally, Hyderabad – 500 032 Telangana or at the registered office of the Company.

Email ID: einward.ris@kfintech.com
Toll Free / Phone Number: 1800 309 4001
WhatsApp Number: (91) 910 009 4099
Investor Support Centre: https://kprism.kfintech.com/
KFINTECH Corporate Website: https://www.kfintech.com
RTA Website: https://ris.kfintech.com
KPRISM (Mobile Application): https://kprism.kfintech.com/signup

QR code:

Investor Support Centre: KFINTECH Corporate website: RTA Website:

19. Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in Securities Market. Members holding shares in electronic form are requested to submit the PAN to their Depository Participants with whom they are maintaining their demat account. Members holding shares in Physical form are requested to submit their PAN details, email IDs and mobile number to M/s. KFin Technologies Limited, the Share Transfer Agents of the Company.

20. As per the provisions of Section 124(5) & (6) of the Companies Act, 2013, the dividends which remain unpaid/unclaimed for a period of 7 years is to be transferred to the Investor Education and Protection Fund (IEPF). Accordingly, the Company has transferred all unclaimed dividend declared upto the financial year 2017-18, to IEPF established by the Central Government and no dividend declared for the FY 2018-19, 2019-20 & 2020-21. Further, in respect of the shareholders, who have not claimed the dividend for the Financial Year 2021-22 and all other Dividends declared by the Company for 7 consecutive years thereafter, the shares held by them are liable to be transferred to the IEPF. The Company has also uploaded the details of such shareholders along with details of shares due for transfer to IEPF on its website at www.cpcl.co.in. Shareholders are requested to refer to the web link https://cpcl.co.in/investors/share-holder-information/iepf/ to verify the details of the shares liable to be transferred to IEPF. It was also highlighted in the Annual Report 2024-25 that as per Section 124 (6) of Companies Act, 2013 read with the Rules made thereunder all shares in respect of which dividend has not been claimed for 7 consecutive years or more shall be transferred by the company in the name of IEPF. The details of such i.e. shares transferred to IEPF were also hosted in the website of the Company www.cpcl.co.in.

21. The dividend for the financial year 2021-22, 2022-23, 2023-24, 2024-25 & 2025-26 (Interim) which remains unclaimed for a period of 7 years, would be transferred to the IEPF on respective due dates i.e. 22.09.2029, 21.09.2030, 06.09.2031, 24.09.2032 & 25.04.2033. The members, who have not encashed their dividend warrants so far, for the financial years 2021-22, 2022-23, 2023-24, 2024-25 & 2025-26 (Interim) may write to the RTA, M/s. KFin Technologies Limited, Hyderabad or at the registered office of the Company for claiming the unpaid dividend.

    Further, Section 125 of the Act provides that a member whose dividend/shares have been transferred to the IEPF shall be entitled to claim refund therefrom. The procedure for claiming the unpaid dividend and shares transferred to the IEPF Authority is provided on the following link:
    http://www.iepf.gov.in/IEPF/refund.html.

22. As per Regulation 40 of Listing Regulations, as amended, request for transfer of securities shall not be processed unless the securities are held in demat form with a depository. Further, transmission or transposition of securities shall be only in dematerialized form. In view thereof and to eliminate all risks associated with physical shares, members holding shares in physical form are requested to convert their holdings to dematerialized form. Members can contact the Company or the RTA for assistance in this regard.

23. A brief Resume of the Directors of Company, seeking appointment/re-appointment at this Annual General Meeting, and their expertise in specific functional areas, is given as part of the Notice of 60th Annual General Meeting.

    The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Act, and other relevant documents will be available electronically for inspection by the members during the AGM. All documents referred to in the Notice will also be available for electronic inspection without any fee by the members from the date of circulation of this Notice up to the date of AGM. Members seeking to inspect such documents can send an email to lalitkumarmohanty@cpcl.co.in.

24. Pursuant to Sections 101 and 136 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014 and SEBI (LODR), 2015, Annual Report of the Company is required to be sent through email to those members whose email address is registered and in physical form to those members who have not registered their email address, based on their request.

    However, in compliance with the circulars issued by MCA as well as SEBI, Notice of the AGM along with the Annual Report 2025-26 is being sent only through electronic mode to those members whose email address is registered with the Company/ Depositories unless any Member has requested for a physical copy of the same. Members may note that the Notice and Annual Report 2025-26 will also be available on the Company's website www.cpcl.co.in and in websites of the Stock Exchanges i.e. Bombay Stock Exchange Limited (BSE) and National Stock Exchange of India Limited (NSE) at www.bseindia.com and www.nseindia.com respectively, and on the website of M/s. KFIN Technologies Ltd viz., www.kfintech.com.

25. Instructions for the Members for attending the AGM through Video Conference:

1. Members may access the platform to attend the AGM through VC/OAVM at https://emeetings.kfintech.com by using their remote e-Voting credentials or by using their Registered Mobile number and OTP. The link for the AGM will be available in the Shareholder/Members login where the "EVENT" and the "Name of the Company" can be selected. Please note that the Members who have not registered their e-mail address or do not have the User-ID and Password for e-Voting or have forgotten the User-ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in this Notice. Further, Members can also use the OTP based login for logging into the e-meeting system.

   In order to login using the registered mobile number, Members should follow the instructions below.

   a) On the eMeeting webpage, use the Mobile OTP option.
   b) Select the Meeting / Name of the Company
   c) Input the Registered Mobile Number
   d) Click on Send OTP
   e) Post validation, join by selecting the Folio.

2. Please note that the members who do not have the User-ID and Password for e-Voting or have forgotten the User-ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice.

3. Members are encouraged to join the Meeting through Laptops with Google Chrome for better experience.

4. Further, Members will be required to allow Camera, if any, and hence use Internet with a good speed to avoid any disturbance during the meeting.

5. Please note that Participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

6. Members who need assistance before or during the AGM, can contact RTA viz., M/s. Kfin Technologies Ltd. on e-voting@kfintech.com, or can call on the toll free number 1800 309 4001.

7. **AGM Questions prior to AGM:** Shareholders who would like to express their views/ask questions during the meeting may log into https://emeetings.kfintech.com/ and click on "Post your Questions" may post their queries/views/ questions in the window provided by mentioning the name, demat account number/folio number, email ID, mobile number. Please note that, member's questions will be answered only if the shareholders continue to hold the shares as of cut-off date BENPOS. The posting of the questions shall **commence on,Thursday, the 20th August 2026 and close on Saturday, the 22nd August 2026.**

8. **Speaker Registration during AGM session:** Members may log into https://emeetings.kfintech.com/ and click on "Speaker Registration" by mentioning the demat account number/folio number, city, email ID, mobile number and submit. The speaker registration shall **commence on, Thursday, the 20th August 2026 and close on Saturday, the 22nd August 2026.**

26. Instructions for members for e-Voting during the AGM session:

1. The e-Voting "Thumb sign" on the video screen shall be activated upon instructions of the Chairman during the AGM proceedings. Shareholders shall click on the same to take them to the "Instapoll" page.

2. Members to click on the "Instapoll" icon to reach the resolution page and follow the instructions to vote on the resolutions.

3. Only those shareholders, who are present in the AGM and have not casted their vote on the resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.

27. REMOTE E-VOTING THROUGH ELECTRONIC MEANS:

In terms of the provisions of section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended (hereinafter called 'the Rules' for the purpose of this section of the Notice) and Regulation 44 of the Listing Regulations, the Company is providing facility of remote e-voting to exercise votes on the items of business given in the Notice through electronic voting system, to members holding shares as **on, Monday, the 17th August 2026, being the cut-off date** fixed for determining voting rights of members, entitled to participate in the remote e-voting process, through the e-voting platform provided by KFin or to vote at the AGM. Person who is not a member as on the cut-off date should treat this Notice for information purposes only.

The details of the process and manner for remote e-voting are given below:

i. Instructions for remote e-voting by Individual shareholders holding securities in demat mode:

In terms of SEBI circular dated December 9, 2020, on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email ID in their demat accounts in order to access e-Voting facility.

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with NSDL	1. For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotingloginjp.You will have to enter your 8-digit DP ID,8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email ID/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 2. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login", which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 3. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 4. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-voting system is launched, click on the icon "Login" which is available under 'Shareholder / Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password / OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 5. Shareholders / Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience. **NSDL Mobile App is available on** iOS Download on the App Store Get it on Google Play
Individual Shareholders, holding securities in Demat mode with CDSL	1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user ID and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then use your existing my easi username & password. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies, where the e-voting is in progress, as per the information provided by company. On clicking the e-Voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there are also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3. If the user is not registered for Easi / Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-Voting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Once login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

Important note: Members who are unable to retrieve User ID/ Password are advised to use **Forget User ID** and **Forget Password** option available at above mentioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800-21-09911

Instructions for remote e-voting by all shareholders holding shares in physical mode

i. Launch the internet browser and type the URL: https://evoting.kfintech.com in the address bar.

ii. Enter the login credentials i.e. User ID and password. Your Folio No. will be your User ID.

iii. After entering the password, click on LOGIN.

iv. On successful login, the system will prompt you to select the EVENT i.e. Chennai Petroleum Corporation Ltd.

v. On the voting page, the number of shares (which represents the number of votes) held by you as on the cut-off date will appear. If you desire to cast all the votes assenting/dissenting to the resolution, enter all shares and click 'FOR' / 'AGAINST' as the case may be or partially in 'FOR' and partially in 'AGAINST', but the total number in 'FOR' and/or 'AGAINST' taken together should not exceed your total shareholding as on the cut-off date. You may also choose the option 'ABSTAIN' and the shares held will not be counted under either head.

vi. Members holding multiple folios/demat accounts shall choose the voting process separately for each folio/demat account.

vii. Cast your votes by selecting an appropriate option and click on 'SUBMIT'. A confirmation box will be displayed. Click 'OK' to confirm, else 'CANCEL' to modify. Once you confirm, you will not be allowed to modify your vote subsequently. During the voting period, you can login multiple times till you have confirmed that you have voted on the resolution.

viii. Corporate/institutional members (i.e. other than individuals, HUF, NRI, etc.,) are required to send scanned image (PDF/JPG format) of certified true copy of relevant board resolution/authority letter etc., together with attested specimen signature of the duly authorised signatory(ies) who is/are authorised to vote, to the Scrutinizer through email at lbandco.cs@gmail.com and may also upload the same in the e-voting module in their login. The scanned image of the above documents should be in the naming format 'CPCL_EVENT No.'

ix. **Members can cast their vote online from 09:00 AM on, Thursday the 20th August 2026 till 5.00 PM on, Sunday the 23rd August 2026.** Voting beyond the said date shall not be allowed and the remote e-voting facility shall be blocked.

x. In case of any queries/grievances, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting User Manual available at the 'download' section of https://evoting.kfintech.com or call KFin on 1800 309 4001 (toll free).

28. The voting rights of the members shall be in proportion to their shares of the paid-up equity share capital of the Company, as on the cut-off date.

29. The Company has appointed M/s.Chitra Lalitha & Associates, Company Secretaries, as Scrutinizer to scrutinize the remote e-voting and e-voting during the AGM in a fair and transparent manner.

30. The Scrutinizer shall, immediately after the conclusion of voting at the AGM, first count the electronic votes cast during the AGM and thereafter unblock and count the votes cast through remote e-voting and make, not later than 48 hours of conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or any other person authorised by him.

31. The Results on resolutions shall be declared within 48 hours of the conclusion of the AGM and the resolutions will be deemed to be passed on the AGM date subject to receipt of the requisite number of votes in favour of the Resolutions.

32. The result declared along with the Scrutinizer's Report shall be placed on the Company's website www.cpcl.co.in and on the website of KFin Technologies Ltd https://evoting.kfintech.com immediately. The Company shall simultaneously forward the results to National Stock Exchange of India Limited (NSE) and Bombay Stock Exchange Limited (BSE), where the shares of the Company are listed.

33. Process for registration of email address for obtaining Annual Report for e-voting and updation of bank account mandate for receipt of dividend:

<table>
<tr><th>Type of shareholders</th><th>Login Method</th></tr>
<tr><td>Physical Holding</td><td>
Physical shareholders are hereby notified that based on SEBI Circular number: SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024 (as amended), all holders of physical securities in listed companies shall register the postal address with PIN for their corresponding folio numbers. It shall be mandatory for the security holders to provide mobile number. Moreover, to avail online services, the security holders can register e-mail ID. Holder can register/update the contact details through submitting the requisite ISR form along with the supporting documents.
ISR 1 Form can be obtained by following the link: https://ris.kfintech.com/clientservices/isc/isrforms.aspx
ISR Form(s) and the supporting documents can be provided by any one of the following modes.
a) Through 'In Person Verification' (IPV): the authorized person of the RTA shall verify the original documents furnished by the investor and retain copy(ies) with IPV stamping with date and initials; or
b) Through hard copies which are self-attested, which can be shared on the address below; or
<table>
<tr><th>Name</th><th>KFIN Technologies Limited</th></tr>
<tr><td>Address</td><td>Selenium Building, Tower-B,
Plot No 31 & 32, Financial District,
Nanakramguda, Serilingampally,
Hyderabad, Telangana, India - 500 032.</td></tr>
</table>
c) Through electronic mode with e-sign by following the link: https://kprism.kfintech.com/
Detailed FAQ can be found on the link: https://ris.kfintech.com/faq.html
</td></tr>
<tr><td>Demat Holding</td><td>Please contact your Depository Participant (DP) and register your email address and bank account details in your demat account, as per the process advised by your DP.</td></tr>
</table>

34. **Application(s) by our RTA KFINTECH**

Members are requested to note that as an ongoing endeavor to enhance shareholders experience and leverage new technology, Kfintech has developed the following applications for shareholders:

Investor Support Centre:

Members are hereby notified that our RTA, M/s. KFin Technologies Limited (Formerly known as KFin Technologies Private Limited), based on the SEBI Circular (SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/72) dated Jun 08, 2023, have created an online application which can be accessed at **https://ris.kfintech.com/default.aspx# > Investor Services > Investor Support**.

Members are required to register / signup, using the Name, PAN, Mobile No. and email ID. Post registration, user can login via OTP and execute activities like, raising Service Request, Query, Complaints, check for status, KYC details, Dividend, Interest, Redemptions, eMeeting and e-Voting Details.

Quick link to access the signup page: **https://kprism.kfintech.com/signup**

Summary of the features and benefits are as follows:

1. The provision for the shareholders to register online.
2. OTP based login (PAN and Registered mobile number combination)
3. Raise service requests, general query, and complaints.
4. Track the status of the request.
5. View KYC status for the folios mapped with the specific PAN.
6. Quick links for SCORES, ODR, e-Meetings and eVoting.
7. Branch Locator
8. FAQ's

Senior Citizens investor cell:

As part of our RTA's initiative to enhance the investor experience for Senior Citizens, a dedicated cell has been newly formed to assist exclusively the Senior Citizens in redressing their grievances, complaints, and queries. The Senior Citizens wishing to avail this service can send the communication with the below details to the email ID, **senior.citizen@kfintech.com**.

Senior Citizens (above 60 years of age) have to provide the following details:

1. ID proof showing Date of Birth
2. Folio Number
3. Company Name
4. Nature of Grievance

The cell closely monitors the complaints coming from Senior Citizens through this channel and assists them at every stage of processing till closure of the grievance.

Online PV:

In today's ever-changing dynamic digital landscape, security, foolproof systems and efficiency in identity verification are paramount. We understand the need to protect the interests of you (shareholders) and also comply with KYC standards. Ensuring security and KYC compliance is of paramount importance in today's remote world. Digital identity verification, using biometrics and digital ID document checks, helps combat fraud, even when individuals aren't physically present. To counteract common spoofing attempts, we engage in capturing liveness detection and facial comparison technology.

We are excited to announce that our RTA has introduced an Online Personal Verification (OPV) process, based on liveness detection and document verification.

Key Benefits:

- A fully digital process, only requiring internet access and a device.
- Effectively reduces fraud for remote and unknown applicants.
- Supports KYC requirements.

Here's how it works:

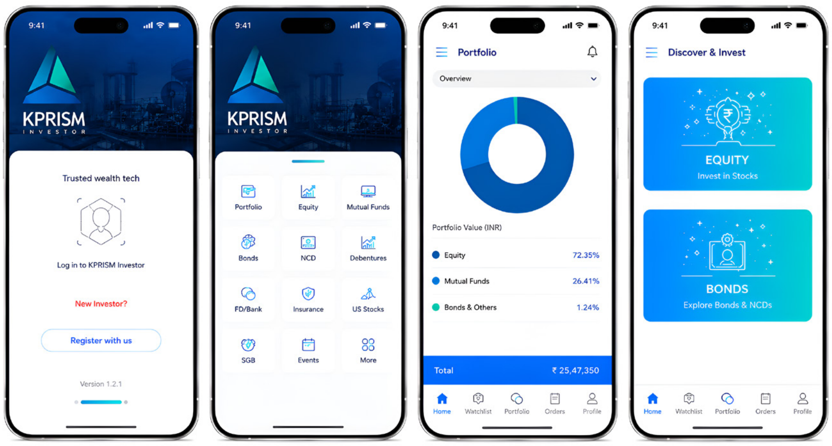
I. Users receive a link via email and SMS.

II. Users record a video, take a selfie, and capture an image with their PAN card.

III. Facial comparison ensures the user's identity matches their verified ID (PAN).

KPRISM Mobile App (Android & iOS):

Mobile applications for all users to review their portfolio being managed by KFINTECH is available in Play store and App Store. User are requested to download the application and register with the PAN number. Post verification, user can use functionalities like – Check portfolio / holding, check IPO status / Demat / Remat, Track general meeting schedules, download ISR forms, view the live streaming of AGM and contact the RTA with service request, grievance, and query.



QR Code to access KPRISM:

WhatsApp:

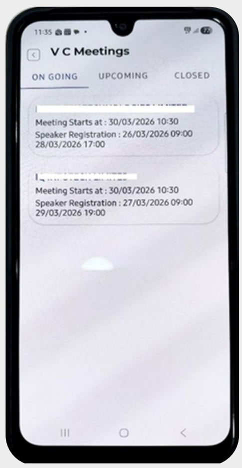
Shareholders can use WhatsApp Number: (91) 910 009 4099 to avail bouquet of services.

Attending AGM via KPRISM Mobile Application

A new feature that allows shareholders to attend the Annual General Meeting (AGM) through the KPRISM mobile application.

Registered users can log in to the KPRISM app and access the live streaming of the AGM hosted on the KFINTECH platform. After logging in, simply tap the three-line menu icon at the top left corner and scroll to Live Streaming.

By clicking on the Live Streaming option, users will be directed to the event selection page. Shareholders listed on the record date can then choose the company whose AGM they wish to join and participate seamlessly in the proceedings.



STATEMENT SETTING OUT THE MATERIAL FACTS RELATING TO THE SPECIAL BUSINESSES IN PURSUANCE OF SECTION 102 (1) OF THE COMPANIES ACT, 2013

Item No. 6

Mr. S.G. Venkatesh was appointed as an Additional Director by the Board of Directors with effect from 05.01.2026. As per the provisions of Section 161 of the Companies Act, 2013, Mr. S.G. Venkatesh will hold office upto the date of the 60th Annual General Meeting of the Company.

The Company has received requisite consent from Mr. S.G. Venkatesh.

A Notice under section 160 of the Companies Act, 2013 has been received proposing the appointment of Mr. S.G. Venkatesh, as a Director along with the deposit amount as prescribed under the Companies Act, 2013.

Mr. S.G. Venkatesh is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and is not debarred from holding the office of Director by virtue of any order of SEBI / any other authority. None of the Directors / Key Managerial Personnel of the Company and their relatives are interested or concerned in the resolution except Mr. S.G. Venkatesh.

The Board, therefore, recommends the Ordinary Resolution for approval by members.

Item No. 7

Mr. V.C. Asokan, was appointed as an Additional Director with effect from 02.04.2026. As per the provisions of Section 161 of the Companies Act, 2013, Mr. V.C. Asokan will hold office upto the date of the 60th Annual General Meeting of the Company.

The Company has received requisite consent from Mr.V.C.Asokan.

A Notice under section 160 of the Companies Act, 2013 has been received proposing the appointment of Mr.V.C.Asokan, as a Director along with the deposit amount as prescribed under the Companies Act, 2013.

Mr.V.C.Asokan is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and is not debarred from holding the office of Director by virtue of any order of SEBI / any other authority. None of the Directors / Key Managerial Personnel of the Company and their relatives are interested or concerned in the resolution except Mr.V.C.Asokan.

The Board, therefore, recommends the Ordinary Resolution for approval by members.

Item No. 8

The proposal for appointment of M/s. Vivekanandan Unni & Associates, Cost Accountants, Chennai as the Cost Auditor of the Company for the Financial Year 2026-27 at a remuneration of ₹2,75,000/- plus applicable taxes and out of pocket expenses, if any, to conduct the audit of cost accounts maintained by the company was recommended by the Audit Committee on 25.03.2026 and by the Board on 26.03.2026.

As per Rule 14 of the Companies (Audit and Auditors) Rules, 2014, the remuneration of the Cost Auditor recommended by the Audit Committee shall be considered and approved by the Board of Directors and ratified subsequently by the members of the company.

Hence the present resolution for remuneration of ₹2,75,000/- plus applicable taxes and out of pocket expenses, if any, to conduct the audit of cost accounts maintained by the company for the Financial Year 2026-27 payable to M/s. Vivekanandan Unni & Associates, Cost Accountants, Chennai, the cost auditors of the company is proposed for ratification by the members.

None of the Directors, Key Managerial Personnel of the Company and or their relatives are, in any way, interested or concerned in the resolution except the Cost Auditor.

The Board, therefore, recommends the Ordinary Resolution for approval by members.

BRIEF RESUME OF THE DIRECTORS OF THE COMPANY, SEEKING APPOINTMENT / RE-APPOINTMENT AT THE 60TH ANNUAL GENERAL MEETING

1. Mr. Inder Jeet has been appointed as Government Nominee Director of Chennai Petroleum Corporation Limited (CPCL) effective 07.11.2023.

   Mr. Inder Jeet, Deputy Secretary, Ministry of Petroleum and Natural Gas, Government of India, started his career as Central Secretariat Service (CSS) Cadre Officer in the Ministry of Defence and prior to that, he was Registrar of Atal Bihari Vajpayee, Institute of Medical Sciences and Dr.Ram Manohar Lohia Hospital, New Delhi. Apart from this, he also holds various positions in other departments viz. Ministry of Textiles, Delhi Electricity Regulatory Commission, National Commission for Minorities, Union Public Services Commission and National Highways Authority of India.

   Inter-se relationship between Directors is none.

Number of Board Meeting attended during 2025-26	5
Details of Directorships in other companies	Nil
Membership / Chairmanship in the Committees of other companies	Nil
No. of Shares held in the company as on date	Nil
Relationship between Directors and Key Managerial Personnel	None
Listed Entities from which he has resigned since last 3 years	Nil

2. Mr. Rohit Kumar Agrawala has been appointed as Director (Finance), Chennai Petroleum Corporation Limited (CPCL) vide letter No.CA-31019/1/2021-PNG dated 01.02.2023 from the Ministry of Petroleum and Natural Gas, Government of India. He assumed charge as Director (Finance) on 01.03.2023.

   Mr. Rohit Kumar Agrawala is a Chartered Accountant and holds a Masters Degree in Business Administration (Gold Medalist) from Xavier Institute of Management, Bhubaneswar. He started his career in Indian Oil Corporation in 1997 and has a multi-unit experience having worked in Refineries of IOCL in Guwahati, Paradip, Vadodara and Mathura. He has more than ten years of experience in Corporate Finance. He was Team Lead for multiple Change Management assignments in IOCL. Prior to joining CPCL, he was Chief General Manager (Finance), Business Development Division, IOCL Corporate Office, New Delhi.

   He is the permanent invitee of Audit Committee, member of Board Project Committee, CSR &SD Committee, Stakeholders Relationship Committee and Risk Management Committee of CPCL. Inter-se relationship between Directors is none.

Number of Board Meeting attended during 2025-26	7
Details of Directorships in other companies	1
Membership / Chairmanship in the Committees of other companies	Nil
No. of Shares held in the company as on date	Nil
Relationship between Directors and Key Managerial Personnel	None
Listed Entities from which he has resigned since last 3 years	Nil

3. Mr. S.G. Venkatesh has been appointed as Director (Technical) of Chennai Petroleum Corporation Limited (CPCL) effective 05.01.2026.

   Mr. S.G. Venkatesh was previously holding the position of Executive Director (Petrochemicals), IOCL. He holds a Bachelor's Degree in Chemical Engineering from University of Kerala. Mr. S. G. Venkatesh is a results-driven Chemical Engineer with 31 years of experience specializing in petroleum refining operations, process design & optimization and petrochemicals and is responsible for spearheading the company's entire petrochemical business, driving revenue growth, and leading the strategic direction for a diverse portfolio of commodity and specialty chemicals. His career trajectory is distinguished by a strong foundation in chemical engineering principles and their application to complex business challenges. He began his career in Refinery Production planning and shifted to process optimization and process plant design where he led teams for process design for both grass root and revamp of refinery units. His technical proficiency includes expertise in advanced simulation software, such as Pro-II, Aspen Plus and HYSYS.

   He is member of CSR &SD Committee, Board Project Committee and Risk Management Committee of CPCL. Inter-se relationship between Directors is none.

Number of Board Meeting attended during 2025-26	2
Details of Directorships in other companies	Nil
Membership / Chairmanship in the Committees of other companies	Nil
No. of Shares held in the company as on date	Nil
Relationship between Directors and Key Managerial Personnel	None
Listed Entities from which he has resigned since last 3 years	Nil

4. Mr. V.C. Asokan has been appointed as Nominee Director of Chennai Petroleum Corporation Limited (CPCL) effective 02.04.2026.

   Mr. V.C. Asokan holds a Master's Degree in Business Management from Regional Engineering College (REC), Tiruchirappalli, and has consistently demonstrated excellence in leadership roles across the country. He brings with him extensive Pan-India marketing experience, having successfully led key assignments across Kerala, Karnataka, Tamil Nadu, Uttar Pradesh, and Gujarat, heading various divisions and state-level functions.

   A seasoned energy industry leader with over three decades of rich and diverse experience in the oil and gas sector, Mr. V.C. Asokan had built deep expertise across multiple domains including Petroleum Operations, Industrial Sales, Bunker Fuel Sales, and Retail Sales. His comprehensive understanding of the energy business is complemented by strong strategic and operational capabilities.

   He also served as Vice President (Sales) at Lanka IOC PLC, a subsidiary of IndianOil in Sri Lanka, where he was instrumental in expanding fuel marketing operations and strengthening market presence.

He is the member of Risk Management Committee of CPCL. Inter-se relationship between Directors is none.

Number of Board Meeting attended during 2025-26	NA
Details of Directorships in other companies	Nil
Membership / Chairmanship in the Committees of other companies	Nil
No. of Shares held in the company as on date	Nil
Relationship between Directors and Key Managerial Personnel	None
Listed Entities from which he has resigned since last 3 years	Nil

By order of the Board of Directors
For Chennai Petroleum Corporation Limited

Sd/-
(P. Shankar)
Company Secretary
Regd. Office: 536, Anna Salai,
Teynampet, Chennai 600 018
Email id: shankarp@cpcl.co.in
CIN: L40101TN1965GOI005389

Date : 26.06.2026
Place : Chennai